

Academic Success Department Meeting - April
Friday, April 14, 2017, AA-177 9:00am-11:00am

All: 9:00-10:00am

- *Welcome and Good News
- *Student Engagement- Cal Majure
- *Student Success Strategies Survey data/Focus Groups- Dr. Van Gaalen
- *Summer and Fall schedules- Dr. Clark
- *General Ed Advisory Council
- *Early Alert
- *Summer Institute
- *Boot Camp
- *Summer Syllabi- Full and A-due 5/8/2017 B-due 6/23/2017 to Professor Day
- *Department Chair/Coordinator Model- points method

SLS1515 Meeting 10:00-11:00am

- * New MSSSL/ Textbook
- *CRI
- *Peer Mentors duties

REA0019 11:00-11:30am

- *Rewrite the Bypass REA0019 into ENC1101

EAP 11:00-11:30am

COP/ SLS1515 Preliminary Book Adoption Discussion 11:30am-12:00noon

Academic Success Department Meeting Minutes
Friday, 2/03/2017
9:00 am – 10:00 am
AA-177

Attendance: Wanda Day, Heather Olson, Dr. Martin Tawil, Troy Tucker, Dr. Mary Ellen Schultz, Dr. Duke DiPofi, Dr. Mary Myers, Robert Olancin, Dr. Renee Hester, Dr. Kathy Clark, Whitney Rhyne, Cindy Campbell, Scott Vanselow, Karen Maguire, Susan Potts, Barbara Miley, John Cantlon. Guests: Dr. Joseph Van Gaalen, Allison Studer, Cal Majure, Catherine Gorman Excused: Dr. Kelley Newhouse

Welcome and Good News

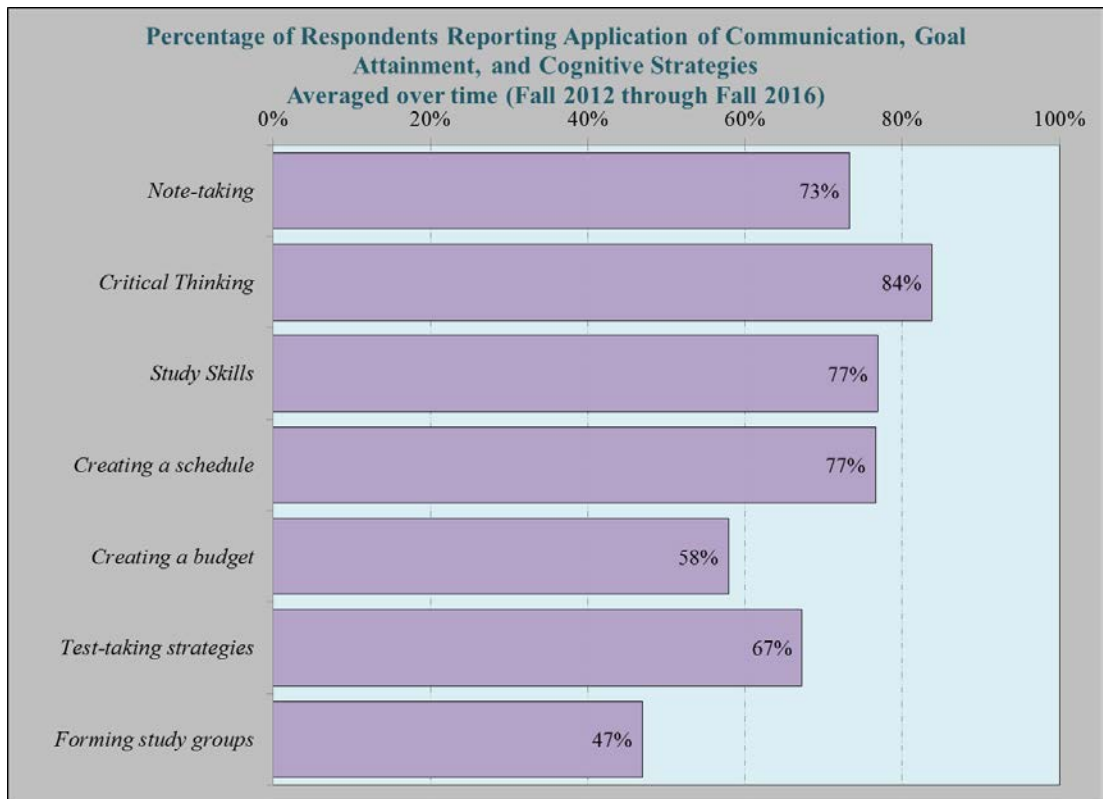
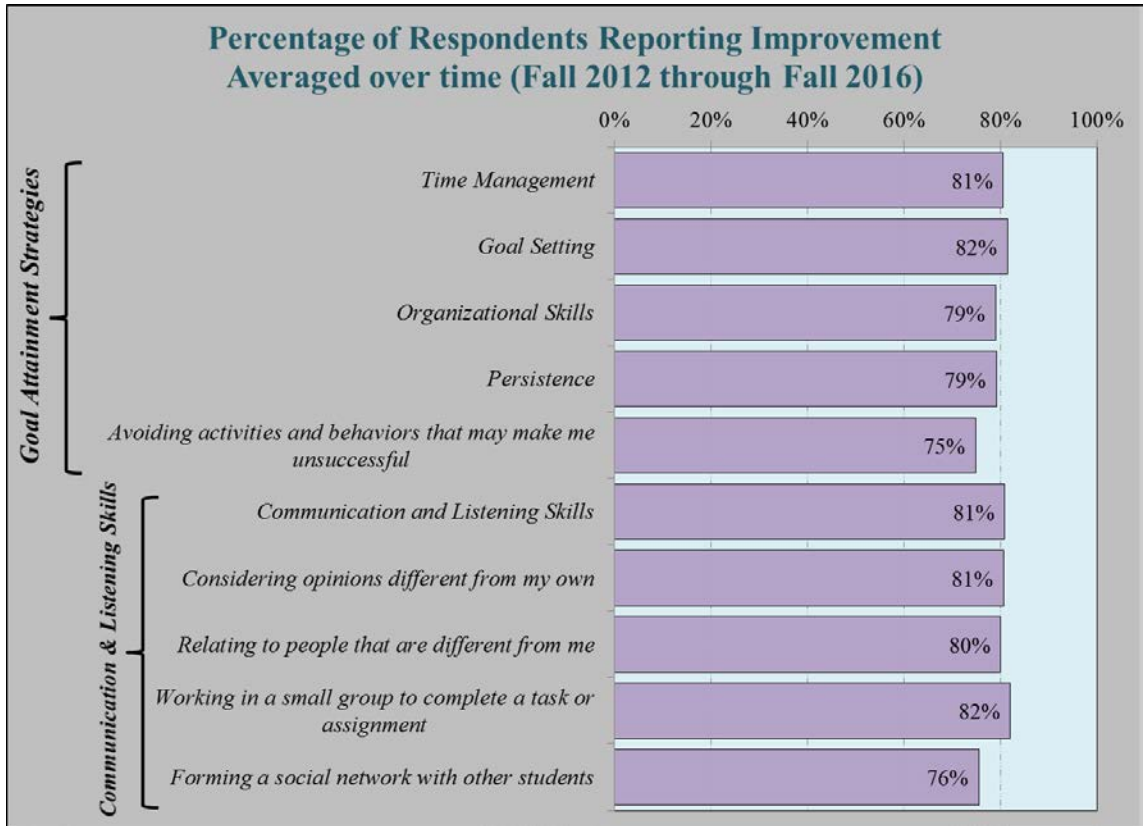
- Professor Cindy Campbell has a new grandson!
- Dr. Clark and Dr. Tawil had an article published.

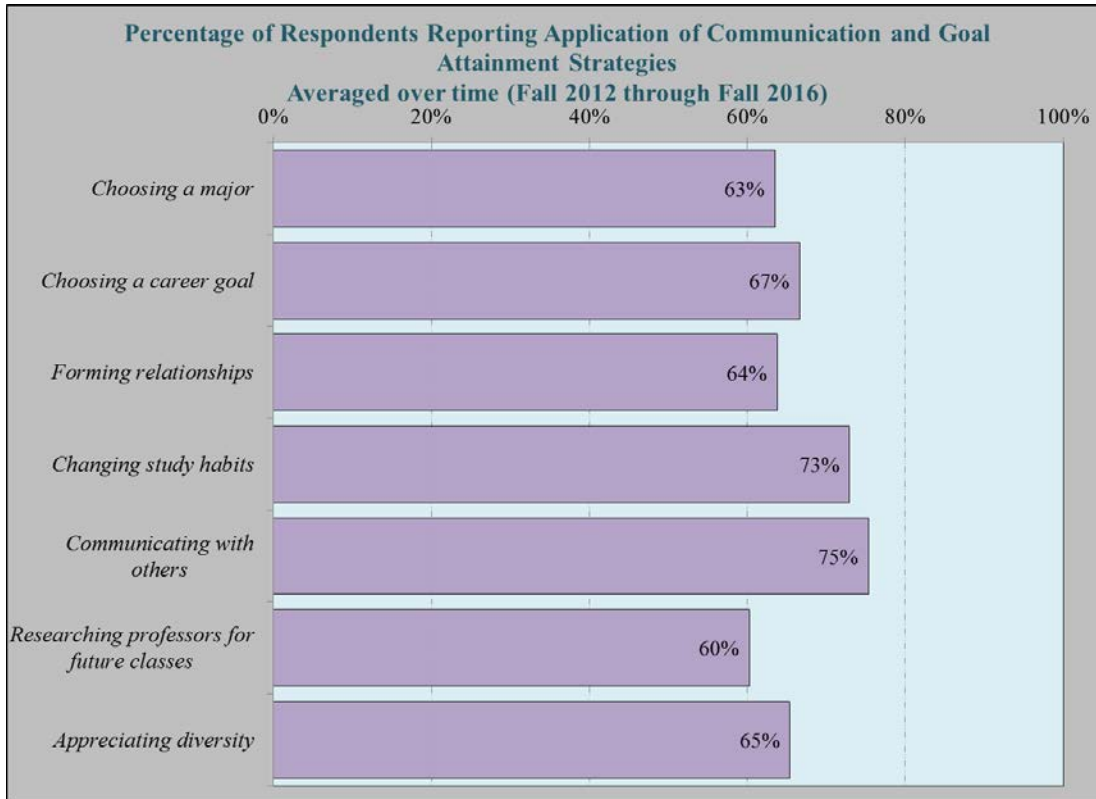
Student Engagement

- Catherine Gorman is the new Associate Director for Student Engagement. She reports directly to Cal Majure.
- Dedicate to Graduate (D2G) focuses on 8 Life Skills and is modeled after a program at the University of Texas. D2G will be comprised of two components: The Life Skills program and the FYE Programming. It is open to all students.
- Peer Mentors
 - Will present Career Coach and facilitate orientations
 - Will be supervised by the Office of Student Engagement
 - Catherine Gorman will oversee the Peer Mentors. She has extensive experience working with student mentors.
- The Weekly/Monthly Updates will be distributed as they have been in the past.
- The Office of Student Engagement would like our input at the Programming Meetings
- Peer Mentor Training will be a multi-stage process
- The Peer Mentors will be moving back to the Q building
- There will be Student Engagement Assistants at each campus. The assistant on Collier will oversee Leadership and the assistant on Charlotte will oversee the Service Programs.

Student Success Strategies

- The focus groups will be held at the end of April
- The data is staying fairly consistent over time (2012-2016)





Summer and Fall Schedules

- Drop for non-payment for summer is May 1 for the A term.
- If any additional sections are needed, they will be added to the B term.
- There is one blended section this summer.
- Fall enrollment is doing well.
- Enrollment is up 4.7% for summer.

Dr. Kathy Clark

- Form 3 is due for all full time faculty.
- The Summer Institute is scheduled for June 21-23. Dr. Brad Gardner and Dr. Aaron Thompson are the keynote speakers
- Hendry/Glades needs faculty to teach SLS1515. Two classes can be scheduled back-to-back. M/W and T/R.
- The final QEP Advisory Meeting is set for 4/12

General Advisory Council

- A series of meetings will be help with every school.
- This committee will work to help meet the general education needs of the baccalaureate programs
- Any potential changes will have no impact on the General Education competencies as listed on the syllabus (CREATIVE)

Early Alert

- Are faculty using it?
- Dr. Tawil reported that there have been three requests made to Advising by the Faculty Senate. The senate would like to understand how Early Alert is coordinated. There has been no response from Advising.
- The software has a career assessment and ties the results to programs offered by the college and to jobs throughout the state of Florida.
- This will be available at no cost to the general public in addition to FSW students.
- Expected roll out is summer, 2017.

Summer Syllabi

- Full and A due 5/8/2017
- B term due 6/23/2017
- Turn all syllabi in to Professor Day

Department Chair/Coordinator Model

- Based on a points method
- Memo of Understanding is being drafted. Faculty will vote.
- Will be a two year pilot, beginning in fall, 2017.
- Chairs can have 21 hours

Meeting adjourned at 10:00 am

SLS1515 MEETING (10:00 – 10:30)

CRI (Conley Readiness Index)

- CRI – What are we gaining from continuing to use this assessment? Is it worth keeping?
- The CRI provides quantifiable data in our key areas.
- The CCTDI comes in second, but is expensive. It tends to produce negative responses, whereas the CRI is the most positive.

Peer Mentors

- Will be moving to Q-127
- One Peer Mentor will be on duty during regular hours
- The Mentors should follow our direction in the classroom. Everyone has a different way that they work with the peer mentors.

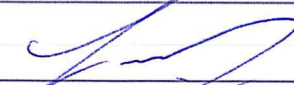


- The Peer Mentors will be presenting D2G modules and Career Coach.
- My Student Success Lab (MSSL) will have a new look and feel for fall. The text is the same, but there will be a new ISBN for the bundle.
- We will look at the books Dr. Tawil provided and begin to discuss a possible switch for 2018. Can we go with no text? We will explore the options.

Academic Success Department Meeting

April 14, 2017

Full Name	Signature	Any updates to contact information on file?
1. Dr. Kathy Clark	K. Clark	
2. Wanda Day	Wanda Day	
3. Dr. Eileen DeLuca	—	
4. Dr. Duke DiPofi	D. DiPofi	
5. Dr. Renee Hester	Renee Hester	
6. Karen Maguire	Karen Maguire	
7. Dr. Mary Myers	Mary L. Myers	
8. Dr. Kelley Newhouse	ill	
9. Robert Olancin	Robert Olancin	
10. Heather Olson	Heather Olson	
11. Dr. Mary Schultz	Mary Lee Schultz	
12. Dr. Martin Tawil	M. Tawil	
13. Troy Tucker	Troy Tucker	
14. Scott Vanselow	Scott Vanselow	

Adjuncts and Guests

Full Name (Please Print)	Signature	Any updates to contact information on file?
Barbara Miley	Barbara Miley	
Joe van Gaalen		
3. Allison Studer	Allison Studer	
4. Cindy Campbell	Cindy M. Campbell	
5. Susan Potts		sppotts@fsw.edu
6. John Cantlon		
7.		
8.		
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19.		

Summer A

	Title	Presenter	Room	Contact	Notes
Monday May 15	1:00 PM	Here's the Scoop / Top 10	SE Team	Q128	SE Team
	3:00 PM	Scavenger Hunt	SE Team	Q128	SE Team
	4:15 PM	Here's the Scoop / Top 10	SE Team	Q128	SE Team
Tuesday May 16	12:00 PM	Love A Tree Day	SE Team	Front of Cafeteria	SE Team
	3:00 PM	Academic Journaling	ASC	Monica Moore	confirmed
	4:15 PM	Scavenger Hunt	SE Team	Q128	SE Team
Wednesday May 17	1:00 PM	Academic Journaling	ASC	Q128	Monica Moore
	3:00 PM	Time Management	SE Team	Q128	SE Team
	4:15 PM	Effective Textbook Readir	ASC	Q128	Monica Moore
Thursday May 18	3:00 PM	Effective Textbook Readir	ASC	Q128	Monica Moore
	4:15 PM	Time Management	SE Team	Q128	SE Team
Monday May 22	1:00 PM	Time Management	SE Team	Q128	SE Team
	3:00 PM	Truth Seeking	Library	Q128	Jane Charles
	4:15 PM	Cookies & Current Events	SE Team	Q128	SE Team
Tuesday May 23	3:00 PM	Intro to Library Services	Library	Q128	Jane Charles
	4:15 PM	Truth Seeking	Library	Q128	Jane Charles
Wednesday May 24	1:00 PM	Intro to Library Services	Library	Q128	Jane Charles
	3:00 PM	Cookies & Current Events	SE Team	Q128	SE Team
	4:15 PM	Note Taking	SE Team	Q128	SE Team
Thursday May 25	12:00 PM	Don't Fry Day	SE Team	Front of Cafeteria	SE Team
	4:15 PM	Note Taking	SE Team	Q128	SE Team
Monday May 29	Title	Presenter	Room	Contact	Notes

Closed

		Closed					
Week 3	Tuesday May 30	3:00 PM	ACT Center Workshop	ACT	Q128	Andrae Jones	
		4:15 PM	General Financial Aid	Financial Aid	Q128	Katie S.	confirmed
	Wednesday May 31	1:00 PM	ACT Center Workshop	ACT	Q128	Andrae Jones	
		3:00 PM	Financial Aid: SAP	Financial Aid	Q128	Katie S.	confirmed
	Thursday June 1	3:00 PM	General Financial Aid	Financial Aid	Q128	Katie S.	confirmed
		4:15 PM	Financial Aid: SAP	Financial Aid	Q128	Katie S.	confirmed

Week 4	Monday June 5	1:00 PM	Cookies & Current Events	SE Team	Q128	SE Team	
		3:00 PM	Time Management	SE Team	Q128	SE Team	
		4:15 PM	Note Taking	SE Team	Q128	SE Team	
	Tuesday June 6	3:00 PM	Student Loans	Financial Aid	Q128	Katie S.	confirmed
		4:15 PM	Time Management	SE Team	Q128	SE Team	
	Wednesday June 7	12:00 PM	National Running Day	SE Team/Wellness	Suncoast Arena	SE Team/Wellness	
		1:00 PM	Cookies & Current Events	SE Team	Q128	SE Team	
		3:00 PM	Time Management	SE Team	Q128	SE Team	
		4:15 PM	Note Taking	SE Team	Q128	SE Team	
	Thursday June 8	3:00 PM	Student Loans	Financial Aid	Q128	Katie S.	confirmed
		4:15 PM	Time Management	SE Team	Q128	SE Team	

Week 5	Monday June 12	1:00 PM	College Resource Sessior	SE Team	Q128	SE Team	
		3:00 PM	College Resource Sessior	SE Team	Q128	SE Team	
	Wednesday June 14	1:00 PM	Battleship	SE Team/Housing	Lighthouse Comr	SE Team/Housing	
	Thursday June 15	3:00 PM	College Resource Sessior	SE Team	Q128	SE Team	

	Date	Time	Title	Presenter	Room	Contact	Notes
Week 6	Monday June 19	3:00 PM	Minute to Win It Stress Fr	SE Team	Q128	SE Team	
	Tuesday June 20	3:00 PM	Minute to Win It Stress Fr	SE Team	Q128	SE Team	
	Wednesday June 21	3:00 PM	College Resource Sessior	SE Team	Q128	SE Team	
	Thursday June 22	3:00 PM	College Resource Sessior	SE Team	Q128	SE Team	

Summer B

	Date	Time	Title	Presenter	Room	Contact	Notes
Week 1	Monday June 26	2:00 PM	Campus Resource Sessio	SE Team	Q128	SE Team	
		3:00 PM	Campus Resource Sessio	SE Team	Q128	SE Team	
	Tuesday June 27	2:00 PM	Yoga	Jane Charles	J117/118	Jane Charles	
		3:00 PM	Campus Resource Sessio	SE Team	Q128	SE Team	
	Wednesday June 28	11:00 AM	Here's the Scoop / Top 10	SE Team	Q128	SE Team	
		1:00 PM	Here's the Scoop / Top 10	SE Team	Q128	SE Team	
		2:00 PM	Campus Resource Sessio	SE Team	Q128	SE Team	
		3:00 PM	Scavenger Hunt	SE Team	Q128	SE Team	
		4:15 PM	Time Management	SE Team	Q128	SE Team	
	Thursday June 29	11:00 AM	Scavenger Hunt	SE Team	Q128	SE Team	
	1:00 PM	Time Management	SE Team	Q128	SE Team		
	3:00 PM	Here's the Scoop / Top 10	SE Team	Q128	SE Team		
	4:15 PM	Here's the Scoop / Top 10	SE Team	Q128	SE Team		
Week 2	Monday July 3	11:00 AM	Effective Textbook Readir	ASC	Q128	Monica Moore	confirmed
		1:00 PM	Time Management	SE Team	Q128	SE Team	
		3:00 PM	Academic Journaling	ASC	Q128	Monica Moore	confirmed
		4:15 PM	Note Taking	SE Team	Q128	SE Team	
	Wednesday July 5	11:00 AM	Cookies & Current Events	SE Team	Q128	SE Team	
	1:00 PM	Academic Journaling	ASC	Q128	Monica Moore	confirmed	

	3:00 PM 4:15 PM	Effective Textbook Readir ASC Time Management	ASC SE Team	Q128 Q128	Monica Moore SE Team	confirmed
Thursday July 6	11:00 AM 1:00 PM 3:00 PM 4:15 PM	Truth Seeking Note Taking Intro to Library Services Note Taking	Library SE Team Library SE Team	Q128 Q128 Q128 Q128	Jane Charles SE Team Jane Charles SE Team	confirmed confirmed

Week 3

Monday July 10	11:00 AM 1:00 PM 2:00 PM 3:00 PM	ACT Center Workshop Intro to Library Services Campus Resource Sessio Truth Seeking	ACT Library SE Team Library	Q128 Q128 Q128 Q128	Andrae Jones Jane Charles SE Team Jane Charles	Notes confirmed confirmed
Tuesday Jul 11	11:00 AM 2:00 PM 3:00 PM	Cookies & Current Events Yoga ACT Center Workshop	SE Team Jane Charles ACT	Q128 J117/118 Q128	SE Team Jane Charles Andrae Jones	
Wednesday July 12	11:00 AM 2:00 PM 3:00 PM 4:15 PM	Financial Aid: SAP Campus Resource Sessio General Financial Aid ACT Center Workshop	Financial Aid SE Team Financial Aid ACT	Q128 Q128 Q128 Q128	Katie S. SE Team Katie S. Andrae Jones	confirmed confirmed
Thursday July 13	11:00 AM 3:00 PM	General Financial Aid Financial Aid: SAP	Financial Aid Financial Aid	Q128 Q128	Katie S. Katie S.	confirmed confirmed

Week 4

Monday July 17	1:00 PM 2:00 PM 3:00 PM 4:15 PM	Financial Aid: SAP Campus Resource Sessio Time Management General Financial Aid	Financial Aid SE Team SE Team Financial Aid	Q128 Q128 Q128 Q128	Katie S. SE Team SE Team Katie S.	Notes confirmed
Tuesday Jul 18	2:00 PM 3:00 PM	Campus Resource Sessio Cookies & Current Events	SE Team SE Team	Q128 Q128	SE Team SE Team	
Wednesday July 19	1:00 PM 2:00 PM 3:00 PM	Cookies & Current Events Campus Resource Sessio Note Taking	SE Team SE Team SE Team	Q128 Q128 Q128	SE Team SE Team SE Team	
Thursday July 20	11:00 AM	Cookies & Current Events	SE Team	Q128	SE Team	

	3:00 PM	Student Loans	Financial Aid	Q128	Katie S.	confirmed
Week 5	Monday July 24	2:00 PM 3:00 PM	Student Loans	Q128	Katie S.	confirmed
			Financial Aid	Q128	Katie S.	confirmed
	Tuesday July 25	2:00 PM 3:00 PM	Campus Resource Sessio SE Team	Q128	SE Team	
			Campus Resource Sessio SE Team	Q128	SE Team	
	Wednesday July 26	2:00 PM 3:00 PM	Yoga	J117/118	SE Team	
			Campus Resource Sessio SE Team	Q128	SE Team	
Week 6	Thursday July 27	3:00 PM	Campus Resource Sessio SE Team	Q128	SE Team	
	Monday July 31	2:00 PM 3:00 PM	Campus Resource Sessio SE Team	Q128	SE Team	
			Campus Resource Sessio SE Team	Q128	SE Team	
	Tuesday August 1	2:00 PM 3:00 PM	Yoga	J117/118	SE Team	
			Campus Resource Sessio SE Team	Q128	SE Team	
	Wednesday August 2	2:00 PM 3:00 PM	Campus Resource Sessio SE Team	Q128	SE Team	
		Campus Resource Sessio SE Team	Q128	SE Team		
Thursday August 3	3:00 PM	Campus Resource Sessio SE Team	Q128	SE Team		

Lecture Series

Wednesday, May 24 6pm-7pm

AA177

Martin Tawil

Thursday, June 1 6pm-7pm

AA177

Sandi Towers

Wednesday, July 12 9:30-10:30

U102

Dr. Joseph van Gaalen

Thursday, July 20 11:30am-12:30pm AA177

Heather Olson

Timeline for Department Chair Position

Date	Action
April 14th	Departments review the compensation grid and discuss departmental actions, such as election of new chair or continuation of existing chair.
April 21st	The FSW Faculty Federation will hold an all-campus faculty meeting to take everyone through the point system on the grid and review the MOU (Memorandum of Understanding).
April 24th	Faculty will hold a ratification vote on the MOU and compensation grid.
April 25th – 28th	Any faculty interested in being a chair candidate for an open position should send his or her name to Dr. Stewart; if a faculty member who is presently serving as a chair no longer wishes to do so, please send Dr. Stewart a communication by April 25 th , so he can request other candidates. Dr. Stewart will then send the candidates' names to the senior member of the department by the end of day on April 28 and the senior member of the department will prepare the ballots. This process follows the language of the current CNA, though the dates have been altered by the MOU.
May 4th	Departments will convene a short meeting to vote on the chair; the senior faculty member will take the ballots to Dr. Stewart for a final tally, and the candidate with a simple majority will then be contacted.