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| March 3, 2017 | 1:30 PM | Lee AA-177, Charlotte E-105,  Collier G-109, Hendry/Glades A-106 |

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| Chair | Don Ransford |
| Vice Chair | Amanda Lehrian |

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| ACTION ITEM | 1 | |
| Type of proposal | Change of Course | |
| Presenter | Tom Smith | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes a change in contact hours for *DIG 2205C Basic Video Editing, DIG 2251C Digital Audio I, DIG 2280C Digital Video and Sound, DIG 2284C Advanced Digital Video & Sound, MUM 2600C Basic Audio Recording Tech, MUM 2601C Recording Techniques II,* and *MUM 2604 C Multi-Track Mixdown Techniques*. All courses listed would change to 4 contact hours (2 lecture + 2 lab). According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class lab work for 1 each credit of lab. This is a *C* course and contains enough standard labs to justify 2 hours of lab work per week to supplement two hours of lecture. Therefore, a minimum of 2 lecture hours and 2 lab hours are required to cover the course content satisfactorily and to justify the *C* designation. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 2 |
| Type of proposal | Change of Course |
| Presenter | Dana Roes |
| **Summary of proposed changes:** Passed VPAA Approved | |
| The School of Arts, Humanities, and Social Sciences proposes a change in course credits for *ART 2205C Color Theory*. The number of course credits would change from 4 credits to 3 credits. The norm in Florida (and across the country) is that fine arts classes are 3 credit hours with 4 or more contact hours – not 4 credit hours. Effective date is Fall, 2017. | |

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| ACTION ITEM | 3 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes a change in course credits for *ART 2205C Color Theory*. The number of course credits would change from 4 credits to 3 credits. The norm in Florida (and across the country) is that fine arts classes are 3 credit hours with 4 or more contact hours – not 4 credit hours. Effective date is Fall, 2017. | | |
| ACTION ITEM | 4 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *ART 1330C Figure Drawing*. The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the arts faculty would like to propose that the course remain in the FSW Catalog. This is a foundation course and plans to be run once every 4 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 5 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *ART 1949 Art Internship I*. The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the arts faculty would like to propose that the course remain in the FSW Catalog. Every few years a need arises for this course. Effective date is Fall 2017. | | |

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| ACTION ITEM | 6 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *HUM 1950 Humanities Study Tour* and *HUM 2950 Humanities Study Tour II*. The courses have not been offered in the last five years and were therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the humanities faculty would like to propose that the course remain in the FSW Catalog. The courses will be offered once every 4 to 5 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 7 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *HUM 2410 Introduction to Asian Studies*. The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the humanities faculty would like to propose that the course remain in the FSW Catalog. The course will be offered once every 4 to 5 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 8 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of number of applied and performance music courses. The courses have not been offered in the last five years and were therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the music faculty would like to propose that the courses remain in the FSW Catalog. The courses will be offered once every 4 to 5 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 9 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *PGY 1801C Advanced Digital Photography*. The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the arts faculty would like to propose that the course remain in the FSW Catalog. The course will be offered once every 4 to 5 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 10 | |
| Type of proposal | Change of Course | |
| Presenter | Dana Roes | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *TPP 2300 Directing I, TPP 1606 Playwriting,* and *TPA 1210 Stage Craft I*. The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the arts faculty would like to propose that the course remain in the FSW Catalog. The courses will be offered once every 4 to 5 semesters. Effective date is Fall 2017. | | |

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| ACTION ITEM | 11 | |
| Type of proposal | Change of Course | |
| Presenter | Amanda Lehrian | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Arts, Humanities, and Social Sciences proposes the continuation of *LIT 2120 American Literature* . The course has not been offered in the last five years and was therefore up for deletion according to Florida Statute 1007.24, FAC 6A 10.0331 and FSW College Operating Procedure 03-0605. However, the English faculty would like to propose that the course remain in the FSW Catalog. The courses will be offered in the future depending on enrollment and demand. Effective date is Fall 2017. | | |

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| ACTION ITEM | 12 | |
| Type of proposal | Change of Course | |
| Presenter | Andrew Blitz | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Business and Technology proposes a change to the course number for *BCN 1230C Materials and Methods of Construction, EET 1084C Introduction to Electronics, ETD 1103C Engineering Graphics I, ETI 1110C Introduction to Quality Assurance, ETI 1420C Manufacturing Processes and Materials, SUR 1100C Surveying,* and *SUR 2140C Advanced Surveying*. All courses would have the *C* designation removed from their respective course numbers. The courses currently operate as lecture classes with a significant hands-on component. They have the *C* designation to indicate this practical component, but do not require the additional contact hours that the *C* designation might be interpreted to indicate. Therefore, the removal of the *C* designation is for the purpose of adding clarity and is consistent with the way these courses are listed and offered at many other Florida College System and State University System institutions. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 13 | |
| Type of proposal | Change of Course | |
| Presenter | Richard Worch | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Business and Technology proposes a change to the course number for *CJE 2643C Advanced Crime Scene Technology* and *CJE 2770C Crime Scene Photography*. Both courses would have the *C* designation removed from their respective course numbers. The courses currently operate as lecture classes with a significant hands-on component. They have the *C* designation to indicate this practical component, but do not require the additional contact hours that the *C* designation might be interpreted to indicate. Therefore, the removal of the *C* designation is for the purpose of adding clarity and is consistent with the way these courses are listed and offered at many other Florida College System and State University System institutions. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 14 | |
| Type of proposal | Change of Course | |
| Presenter | Leroy Bugger | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Business and Technology proposes a change to the course description, general topic outline and course objectives for *TAX 2010 Federal Tax Accounting II*. The proposal is in response to changes in the Core of both the *A.S. Accounting Technology* degree and the *Accounting Technology Management* certificate. Effective date is Fall, 2018. | | |

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| ACTION ITEM | 15 | |
| Type of proposal | Change of Program or Certificate | |
| Presenter | Leroy Bugger | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Business and Technology proposes a change to the *Core* requirements for the *A.S., Accounting Technology* program. *TAX 2401 Trusts, Estates, and Gifts* would be removed from and *FIN 2001 Business Finance* would be added to the *Core* requirements. Course content previously covered in *TAX 2401 Trusts, Estates, and Gifts: Accounting and Taxation* will be included in *TAX 2010 Federal Tax Accounting II*, and the inclusion of *FIN 2001Business Finance* will provide a more comprehensive view of the accounting/finance field. Effective date is Fall, 2018. | | |

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| ACTION ITEM | 16 | |
| Type of proposal | Change of Program or Certificate | |
| Presenter | Leroy Bugger | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Business and Technology proposes a change to the *Core* requirements for the *C.C.C., Accounting Technology Management* certificate. *ACG 2500 Governmental and Not-for-Profit Accounting* and *TAX 2401 Trusts, Estates, and Gifts* would be removed from and *MTB 1103 Business Mathematics* and *FIN 2001 Business Finance* would be added to the *Core* requirements. Course content previously covered in *TAX 2401 Trusts, Estates, and Gifts: Accounting and Taxation* will be included in *TAX 2010 Federal Tax Accounting II*, and the inclusion of *FIN 2001Business Finance* will provide a more comprehensive view of the accounting/finance field. In order to include *FIN 2001 Business Finance* in the *Core*, its prerequisite, *MTB Business Mathematics*, would also need to be included. Effective date is Fall, 2018. | | |

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| ACTION ITEM | 17 | |
| Type of proposal | Change of Course | |
| Presenter | Mary Shaw | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change to the course number, course credits and contact hours for *BSC 1005C General Biology*. The *C* designation would be removed from the course number, the number of course credits would change from 4 credits to 3 credits, and the number of contact hours would change to 3 contact hours. According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class work for 1 each credit of lab. The science faculty recommend splitting the lecture component from the lab component, making the lab optional. This will allow flexibility for students who need two science courses, but only one lab as part of their *A.A.* degree. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 18 | |
| Type of proposal | New Course | |
| Presenter | Mary Shaw | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes *BSC 1005L General Biology Lab* as a new course. [Note: This course has a co-requisite of *BSC 1005C*. However, *BSC 1005L* is an optional co-requisite for *BSC 1005C* allowing for students to take the lecture without the lab, but providing the option of taking the lab component to meet the *A.A.* general education requirements.] According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class work for 1 each credit of lab. The science faculty recommend splitting the lecture component from the lab component, making the lab optional. This will allow flexibility for students who need two science courses, but only one lab as part of their *A.A.* degree. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 19 | |
| Type of proposal | Change of Course | |
| Presenter | Rozalind Jester | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change in the course number for *BSC 1050C Env Bio-Global Environment*. The change in the course number would be the removal of the *C* designation. Analysis of science courses by the faculty in view of the requirement that *C* courses have extended hours and with respect to the change in the General Education science requirement of only one lab science course have led to this decision. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 20 | |
| Type of proposal | Change of Course | |
| Presenter | Rozalind Jester | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change in the course number for *OCB 1000C The Living Ocean* and *OCE 1001C Intro to Oceanography*. The change in the course numbers would be the removal of the *C* designation. Analysis of science courses by the faculty in view of the requirement that *C* courses have extended hours and with respect to the change in the General Education science requirement of only one lab science course have led to this decision. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 21 | |
| Type of proposal | Change of Course | |
| Presenter | Teju Vala | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours for *BSC 1084C*. The change would be from 4 contact hours to 5 contact hours (3 lecture + 2 lab). According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class lab work for 1 each credit of lab. This is a *C* course and contains enough standard labs to justify 2 hours of lab work per week to supplement two hours of lecture. Therefore, a minimum of 3 lecture hours and 2 lab hours are required to cover the course content satisfactorily and to justify the *C* designation. Maintaining the *C* designation will allow this course to be used to meet both the Science General Education Core requirement and the College’s lab science requirement. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 22 | |
| Type of proposal | Change of Course | |
| Presenter | Jonathan McKenzie | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours for *EVR 1001C Intro to Environmental Science* and *ESC 1000C Intro to Earth Science*. The change would be from 3 contact hours to 4 contact hours (2 lecture + 2 lab). According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class lab work for 1 each credit of lab. This is a *C* course and contains enough standard labs to justify 2 hours of lab work per week to supplement two hours of lecture. Therefore, a minimum of 2 lecture hours and 2 lab hours are required to cover the course content satisfactorily and to justify the *C* designation. Maintaining the *C* designation will allow this course to be used to meet both the Science General Education Core requirement and the College’s lab science requirement. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 23 | |
| Type of proposal | Change of Course | |
| Presenter | Dan McDevit | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours for *PCB 3023C Cell Biology*, *PCB 3043C General Ecology* and *PCB 3063C Genetics*. The change would be from 3 contact hours to 4 contact hours (2 lecture + 2 lab). According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class lab work for 1 each credit of lab. This is a *C* course and contains enough standard labs to justify 2 hours of lab work per week to supplement two hours of lecture. Therefore, a minimum of 2 lecture hours and 2 lab hours are required to cover the course content satisfactorily and to justify the *C* designation. Maintaining the *C* designation will allow this course to be transferrable to other college and universities, like Florida Gulf Coast University, that require this course to have a lab component. Effective date is Fall, 2017. | | |

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| ACTION ITEM | 24 |
| Type of proposal | Change of Course |
| Presenter | Ed Hooks |
| **Summary of proposed changes:** Passed VPAA Approved | |
| The School of Pure and Applied Sciences proposes a change in the number of course credits for *GLY 1010C Physical Geology* and *GLY 1100C Historical Geology*. The change would be from 4 credits to 3 credits (2 lecture + 2 lab). According to Carnegie definition, a *C* course has a minimum of 2 contact hours of in-class lab work for 1 each credit of lab. This is a *C* course and contains enough standard labs to justify 2 hours of lab work per week to supplement two hours of lecture. Therefore, a minimum of 2 lecture hours and 2 lab hours are required to cover the course content satisfactorily and to justify the *C* designation. Maintaining the *C* designation will allow this course to be used to meet both the Science General Education Core requirement and the College’s lab science requirement. Effective date is Fall, 2017. | |
| ACTION ITEM | 25 |
| Type of proposal | Change of Course |
| Presenter | Melanie Ulrich |
| **Summary of proposed changes** Passed VPAA Approved | |
| The School of Pure and Applied Sciences proposes a change in the General Education designation for *MCB 2010C Microbiology*. The proposal is to add *MCB 2010C Microbiology* to the list of *Additional Natural Sciences General Education* courses since its prerequisites are *Core Natural Sciences General Education* courses. Effective date is Fall, 2017. | |

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| ACTION ITEM | 26 |
| Type of proposal | Change of Program or Certificate |
| Presenter | George Manacheril |
| **Summary of proposed changes:** Passed VPAA Approved | |
| The School of Pure and Applied Sciences proposes a change in the *A.S. Science and Engineering Technology* program. Changes include Core requirements from *BSC 1093C Anatomy and Physiology I* (4 credits) to *BSC 1085C Anatomy and Physiology I* (4 credits) and from *BSC 1094C Anatomy and Physiology II* (4 credits) to *BSC 1086C Anatomy and Physiology II* (4 credits). Other changes to number of credit hours in *Laboratory Science Option* and *Technical Electives* reflect updates based on proposals previously passed by the Curriculum Committee. Effective date is Fall, 2017. | |

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| INFORMATION ITEM | 27 |
| Type of proposal | Choose an item. |
| Presenter | Don Ransford |
| **Summary of proposed changes:** Passed VPAA Approved | |
| Dr. Stewart, Provost and VPAA, has approved a change to the College Catalog which clarifies the institutional enrollment for students in the *A.S., Physical Therapy* and *A.S., Opticianry* programs. Both programs are partner programs established through inter-institutional agreements with other community and state colleges. | |

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| COMMITTEE BUSINESS | 28 | |
| Type of proposal | Choose an item. | |
| Presenter | Don Ransford | |
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| **Summary of proposed changes:** Passed VPAA Approved | | |
| The Chair is proposing review and approval of the revised Curriculum Committee Manual to have as an effective date Fall, 2017. | | |

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| COMMITTEE BUSINESS | 29 | |
| Type of proposal | Choose an item. | |
| Presenter | Don Ransford | |
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| **Summary of proposed changes:** | | |
| The following faculty have notified me of their intent to continue serving on the Curriculum Committee: James Langlas and Andrew Blitz. Those who have decided not to return for an additional term are Terri Housley, Qin Liu, and Gayle Wetzel. However, I have had names submitted as being interested in filling two of the three positions. The other three members up for renewal are still undecided at this time. We will definitely need to fill two vacant positions in the School of Pure and Applied Sciences. So, if you know someone from that School who might be interested in serving, please have them contact me. | | |

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| COMMITTEE BUSINESS | 30 | |
| Type of proposal | Choose an item. | |
| Presenter | Don Ransford | |
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| **Summary of proposed changes:** | | |
| According to the current Curriculum Committee Policy Manual, nominations for Curriculum Committee Chair and Vice Chair may be submitted to the serving Chair up through March 31st. Professor Leroy Bugger has already submitted his name for nomination for Chair. However, I have received no nominations for Vice Chair. To align ourselves with the new FSW Collective Negotiations Agreement, I will then submit a list of the nominations to the Faculty Senate for a vote in April. Any other faculty members on continuing contract interested in these positions should let me know via email before Friday, March 31, 2017. | | |