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| December 2, 2016 | 1:30 PM | Lee AA-177, Charlotte E-105, Collier G-109, Hendry/Glades A-106 |

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| Chair | Don Ransford |
| Vice Chair | Amanda Lehrian |

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| ACTION ITEM | 1 |
| Type of proposal | Change of Course |
| Presenter | Dana Roes |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Arts, Humanities, and Social Sciences proposes a change in the number of contact hours from 1.0 to 2.0 in a number of music courses to align the courses with language in the new *Collective Negotiations Agreement*. Effective date is Fall, 2017. |

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| ACTION ITEM | 2 |
| Type of proposal | Change of Course |
| Presenter | Dana Roes |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Arts, Humanities, and Social Sciences proposes a change in the number of contact hours from 0 to 3.0 in a number of music courses to align the courses with language in the new *Collective Negotiations Agreement*. Effective date is Fall, 2017. |

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| ACTION ITEM | 3 |
| Type of proposal | Change of Course |
| Presenter | Dana Roes |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Arts, Humanities, and Social Sciences proposes a change in the number of contact hours from 1.0 to 0.5 in a number of music courses to align the courses with language in the new *Collective Negotiations Agreement*. Effective date is Fall, 2017. |

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| ACTION ITEM | 4 |
| Type of proposal | Change of Course |
| Presenter | Dana Roes |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Arts, Humanities, and Social Sciences proposes a change in the number of contact hours from 2.0 to 1.0 in a number of music courses to align the courses with language in the new *Collective Negotiations Agreement*. Effective date is Fall, 2017. |

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| ACTION ITEM | 5 |
| Type of proposal | New Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes an experimental course, *SLS 1931 Foundational Skills Development*. The course is in response to a documented local workforce need for workers with better *soft skills*. Effective date is Fall, 2017. |

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| ACTION ITEM | 6 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *ACG 3113 Intermediate Accounting II* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 7 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *MAR 1949 Marketing Internship I* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 8 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *MAR 2141 International Marketing and Business Practices* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 9 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *MAR 2949 Marketing Internship II* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 10 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes a change in the prerequisite for *FIN 3400 Financial Management I*. The change involves clarifying the requirement for students to pass the prerequisite course, *ACG 3024*, with a grade of *C* or higher. Effective date is Fall, 2017. |

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| ACTION ITEM | 11 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes a change in the prerequisite for *MAN 3864 Managing a Family Business*. The change involves clarifying the requirement for students to pass the prerequisite course, *ENT 3003*, with a grade of *C* or higher. Effective date is Fall, 2017. |

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| ACTION ITEM | 12 |
| Type of proposal | Change of Course |
| Presenter | David Hoffman |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes a change in the prerequisite for *ENT 3172 The Special Role of Franchising*. The change involves clarifying the requirement for students to pass the prerequisite course, *ENT 3003*, with a grade of *C* or higher. Effective date is Fall, 2017. |

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| ACTION ITEM | 13 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *COP 2949 Computer Programming Internship II* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 14 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *ETD 2949 Engineering Technology Internship II* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 15 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *ISM 4153 Enterprise Information Systems* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 16 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes the continuation of *ISM 4220 Distributed Information Systems* which has been scheduled for deletion due to the *5-year Inactivity* College Operating Procedure. Effective date is Fall, 2017. |

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| ACTION ITEM | 17 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes a change in the prerequisites for *CNT 1000 Computer Networking Essentials* from *CGS 1000 or CGS 1077 (CLEP credits) or CTS 1133* to *None*. New content in *UCertify CNT 1000* now includes topics previously covered in both *CGS 1000* and *CTS 1133*. Effective date is Fall, 2017. |

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| ACTION ITEM | 18 |
| Type of proposal | Change of Course |
| Presenter | Andrew Blitz |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Business and Technology proposes a change in the prerequisites for *CIS 2321 Systems Analysis and Design* from *(CGS 1100 or CGS 2108) and CNT 1000* to *(CGS 1100* ***OR*** *CGS 2108)* ***AND*** *CTS 1131* ***AND*** *CTS 1133*. *CNT 1000* is no longer required in the *A.S. Computer Programming and Analysis* or any of the related certificate programs. However, since *CTS 1131*  and *CTS 1133* are gateway courses to *CIS 2321* which is required in both the *Networking* and *Programming* degrees, these prerequisites make more sense. Effective date is Fall, 2017. |

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| ACTION ITEM | 19 |
| Type of proposal | Change of Course |
| Presenter | Dr. Anne Angstrom |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Education proposes a change in prerequisites for *LAE 3324C Middle Grades Practicum I: Composition* from *ENC 1101, ENC 1102, 3 credits of college level mathematics, EDM 3230, EDG 3410, EDG 4004, all with a grade of C or higher* to *ENC 1101, ENC 1102, 3 credits of college level mathematics, EDM 3230 or EDG 3620, EDG 3410, EDG 4004, all with a grade of C or higher*. The change is an attempt to bring the program in alignment with changes that were approved in Spring of 2016. Effective date is Fall, 2017. |

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| ACTION ITEM | 20 |
| Type of proposal | Change of Course |
| Presenter | Dr. Anne Angstrom |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Education proposes a change in prerequisites for *LAE 3326C Middle Grades Practicum II: Literature* from *ENC 1101, ENC 1102, 3 credits of college level mathematics, EDM 3230, EDG 3410, EDG 4004, all with a grade of C or higher* to *ENC 1101, ENC 1102, 3 credits of college level mathematics, EDM 3230 or EDG 3620, EDG 3410, EDG 4004, all with a grade of C or higher*. The change is an attempt to bring the program in alignment with changes that were approved in Spring of 2016. Effective date is Fall, 2017. |

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| ACTION ITEM | 21 |
| Type of proposal | Change of Course |
| Presenter | Dr. Jeff Elsberry |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes a change in prerequisites for *HSA 3113 Contemporary Issues in Health Care* from *Admission into the BAS Cardiopulmonary Sciences Program; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grad of C or better: ENC 1101 Composition I, ENC 1102 Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean* to *Admission into a Baccalaureate degree program; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grad of C or better: ENC 1101 Composition I, ENC 1102 Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean*. *HSA 3113* has been added as a course in the *B.A.S. Supervision and Management Health Administration Concentration*. Therefore, enrollment is no longer limited to *B.S.-C.P.S.* students. Any student admitted into a baccalaureate degree program is eligible to take *HSA 3113*. Effective date is Fall, 2017. |

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| ACTION ITEM | 22 |
| Type of proposal | Change of Course |
| Presenter | Dr. Jeff Elsberry |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes a change in prerequisites for *HSA 3430 Health Care Economics* from *Admission into the BAS Cardiopulmonary Sciences Program; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grad of C or better: ENC 1101 Composition I, ENC 1102 Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean* to *Admission into a Baccalaureate degree program; and prior to enrolling in any upper level course (course number beginning with a 3 or 4), students must complete the following courses with a grad of C or better: ENC 1101 Composition I, ENC 1102 Composition II, and three semester hours of college level mathematics; or permission from the appropriate academic Dean*. *HSA 3430* has been added as a course in the *B.A.S. Supervision and Management Health Administration Concentration*. Therefore, enrollment is no longer limited to *B.S.-C.P.S.* students. Any student admitted into a baccalaureate degree program is eligible to take *HSA 3113*. Effective date is Fall, 2017. |

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| ACTION ITEM | 23 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Dr. Jeff Elsberry |
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| **Summary of proposed changes:** Tabled (Notes: this item was tabled for further review by faculty) |
| The School of Health Professions proposes a change to prerequisites, *General Education* requirements, *Elective* requirements and length for the *Cardiopulmonary Sciences, B.S.* program. Changes are requested in order to reduce the program length from 133 to 120 credit hours, to meet the *Natural Sciences* requirements, and to be in compliance with *FLDOE Rule 6A-10.024(b)*. Effective date is Fall, 2017. |

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| ACTION ITEM | 24 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Joe Washburn |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes a change to the *C.C.C.* *Emergency Medical Technician* certificate. A prerequisite of proof of health insurance is being added since clinical sites are now making the same requirement of students. Effective date is Fall, 2017. |

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| ACTION ITEM | 25 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Joe Washburn |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes a change to the *C.C.C.* *Paramedic* certificate. A prerequisite of proof of health insurance is being added since clinical sites are now making the same requirement of students. Effective date is Fall, 2017. |

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| ACTION ITEM | 26 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Dr. Terry McVannel-Erwin |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes changes to the *General Education*, *Core* and general requirements for the *Social and Human Services, A.S.* program. A Writing Intensive or Core Humanities course is being recommended to students planning to pursue a bachelor’s degree. Changes were made to classifications and course labels to clarify embedded tracks within the program and to assist with degree audits. A mission statement, program highlights and a program distinction section were added to meet requirements of various accrediting agencies. Effective date is Fall, 2017. |

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| ACTION ITEM | 27 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Dr. Terry McVannel-Erwin |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Health Professions proposes changes to the general requirements for the *C.C.C. Addiction Services* certificate. A mission statement, program highlights and a program distinction section were added to meet requirements of various accrediting agencies. Effective date is Fall, 2017. |

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| ACTION ITEM | 28 |
| Type of proposal | Change of Program or Certificate |
| Presenter | Susan Torres |
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| **Summary of proposed changes:** Not Approved (Notes: 3 yeas; 1 no; All Others Abstained) |
| The School of Health Professions proposes changes to the prerequisites and *General Education*, *Core* and *Elective* requirements for the *Nursing, B.S.* program. Changes are being made to align the FSW BSN program with the *State Common Prerequisite Manual*, update catalog language to reflect changes to *General Education* requirements, and to help remove barriers for RN’s pursuing advanced degrees. Effective date is Fall, 2017. |
| ACTION ITEM | 29 |
| Type of proposal | Change of Course |
| Presenter | Emily Porter |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours from 3 to 4 for *BSC 1051C Environmental Biology: Southwest Florida Ecosystems* to align the course with the Carnegie definition of a combined course and allow the course to remain transferrable to other Colleges and Universities. Effective date is Fall, 2017. |

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| ACTION ITEM | 30 |
| Type of proposal | Change of Course |
| Presenter | George Manacheril |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours from 3 to 4 for *ISC 1001C Interdisciplinary Science I* to align the course with the Carnegie definition of a combined course and allow the course to remain transferrable to other Colleges and Universities. Effective date is Fall, 2017. |

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| ACTION ITEM | 31 |
| Type of proposal | Change of Course |
| Presenter | George Manacheril |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Pure and Applied Sciences proposes a change in the number of contact hours from 3 to 4 for *ISC 1002C Interdisciplinary Science II* to align the course with the Carnegie definition of a combined course and allow the course to remain transferrable to other Colleges and Universities. Effective date is Fall, 2017. [Note: *ISC 1002C* is already identified as a *General Education* course.] |

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| ACTION ITEM | 32 |
| Type of proposal | Change of Course |
| Presenter | Sabine Eggelston |
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| **Summary of proposed changes:** Passed VPAA Approved |
| The School of Pure and Applied Sciences proposes a change in the prerequisites for *MAC 2311 Calculus with Analytic Geometry I* from (*MAC 1106* & *MAC 1114* with minimum grade of *C* in each course) or (*MAC 1140* & *MAC 1114* with a minimum of *C* in each course) or *MAC 1147* with a minimum grade of *C* to (*MAC 1106* & *MAC 1114* with minimum grade of *C* in each course) or (*MAC 1140* & *MAC 1114* with a minimum of *C* in each course) or *MAC 1147* with a minimum grade of *C* or appropriate *CLM* & Trigonometry bypass score. There is currently no mechanism in place for direct placement into *MAC 2311* by testing. Effective date is Fall, 2017. |