



Minutes
Florida SouthWestern State College
District Board of Trustees
Hendry/Glades Center – Building B, Library
June 27, 2017
3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in LaBelle, Florida on June 27 at 3 p.m. with the meeting called to order by Brian Chapman, Jr., Chair.

Present

Brian Chapman, Jr., Chair
Tristan Chapman, Vice Chair
Julia Perry
Marjorie Starnes-Bilotti
Chris Vernon
Sankey E. "Eddie" Webb, III

Absent

Eric Loche
Braxton Rhone

Others

Dr. Jeff Allbritten, President
June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

President's Report

- Brian Chapman is featured in the July issue of *Gulf Harbour Style* magazine's "Young and In Charge" article.
- The first Commencement at the Suncoast Arena was held on May 5, with 2,076 Bachelor and Associate degrees and professional certifications awarded this semester. Dr. Allbritten thanked Facilities and Auxiliary Services personnel for their role in the success of this event.
- Both collegiate high schools were named Bronze Schools in *U.S. News & World Report's* "2017 Best High School" rankings, of 20,487 eligible schools.
- Dr. Allbritten noted that Dr. Larry Miller, Dean, School of Education, led efforts in a study, "Cost of Kindergarten Readiness in SW Florida." The education firm of Augenblick, Palaich, and Associates conducted the study to determine costs to prepare children for kindergarten in our 5-county region. Research shows that kindergarten-readiness factors into predicting 3rd grade Florida reading scores.
- Dr. Allbritten recognized Amanda Lehrain's new role as Director, Hendry/Glades Curtis Center.

- FSW literature students spent a week in Ireland visiting locations that inspired the writers and poets they studied, including Bram Stoker and William Butler Yeats. Yeats' hometown of Sligo and Dublin Castle – the inspiration for Stoker's *Dracula* – provided a greater understanding of the authors and their works.
- For 22 consecutive years, 100% of the Dental Hygiene Program graduates passed the National Board Dental Hygiene exam.
- The FSW softball team won its first state championship on the final day of the NJCAA District/ FCSAA State Softball Tournament at Historic Dodgertown. They finished third in the National tournament. FSW softball pitcher, Courtney Gettins, the most decorated student-athlete in FSW Athletics' short history, signed to play for the University of Alabama.

Vote to Take Action On

Agenda Item 1. Approval of Minutes Regular Meeting and Charter School Governing Board Meeting April 18, 2017

MOTION by Chris Vernon, seconded by Tristan Chapman, to approve the minutes of the regular and Charter School Governing Board meetings on April 18, 2017, as presented. Approved unanimously.

Agenda Item 2. Approval of Dates, Time, and Locations for the District Board of Trustees Regular Meetings for 2018-2019

MOTION by Tristan Chapman, seconded by Chris Vernon, to approve the dates, time, and locations for the District Board of Trustees meetings for 2018-2019, as presented.

MOTION TO AMEND by Tristan Chapman, seconded by Chris Vernon, to insert a November 13, 2018 meeting into the proposed 2018-2019 schedule, and to retain the meeting locations of the 2017-18 schedule. Approved unanimously.

AMENDED Agenda Item 2, now includes:

- November 13, 2018 at the Charlotte Campus (includes a Charter School Governing Board meeting)
- The April 23, 2019 meeting will revert from the suggested Charlotte Campus location to the Thomas Edison (Lee) Campus (includes a Charter School Governing Board meeting)

Agenda Item 3. Approval of President's Contract

MOTION by Tristan Chapman, seconded by Chris Vernon, to approve President Allbritten's contract, as presented. Approved unanimously.

Academic Affairs & Student Services Committee Report

Vote to Take Action On

Agenda Item 4. Academic Improvement Trust Fund Plan for FY2017-18

MOTION by Marjorie Starnes-Bilotti, seconded by Julia Perry, to approve the Academic Improvement Trust Fund Plan for FY 2017-18, as presented. Approved unanimously.

Business Affairs & Facilities Committee Report

Vote to Take Action On

Agenda Item 5. Approval of the 2017-18 Budget and Operating Plans

MOTION by Tristan Chapman, seconded by Eddie Webb, to approve the 2017-18 Budget and Operating Plans, as presented. Approved unanimously.

Agenda Item 6. Approval to Transfer Unrestricted Fund Balance

MOTION by Eddie Webb, seconded by Chris Vernon, to approve a transfer of the unrestricted fund balance in the amount of \$2,700,000 to the unexpended plant fund, as presented. Approved unanimously.

Agenda Item 7. Approval to Remove College Property from Inventory

MOTION by Tristan Chapman, seconded by Chris Vernon, to approve removal of College property from inventory, as presented. Approved unanimously.

Agenda Item 8. Approval to Write-Off Delinquent Accounts

MOTION by Marjorie Starnes-Bilotti, seconded by Tristan Chapman, to approve write off of delinquent accounts deemed to be uncollectible, as presented. Approved unanimously.

Agenda Item 9. FSW State College Audited Financial Statements for FY ended June 30, 2016

MOTION by Eddie Webb, seconded by Marjorie Starnes-Bilotti, to approve the Florida SouthWestern State College Audited Financial Statements for the Fiscal Year Ended June 30, 2016, as presented. Approved unanimously.

Agenda Item 9(a). Capital Improvement Program

MOTION by Marjorie Starnes-Bilotti, seconded by Eddie Webb, to approve the Capital Improvement Plan, as presented. Approved unanimously.

Agenda Item 10. Authorize President to Enter into Contract in Fulfillment of Lease between FSW and Western Michigan University

MOTION by Tristan Chapman, seconded by Julia Perry, to authorize the President to enter into contracts in fulfillment of the lease agreement between FSW and Western Michigan University for required renovations to Building "E" classrooms on the Charlotte Campus which will support the WMU simulator program, as presented. Approved unanimously.

Consent Agenda

Agenda Item 11. Approval of Personnel Actions

Agenda Item 12. 2017-2018 Collegiate High School Instructional Administrator, Teacher, and Guidance Counselor Contract Recommendations

Agenda Item 13. Lee Collegiate High School Audited Financial Statements for FY ended June 30, 2016

Agenda Item 14. Charlotte Collegiate High School Audited Financial Statements for FY ended June 30, 2016

MOTION by Tristan Chapman, seconded by Julia Perry, to approve the Consent Agenda Items together, as presented, with the Trustees also acting in their capacity as the Charter School Governing Board for Agenda Items 12-14. Approved unanimously.

Information Only

Agenda Item 15. Florida SouthWestern State College Foundation, Inc. 4th Quarter Financial Reports

Agenda Item 16. Florida SouthWestern State College Financing Corporation 4th Quarter Financial and Investment Reports

Agenda Item 17. Florida SouthWestern State College Monthly Financial Report

Agenda Item 18. Annual Change Order

Agenda Items 15-18 were presented for information only.

Old Business – None

New Business – None

Professional Development – None

President's Comments


Board Members' Comments

Adjournment

The meeting was adjourned at 4:00 p.m.



Dr. Jeffery S. Allbritten
College President



Brian Chapman, Jr., Chair
District Board of Trustees

09/26/17