



Full-Time Faculty Meeting  
School of Education  
September 14, 2015  
12:00 noon

In attendance: Dr. Anne Angstrom, Dr. Caroline Seefchak, Dr. Regina Miller, Dr. Julia Kroeker, Professor Mary Robertson, Professor JoAnne Devine  
Absent: Professor Joyce Rollins (attending on-campus luncheon)

**I. Gatherings**

Dr. Angstrom thanked faculty for contributing to a gift basket for Michele Propper, who recently accepted a position at NFMHS. Faculty agreed on a meeting date and location for celebrating Michele's contributions to the School of Education: October 2, 2015, 4:00 p.m., Cantina Laredo. Faculty discussed setting a date in October for a faculty gathering to thank Dr. Erin Harrel, former Dean, for her contributions to the School of Education. An October date will be determined at a later date.

**II. Data and Program Goals for 2015-16**

Dr. Angstrom informed faculty that 2014-15 program goals and data will be shared at the September 28, 2015, faculty and staff meeting. We will also be discussing program goals for the 2015-16 academic year, as new program goals are due to Compliance Assist by September 30. Faculty members were asked to consider their individual programs and whether they would like to continue to address improving teacher candidate performance in analyzing data and designing data-driven instruction. Dr. Seefchak pointed out that Assessment Committee goals are due on September 30, 2015, as well.

**III. Spring Schedule**

Dr. Angstrom stated that the coordinators are in the process of building the Spring 2016 schedule. She asked that specific requests for courses, days, and times for lower-division courses be submitted to her no later than Wednesday, September 16, noon; upper-level course requests should be submitted to Professor Rollins no later than Wednesday, September 16, noon. Dr. Angstrom reminded faculty that requests cannot be guaranteed, as full-time faculty loads must be met and cohort alignment must be considered across programs.

**IV. Lab Fees/Curricular Materials**

Dr. Angstrom informed faculty that lab fees would be available soon. Any curricular purchase requests should be sent to Professor Rollins or Dr. Angstrom, who will prioritize needs based on funding available.

**V. Questions**

- a. Professor Robertson asked for clarification on two issues: the deadline for students to take the Professional Educators' Exam and the process for lower-division students requesting access to observation sites. Dr. Angstrom offered that a committee last spring determined that teacher candidates' performance on the ProEd might be improved if they were permitted to delay taking the ProEd until they had taken additional courses in their sequence. Appeals for entering internship were submitted by July 15 last summer by teacher candidates who had taken but not passed the ProEd. Faculty agreed that providing students with review materials through Canvas might be important, as we no longer have Michele Propper conducting formal review sessions.
- b. Professor Robertson offered that students in lower-division courses should be told to e-mail the assistant principals for observation access. Rachel Malone is working on streamlining this process.
- c. Dr. Angstrom offered that we do not yet have a time frame for when Michele Propper's position will be filled but that the existing position may be reconfigured based on the dean's analysis.

Respectfully Submitted,

Mary Robertson/Anne Angstrom