**Charlotte Campus Task Force**

**Minutes**

**9.26.17**

**Next Meeting: October 24, 2017 9:30am in J-118**

In attendance: Alexandra Andrews, Tina Churchill, Laura Ferrell, Christy Gilfert, Brenda Hussey, Natala Orobello, Jessica Russell, Patti Salem, Michelle Wright

**Mission**

* Was reviewed.

**Membership**

* Michelle Wright will become Chair of this committee in her new role as Interim Campus Dean. Welcome and congratulations to Michelle!
* Congratulations to Dr. Gilfert on her new position as AVP Enrollment and Student Success! We will miss you.

**Fall Enrollment**

* College Wide headcount up 1.4%
* Charlotte headcount down .5%
* Charlotte headcount last year 1518 vs this year 1519
* College Wide FTE up 3.3%
* Charlotte FTE up .2%
* Subject comparison shows
* Number of sections down
* Although down a total of 11 sections, enrollment increased by 64 students
* Dual Enrollment
* Overall up 114 students, but off site enrollment is down
* Amanda Sterk replaced Christin Corkhill as Director of DE

**16.17 Items Accomplished**

* New furniture in classroom building common areas
* Updated classroom technology
* D206 whiteboard replaced and new projector screen installed
* Drinking fountain filters replaced as needed while filter supply lasts

**17.18 Continuing Agenda Items**

* FSW Logo for brick wall in J Building being reviewed as part of overall college wide signage project - Dr. Wright is primary on this item
* Vending Machines
* Michelle has spoken with Judy Pultro and any issues should be reported to Michelle (or Brenda).
* Michelle will submit issues via email directly to Judy to address with the account manager.
* Pepsi delivery person will not be asked to report to Brenda for concerns.
* Campus Lighting
* Large, expensive project. Moving forward, but will take time.
* Suggestion Box Plan
* Alexandra and Jessica will review suggestions such as:
* Use of Survey Monkey for faculty
* Trivia Tuesday survey for students
* Electronic Suggestion Box for SLS Classes

**New Agenda Items**

* Blue wall in cafeteria
* Michelle pursuing possibility of painting FSW turquoise with BUC decal/logo.
* Classroom cleaning and organization
* Suggestion to send communication to Faculty w/RSVP date to identify what they use.
* Then set clean out date.
* Michelle chairing this task and the issue of keys to cabinets involved.
* Wheelchair accessibility on campus
* Natala to submit her observations and suggestions.

**Campus Fitness Center**

* Conversion of student lounge on hold.
* Health and wellness related activities on campus with be temporary alternative.

**Make a Difference Day Saturday, October 28th**

* Jessica sending email for participation, as FSW Serves project. Benefits Take Stock in Children.
* Suggestion to have campus related project the prior week.
* Michelle offered to email AFC for participation.