

Faculty and Staff Meeting
School of Education
August 18, 2015
1:30 pm

In attendance: Larry Miller, Debbie McAuley, Michele Propper, Joyce Rollins, Anne Angstrom, Caroline Seefchak, Rachel Malone, Kristin Corkhill, Regina Miller, Julia Kroeker, Mary Robertson

- I. Cindy Campbell from the Library shared:
 - a. Robust Children's Literature collection
 - b. GKT Test book on reserve
 - c. Three hour limit to check out reserve books
 - d. Chronicle of Education online
 - e. Magazines and newsletters will be put in U-217 and switched out monthly
 - f. 2 Million Minutes – can stream into classroom

- II. Reimbursement for travel form –
 - a. form must be filled out and submitted by end of month of travel

- III. Budgets-
 - a. Dr. Miller was told that SOE budgets weren't spent in prior years. He is going to change that.
 - b. Asked that each faculty/staff member submit an approximate of what amount they will need for the year, ie. Travel, supplies, etc.

- IV. Alice Lockmiller funds –
 - a. Will be used for CDA scholarships – cohort of 60?
 - b. \$6,000 stipend offered to anyone who will help build program
 - c. \$21,000 total to spend

- V. Early Childhood Education –
 - a. Enrollment up to 95 students
 - b. Dr. Wright supporting two classes of EEC 2521 Adm. Of A Childcare Center running under 12 students. One will run as an Independent Study.

- VI. Committees-
 - a. Spreadsheet will be created to show which committees each faculty member serves on
 - b. Julia will serve on the AS committee
 - c. Website revision committee – Joyce and Gina; Kristin/Brian - DE
 - d. Caroline will serve on the ARC

- VII. Human Services –
 - a. Certificate program – lower level
 - b. Will have one full time faculty member

- VIII. SWOT exercise –
 - a. Strengths, Weakness, Opportunity, Threats

- IX. Headshots – August 28, 2015 9:30 – 1:00 U-106

- X. Advisory Council –
 - a. Dr. Miller wants to assemble a diverse representation of faculty and people from the community.

Respectfully Submitted,

Debbie McAuley