

MINUTES
School of Education Meeting
Thursday, 1/21/1020
12:30 – 1:45 PM I -117

Meeting commenced at 12:30 PM.

In attendance: Dr. Erin Harrel, Dr. Eileen DeLuca, Professor Elaine Schaeffer, Dr. William Dwyer, Dr. Christy Duda, Professor Peggy Van Voorhis

- I. Dr. DeLuca welcomed the faculty and asked for discussion regarding successes and new ideas. Peggy Van Voorhis mentioned two upcoming educational events: the Lee County Reading Council Conference on 2/27 and the educational event at Barnes and Noble on 1/23 at 11:00 featuring Doug McGregor. Dr. Duda shared her online teaching experience regarding the assessment class and the fact that the Edison Charlotte Campus has indicated an interest in learning about the calendar tool. Dr. DeLuca shared her experiences teaching the assessment class “live” and online. She also shared the advantages of using CE6 for rolling over uploads every semester. Elaine Schaeffer shared that Rollins College is visiting the Reggio inspired Early Childhood Center at the Edison Naples campus and was pleased that it was being recognized as a demonstration site. This center has also been “green” certified.
- II. Dr. DeLuca led a discussion regarding mandated meetings. The dates remain firm but the locations may change. Barbara Miley books rooms.

Spring 2010 District Faculty Meetings

Friday, 2/12	1:00-2:30 p.m. I 117
Wed. 2/24	5:30-7:30 p.m. TBA
Friday, 4/9	1:00-2:30 p.m. I 117
Wed. 4/14	5:30- 7:30 p.m. TBA

- III. Elaine Schaeffer began a discussion regarding Early Childhood adjunct attendance at district meetings.
Action item #1: Elaine will meet with Dr. Harrel about contract and releases.
Action item #2: Dr. DeLuca and Elaine Schaeffer will meet to discuss integration and a meeting schedule.
Action item #3: A meeting will be scheduled with Early Childhood adjuncts and fulltime faculty to encourage cross conversation and program development.
- IV. Dr. Harrel attended the Deans’ Council and shared the need for an Assessment Team at the course level, program level and the outcome level for the School of Education. She also stated that SIRII results will be available soon.
- V. Dr. Harrel explained that there would be Collegiate High School open houses for the Edison STEM high school on 2/11 -15-25 and 3/3. Help is welcome.

Students will receive a high school diploma and an AA. Positions will be posted soon.

- VI. Dr. DeLuca spoke about curriculum revision and gen- ed mapping: Updates are due to Dr. DeLuca 2/1. Lead faculty will compile revision notes and make final changes. Dr. Dwyer will identify critical tasks, clear guidelines and match to rubrics in the secondary program.
Action item #4: Dr. DeLuca will send Dr. Dwyer the secondary syllabi.
Action item #5: Dr. DeLuca will email faculty to make collaborative changes if necessary.
- VII. Dr. DeLuca shared that the Middle Grades programs in Science, Math and English/Language Arts may be approved in March. The secondary programs may be reviewed for continuation.
- VIII. **Action item #6: Dr. DeLuca will send Dr. Duda class rosters for practicum and foundation classes. She will also indicate field experience hours for courses and placement attributes. Dr. Duda would also appreciate a semester course sequence.**
- IX. Dr. DeLuca asked Dr. Duda to visit Dr. Dwyer's and Suzanne Olson's classes to confirm field experience placements.
- X. A discussion regarding the calendar tool ensued. **Action item #7: Dr. Harrel and Dr. DeLuca need to review calendar tool and strategize to maximize efficiency.**
- XI. Dr. DeLuca shared that Merle Worley would be uploading Livetext rubrics this weekend.
- XII. Dr. DeLuca shared news about interns and positive things she saw and heard through visits to schools.

Meeting adjourned at 1:45 p.m.

Minutes submitted by Peggy Van Voorhis