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REQUEST FOR VICE PRESIDENT, ADMINISTRATIVE SERVICES' SIGNATURE

To: Dr. Gina Doeble, Vice President, Administrative Services

Brief Description of Services: Memorandum of Understanding between FSW and Lee County School Board

Department Initiating Contract: FSW SOE: Elizabeth Perdomo/Coordinator of Clinical Placements

Elizabeth.perdomo@fsw.edu 239-985-3468
Consultant/Vendor/Other: Lee County School Board

Company Name: Lee County School Board Contact Person: Keith B. Martin

Title: School Board Attorney

Phone Number: 239-334-1102 E-mail: KeithBM@LeeSchools.net

Is this a renewal of an existing contract? Yes No N/A

Has your budget administrator approved this contract? Yes No N/A

Terms of Contract: Date Begins: 04/28/17 End Date: 04/28/22

I or my designee, for whom I am responsible have read the attached Agreement (including all attachments and exhibits) and certify that the contract is an accurate and complete representation of the business/program terms between the parties, that the price terms and the expenditures required by this contract have been examined and that during the initial year of the contract the expenditures required by this contract are within existing Departmental budget. If you are submitting this form electronically, please type your name in the signature field.

Administrator's Signature: [Signature] Date: 5/1/17

Vice President's Signature: [Signature] Date: 5/4/17

Internal Use Only
Approved by General Counsel
[Signature]

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VP ADMINISTRATIVE SERVICES

**Memorandum of Understanding
Between
The District Board of Florida SouthWestern State College, Florida
And
Lee County School Board
For
Professional Development School (PDS) Partnership**

This Memorandum of Understanding (“MOU”) is entered into by the District Board of Trustees of Florida SouthWestern State College, Florida on behalf of its College of Education (“College”) and Lee County School Board (“District”) for the development of the Professional Development School (PDS) Partnership (“Partnership”).

Whereas, the vision of the Professional Development School Partnership is to improve student achievement and advance the educational profession through meaningful collaboration, innovative practices, and relevant research; and

Whereas, the mission of the Professional Development Schools Partnership is to: Establish a community-wide commitment to high-quality teaching and learning that supports the success of every student, teacher, and staff member in reaching high levels of performance; and

Whereas, the goals of the Professional Development Schools Partnership are to:

1. Enhance P-12 student achievement;
2. Expand professional learning for district personnel, college faculty, teacher candidates, and community members;
3. Improve quality of teacher and educational leader preparation; and
4. Increase the application of research-based practices in the classrooms and schools.

NOW THEREFORE, the parties agree as follows:

I. College Responsibilities

- A. Establish and maintain a commitment to a Professional Development School partnership.
- B. Establish a PDS Coordinator to facilitate professional development, all communication, and collaboration for the partnership between the College and District.
- C. Identify faculty members who will serve as Florida SouthWestern State College PDS school liaisons for specific school sites.
- D. Support grant opportunities for school and College faculty to implement best practices and gather data on research-based practices to support instructional improvements.
- E. Support the district’s strategic goal of recruitment and retention of high-quality teachers and administrators.
- F. Provide District with priority access to School of Education-sponsored activities.

II. District Responsibilities

- A. Establish and maintain a school district-wide commitment to this Professional Development School partnership for the term of this MOU.

- B. Educate the school community about the goals and initiatives of the Partnership and work with the community to incorporate the vision into the everyday work and mission of the school(s).
- C. Ensure College faculty are fully integrated into the District school culture by providing office and classroom space, including in faculty meetings, inviting to participate in professional development at the district, school, and/or grade levels, etc.
- D. Facilitate diverse clinical experiences focusing on students as English language learners, students with special needs in the general education classroom, students living in poverty, and/or students identified as academically gifted.
- E. Provide District School Liaisons (teachers or school leaders at each school site) to help facilitate partnership-related activities and the achievement of PDS goals.
- F. Participate in action research projects and collaborative professional development, including mentor training and assessment.
- G. Support, mentor, and assess pre-service teachers and others preparing to assume roles as professional school personnel as needed, in clinical experiences and collaborative teaching throughout the education preparation program(s).
- H. Encourage and allow teachers and teacher candidates to implement innovative practice to meet the needs of diverse learners in the school.

III. Collaborative Responsibilities

- A. Collaborate to determine the effectiveness of the Professional Development School Partnership and report annually to both Florida SouthWestern State College and School District of Lee County stakeholders.
- B. Identify College faculty and District school staff and administrators who can facilitate the development and implementation of the PDS and provide mentoring, training, and support for those who participate in the PDS.
- C. Facilitate, provide, and assess the effectiveness of professional development opportunities for both PDS partners.
- D. Appoint, with the input from community constituents, members on undesignated terms to serve on the PDS Steering Committee that will provide oversight to the PDS partnership.
- E. Coordinate to arrange opportunities for College students in lower division courses to complete required observation hours for education coursework.

IV. Terms of the MOU and Termination

This MOU addresses cooperation and involvement in the Florida SouthWestern State College/School District of Lee County PDS Partnership between the undersigned.

This MOU is in effect for five years from the date of the last signing. The MOU is subject to annual review by the parties. This MOU may be terminated by either party for convenience through the giving of written notice to the other party as follows in compliance with the following deadlines for the giving of such notice:

Termination Notice Deadline	MOU Terminates
October 15 th	December 31 st
April 15 th	June 30 th

If any of the deadlines stated above fall on a weekend or legal holiday the due date shall be extended to the next following day that is not a weekend or legal holiday.

Both the College and the District agree to comply with changes in state law that occur after the execution of this agreement, including any changes that impact the responsibilities outlined in this MOU.

IN WITNESS WHEREOF, Florida SouthWestern State College Board of Trustees on behalf of its College of Education and Lee County school Board have executed this MOU.

**THE DISTRICT BOARD OF FLORIDA
SOUTHWESTERN STATE COLLEGE, FLORIDA**

LEE COUNTY SCHOOL BOARD



Gina B. Doeble, EdD, CPA
Vice President, Administrative Services

Signature

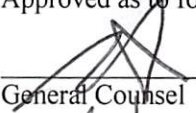
5-9-17

Date

Print Name/Title

Date

Approved as to form:



General Counsel

5/8/17

Date