

MINUTES
School of Education Meeting
January 12, 2011

Meeting commenced at 2:00 PM

In attendance: Dr. Erin Harrel, Dr. Martin Tawil, Dr. Regina Miller, Professor Elysha O'Brien, Professor Elaine Schaeffer, Dr. William Dwyer, Professor Joyce Rollins, Professor Mary Robertson, Professor Joyce Gelfand and Barbara Miley.

- I. Dr. Harrel welcomed everyone.
- II. Dr. Harrel stated that the syllabi will go to Curriculum Committee on Friday.
- III. Dr. Harrel stated that the mentor teachers are very pleased with our interns.
- IV. Dr. Tawil stated that he is available to speak about our programs in classes.
- V. Dr. Duda stated that she is available to speak about field experience in classes.
- VI. Dr. Harrel stated that changes to outcomes need to go through Curriculum Committee; but "information only" does not require a form or approval.
- VII. Dr. Harrel stated that she needs all of the syllabi for posting on the Document Manager.
- VIII. Dr. Harrel stated that assignments need to be identified in the syllabi if the FEAP touches an outcome. She also stated that the FEAPs need to be included in the syllabi.

The meeting concluded at 2:50 PM.

Minutes submitted by Barbara Miley