

Minutes

Department Meeting
Dr. Erin Harrel, Dean

January 2, 2014; 5:30 PM; U-217 (Lee Campus)

	Present	Absent	Excused		Present	Absent	Excused
<u>Administration</u>				<u>Staff</u>			
Dr. Erin Harrel	X			Dr. Christy Duda			X
				Debbie McAuley	X		
<u>Faculty</u>				Michele Propper	X		
Dr. Anne Angstrom	X			Kristin Corkhill		X	
JoAnne Devine			X	Jill Rhone		X	
Dr. Regina Miller	X			Joann Grosso	X		
Mary Robertson	X						
Joyce Rollins	X						
Elaine Schaeffer	X						
<u>Adjunct Faculty</u>							
Golubock, S	X						
Dye, J	X						
Peek, J	X						
Moore, B	X						

- I. Greetings
 - a. The meeting was called to order by Professor Rollins

- II. Introduction of New Faculty –
 - a. Chandiramani, Emmons, Marecz, Notarianni, Trogan, Salcedo, Seefchak
 - b. There will be iPads available for class use
 - c. Kahoot.it – 5881, demo by Prof. Rollins; *getkahoot.com* for teacher login

- III. Heart Walk & Pinning kudos -
 - a. \$3,000 was raised!
 - b. Barbara B. Mann was a great site for Pinning – gave it a very professional feel

- IV. Faculty searches -
 - a. Dr. Caroline Seefchak is the new fulltime reading instructor – short bio was read
 - b. Currently there are two positions open, will be posted internally first then if no qualified candidates it will be posted to the outside

- V. Dual Enrollment -
 - a. Kristin Corkhill is being moved to Student Services on a pilot program, Jill Rhone will stay here

- VI. Common Core Grant/PD Center -
 - a. There is a stipend for the Professional Development Center
 - b. Three people will coordinate the center

- VII. Enrollment Trends
 - a. Enrollment is down

- b. Need to get students registered earlier
- /III. General Knowledge Test Information
- a. . Would be a new and iconic model
 - b. Would feature new technology
 - c. Will have dedicated classroom
 - d. Open for touring
- IX. Gift Exchange/Holiday party
- a. Gift should be between \$10 - \$15; will exchange at 11 am on Dec. 11
 - b. Party at Erin's house at 12:30 pm!
- X. SOE brochure
- a. Dr. Harrel showed SOBT brochure
 - b. She wants each member to create their own page for the SOE brochure
 - c. Debbie will get more SOBT brochures for everyone for reference
 - d. Page must be done by Feb. 1, 2014
 - e. Field experience on first pages
- XI. Professional Development Center
- a. Name?
- XII. Logo
- a. Theresa Morgenstern wants input on logo design
 - b. Resounding no, it's too late it's already been done

Thanks to Joyce Rollins for orchestrating the pinning ceremony

Final meeting for 2013

Next meeting - January 9, 2014

Meeting Adjourned