



Department Meeting
March 24, 2014
5:30-7:30

- I. Welcome
 - a. The meeting was called to order by Professor Rollins. She announced that Stephanie Langford, Edison graduate, was given the Teacher of the Year award for DeSoto County.

- II. FACTE Update-Dr. Harrel
 - a. Scores have changed effective 3/1/14. Elementary Education will be affected the most.
 - b. Bills in the House to watch, House Bill # 7117, school credibility. Senate Bill 1148 State Colleges and baccalaureate degrees. Senate Bill 850-Dual Enrollment & Collegiate High School.
 - c. Dr. Harrel is now President elect of FACTE.

- III. Golden Future Scholar Winner-Dr. Harrel
 - a. Jessica van den Berg was the recipient.

- IV. Policies and Procedures-Professor Rollins
 - a. Grade change forms-Incomplete grade needs to have form submitted within 6 weeks.
 - b. Fall Syllabi need to be submitted at least 2 weeks before the semester begins. Please use updated form.

- V. Teaching Schedule-Professor Rollins
 - a. Summer enrollment is sparse. Let Prof. Rollins know your availability for summer courses.

- VI. Recruitment Check In-Professor Rollins
 - a. More students taking GKT tests.
 - b. Michele is doing informational sessions at all three counties.

- VII. iPads- Professor Rollins
 - a. 30 have been received. They are in the adjunct office and need to be signed out. Sign out code is 1238 and each I Pad code is 1234.
 - b. Reminder to please keep the laptop cart as neat as possible.

- VIII. Department Awards-Professor Rollins
 - a. Possible new awards discussed, EDF Award, ESOL Award, KDE Award, Edison Community Service Award.

- IX. Questions and Comments
 - a. Thomas Michel from Mariner HS announced that Lee County Schools are now using Insight testing on Teacher graduates. Dr. Harrel will attempt to get a sample test for faculty.
 - b. Joyce announced that she and Dr. Angstrom will be Co-Coordinator.

- X. / Meeting adjourned.

Respectfully Submitted,

Joann Grosso