

Education Department Meeting

Minutes

November 17, 2008

I. Successes/Accomplishments

Joyce Rollins reported 120 new students will be starting the BAS Education Program beginning Spring 2009 to include Elementary, Secondary Bio, & Secondary Math.

Eileen DeLuca has been receiving positive feedback from her students working in collaborative groups in her classes. They are learning to work together to complete their common projects.

II. Meeting Schedule for Spring.

The Education Department will meet every Monday at 11:30 am beginning December 1st. The meeting time/day may need to be adjusted if there are conflicts with schedules for the Spring.

Adjuncts will be encouraged to attend.

III. Competency Matrices

Live Text will be available next week. It has been outsourced to Dr. Kathleen DeSousa.

A two hour meeting has tentatively been set for December 8th from 10:00am – 1:00pm to discuss the following Standards: NCATE, FEAPS, READING, ESOL, and Professional Ed Competencies.

IV. Faculty Stewards

Faculty Stewards will be meeting as groups with teacher candidates within the first two weeks of the semester in reference to the previous semester's review. If a student has not met all requirements, they will be informed to set up a one-on-one meeting with their Faculty Steward within two weeks of notification. Erin Harrel will design a form for feedback and a sign in sheet for the group meetings.

V. Writing Assessment

Erin Harrel and Eileen DeLuca will be meeting today with Marty Ambrose and Ellie Bunting, English Department Chairs, to discuss the Writing Assessments.

VI. 10% Waiver

The 10% Waiver is used when a student is not capable of meeting all the requirements of the program but is still allowed admission.

VII. Student Assistant

The Education Department is in the process of hiring a Student Assistant.