



**MEETING:** **SHP Fall 2016 Assembly**

August 22, 2016 1:45 - 4:30pm, AA-177

**PURPOSE:** School-Wide Assembly

**ATTENDEES:** Faculty, Clinical Coordinators, Staff, Program Directors, Associate Deans, Dean

### **AGENDA**

1:45 - 2pm Refreshments and Networking

2-3 Program Director Reports

- a. New Faculty and Staff Introductions
- b. 2015-16 Program, Faculty, Staff Achievements/Kudos
- c. 2016-17 Top 3 Program Goals

3-3:15 FSW Library Update – Cindy Campbell, MLS, FSW Library

3:15 Academic Year in Review and Academic Year Ahead – Dr. Collins

Year of Major Curriculum Changes: Human Services, AS Nursing, RN to BS Nursing, Paramedic, General Education Updates of Science Sequence

Meta-Majors and Academic Advising Tools – Meeting with College Advisors

Program Information Sessions and SHP General Information Sessions

FLAC Implementation – FT Overload, Adjunct Faculty, Non-Faculty who Teach. Faculty Load for Practice Disciplines.

Piloted Electronic Application with October 2015 and May 2016 Nursing applications.

Clinical Agreements: Dual FSW-Site Employment, Student Health Insurance, Student Attestation, Clinical Instructor Attestation

CastleBranch – formerly Certified Background Check. Annual Criminal Background and Drug Screen. Clinical Instructor portal created.

2016-2019 Collective Negotiation Agreement (draft available): Faculty Evaluation Process. Electronic Portfolios. Standing Committees. FT faculty will be solicited to serve and represent SHP.

FT Faculty - Professional Development Funds and ARC Grants

2016-17 Curriculum Committee Proposals – all moving forward to have all new Programs ready for SACSCOC submission by January annually. No catalog pages updates after final curriculum meeting, unless VPAA approves a special session.

FSW Advising (caseloads) and Financial Aid – New Models

3:45-4:15 Open Discussion: What has worked well in 2015-16 and what are some areas that we can improve for 2016-17?

4:15-4:30 CLOSING REMARKS and ADJOURN

### **MINUTES**

1:50 p.m. Meeting was started by Dr. Collins welcoming all with an emphasis on sustaining programs and program growth.

Dr. Jeffrey Elsberry

- The Bachelor's in Applied Science (BAS) in Cardiopulmonary Sciences (CPS) will transition to a Bachelor of Science (BS) degree effective Fall 2016.
  - Valencia College (Orlando) has copied the FSW degree program in many respects and is offering their degree as a BS-CPS
  - FL A&M University (Tallahassee) offers a traditional BS-Degree in CPS
  - Nova Southeastern University (Davie, FL) offers a degree completion BS in CPS
- The Suncoast Pulmonary Symposium has been held in SWFL since 1991. It has been a continuing education program, operated by FSW SoHP, since 2010 at the Hyatt Coconut Point Convention Center. 200+ people are expected to attend this year, including twenty-three 2<sup>nd</sup> year RC students. The exhibit Hall will feature 26 Vendors to exhibit/demonstrate Respiratory Care equipment and services.

Sindee Karpel

#### Adult intubation

- Lee Memorial is ongoing with several participants currently in the online portion. The simulation lab portion is scheduled for two dates this fall.
- Fawcett was completed in the spring.
- Bayfront Punta Gorda is in progress. The participants are currently in the online portion of the program.
- Lehigh Regional and Physician Regional Collier Blvd are both interested.

### Neonatal Intubation

- Lee Memorial is ongoing with a few participants enrolled in the online portion. The simulation lab will be scheduled this fall.
- Some re-certifications will also be scheduled this fall.
- Intubation Program with Lee Memorial is going well. Fawcett Memorial is in process.
- Lehigh Regional is interested in the program.

### Jim Mayhew

- 100% pass rate; 12 years consecutive
- Computed Tomography – new Advanced Technical Certificate/ATC begins Fall 2016

### Jeff Davis

#### CVT Program

- 100 percent of 2015 CVT graduates are employed in the field.
- 2015/2016 CVT graduating students were invited to attend C3 Conference which is an international cardiology meeting
- CVT program clinical coordinator, Professor Yaniga, is in process of developing a CE online/simulation trans radial course.

#### Respiratory Care Program

- Submitted the CoARC self-study and underwent a successful site visit resulting in the reaffirmation of the RC program's Programmatic Accreditation Status
- Respiratory Care program was awarded the CoARC Distinguished Registered Respiratory Therapist Award accepted by Professor's Karpel and Newberry at the AARC Summer Forum Conference in Ponte Verde, FL
- 100 percent of 2015 RC graduates are employed in the field.

### Karen Molumby – Dental Hygiene

- 21<sup>st</sup> consecutive year of program with 100 percent pass rate on the National Dental Hygiene Board Exam.
- 3 out of 4 licensing exams were completed before graduation and this will become the norm in future years.
- 100 percent employment rate with the Class of 2016
- Local anesthesia course Dr. LoGrippo and Dr. Olitsky held at Lee Campus 30 hrs clinical 30 hrs online. The next course will be December 2-3, 2016.
- New staff members: Dr. Magdaline Britto and Yessenia Iglesias, RDH.
- The first reunion will be held on Sunday, August 28, 2016 at FSW AA-177 for over 300 graduates from 1995-2016 in Dental Program.
- Dr. Olitsky will be retiring after 16 years in the program.

### Deborah Howard – Health Information Technology

- ICD-10 coding system transition has been completed.

- Now offering a new 37 college credit certificate (CCC) in Medical Information Coder/Biller. All 37 credits will directly transfer into the A.S. in Health Information Technology degree.
- The A.S. in HIT is now open access and will not require a separate application for admission.
- Of the 2015 graduates that have taken the National certification exam, 100% have passed.

#### Dr. Terry McVannel-Erwin – Social and Human Services

- Hired first full time faculty member-Dr. Terry McVannel-Erwin, in the Social and Human Service Program.
- First group of six students have successfully completed their residency experience and graduated in December 2015.
- Florida Department of Education has established new framework for the Social and Human Services degree and Addiction Services College Credit Certificate. Participated in developing the new degrees/CCCs. Currently seeking approval from SACS and implementing necessary changes.
- Continuing to work towards accreditation with the Council for Standards in Human Service Education and approval from CCE to offer the practitioner credentialing exam: HS-BCP
- Three faculty members attended the Addictions Seminar in Orlando in June 2016

#### Joe Washburn – Emergency Medical Services

- New clinical coordinators are Chris Clemens, Matt Stachler and Joe Barry.
- Major curriculum overhaul in EMT and Paramedic for the 2016-17 academic year
- EMT increased from 250 to 300 clock hours/11 to 12 credit hours, per state
- Naples Fire Academy - received 2015 Fire Training Center of the Year Award
- Working on completing the online EMT and Paramedic electronic admission applications
- Fire Science low enrollment last few years; working on increasing enrollment. Developed a cohort model.

#### Susan Davis – CE Coordinator

- American Heart Association Program-BLS ACLS and PALS for all of Lee Memorial, just over 2 years have been here
- 15000 employees at Lee Health
- 500 students a month through classroom
- Children's Hospital and new free standing ER coming soon
- Working towards allowing Health Science and staff/faculty into AHA classroom
- #1 goal is to be very good at CPR quality is #1
- Sited examples of students saving lives that took CPR class

#### Kyle Hartman – Simulation Education Center

- 100 percent ready to go for this semester.
- Dr. Collins recognized Kyle and all his work keeping everything going in simulation

- Kyle is working on developing a simulation course for the community, i.e. hospitals, fire departments, EMS, to reduce medical errors.
- Need hands on training emphasis on reducing medical errors

Dr. Marsha Weiner – Department of Nursing

- Sandi Krotov, Instructional Assistant, retired on July 29, 2016.
- New staff is Chris Renda, Instructional Assistant and Kristin Spero, Nursing Support Specialist.
- Collier: Dr. Selman-attended the ACEN Spring 2016 Self-Study Forum in Atlanta in April; Barbara Ward, Gayle Wetzel and Debra Weeks will be attending the ACEN Fall 2016 Self-Study Forum in Atlanta in September, and Marti Jenner and Angela Trawick will be attending the Fall 2016 Self-Study Forum featuring the 2017 ACEN Standards and Criteria in Baltimore in October
- Accreditation Commission for Education in Nursing (ACEN) Reaccreditation Site Visit is scheduled for January 31 – February 2, 2017. It will be a combined ASN and RN to BSN visit.
- ASN rolling out the new Concept-Based Curriculum this semester. Those currently in the program will continue with the legacy curriculum.
- Marti Jenner- worked on program development for the Association of Women’s Health, Obstetric and Neonatal Nurses (AWHONN) Florida Section Conference July 29-August 1, 2016 in Clearwater.
- Working on their degrees:
  - Barbara Ward is scheduled to earn her DNP in December.
  - Angela Vitale will be starting her PhD in October.
  - Angela Trawick continues to work on her PhD.
  - Margaret Kruger has begun working on her DNP.
  - Adriana Figueroa is working on her BS in Health Science.
- Angela Vitale has been awarded a Doctoral Nursing Scholarship by the Suncoast Nursing Action Coalition (SNAC). SNAC is a coalition of education and healthcare agencies partnering with community members with participants from Sarasota, Manatee, Charlotte and DeSoto counties in Florida. The goal of this scholarship is support doctoral students by expanding graduate nursing education opportunities to develop faculty and nurse leaders in the region.
- ANEW-Associate Nursing Evening Weekend Program – scheduled to begin Summer 2017. It will be a full-time blended program with didactic curriculum offered online and lab and clinical time on-site on the Thomas Edison, Charlotte and Collier campuses.
- BSN- Faculty are working with online learning to develop and improve their Canvas courses.
- Admitted 63 new students to the RN to BSN Program for Fall 2017.
- Marilyn Herlin retired at the end of the summer and Mary Pasquinelli will be retiring in December.

- Wendy Morris received the Instructional Assistant award for Charlotte Campus and Judy Sweeney received the Faculty award for Charlotte Campus.
- Nora Stadelmann provided leadership and teaching for the Nurse Remedial course in May. The course is offered to individuals who have failed the NCLEX-RN three times or who are looking for a refresher.

Dr. Marie Collins – Office of the Dean

- Staff kudos: Kyle Hartman, Adriana Figueroa, Jessica Beyreis, Tamra Pacheco, Martha “Marti” Meyer
- Mentoring Nursing program- Patti
- Myrtha Collazo kudos for Continuing Ed and student parent connections
- Clinical agreement routing goes to Myrtha
- CE program is growing
- Cassie Steves – education instruction
- Susan Davis –CE clinical nurse leader
- Jodi Gootkin-Synchronized classroom between Broward & Lee Campus

**Guest Speaker: Cindy Campbell, Lee Library**

- Health Professions is top declared metamajor declared
- Connection to potential careers
- Aptitudes and personalities how they connect to potential careers:
- Accreditation help and advocacy
- Coordinator of library: Bill Shuluk
- Changing environment
- Reorganization of resources
- Program mapping
- Libraries going to single finding tool
- Databases:  
ADA compliance with computers (Ovid gone did not meet compliance requirements)
- Can schedule library information sessions to assist. Can come to classroom or can do in library for any campuses.
- Cindy spoke of losing “Ovid” and showed other specific choices of databases available.
- E-books: Various purchases that are available for use
- Question for faculty CE if doing dissertation consider using this library collection
- Link for nursing database coming for evidence based learning

Dr. Collins

- Calendar published soon-get them in early
- No Edits will be made after curriculum meeting.
- Attendance verifications are important
- Grades need to be in on time; reminders will be sent out.

- Meta-Majors and Academic Advising Tools will be posted on website showing minimum requirements. Meeting with college advisors.
- Math sequencing will need to be MAT 0057 and MAT 0058. Can take exam to skip certain math classes will get more clarification and will relay information learned.
- Program Information Sessions and SHP General Information Sessions
- First Stop is Academic Programs
- Explanation of course options to take priority to getting into specific program(s).
- Make more robust relationships to trade schools: Technical Colleges to get students headed in right direction.
- CE Web Page: only includes courses where participants can register on their own. Corporate courses (Intubation, AHA) are not included.
- FLAC Implementation – FT Overload, Adjunct Faculty, Non-Faculty who Teach. Faculty Load for Practice Disciplines.
- Piloted Electronic Application with October 2015 and May 2016 Nursing applications.
- Clinical Agreements: Dual FSW-Site Employment, Student Health Insurance, Student Attestation, Clinical Instructor Attestation
- Lee Memorial changes- want students to show proof of insurance need to upload to CastleBranch: Survey week 1 of classes to find % of students who do not have health insurance. All programs need to find out from student: Do you have health insurance coverage? Card needs to show student names and date of coverage and that needs to be uploaded to CastleBranch.
- LMHS – will not allow employees to supervise students while on clock with LMHS. If that occurs, the college will need to pay LMHS and LMHS will pay the employee.
- NCH agreement ok: Radiology, PTA, Resp all using NCH attestation. Students need to provide. We cannot copy and forward it this would be violation of FERPA. Students need to do this ONLY.
- LMHS agreement renewal in progress.
- PRMC agreement renewal in progress.
- CastleBranch – formerly Certified Background Check. Annual Criminal Background and Drug Screen. SHP Clinical Instructor portal created.
- For CastleBranch-HR has agreed to pay and cover since they are employees
- We can send information as pdf to the individual but we cannot give it to others.
- 2016-2019 Collective Negotiation Agreement (draft available): Faculty Evaluation Process. Electronic Portfolios. Standing Committees. FT faculty will be solicited to serve and represent SHP.
- FT Faculty - Professional Development Funds and ARC Grants
- 2016-17 Curriculum Committee Proposals – all moving forward to have all new Programs ready for SACSCOC submission by January annually. No catalog pages updates after final curriculum meeting, unless VPAA approves a special session.
- FSW Advising (caseloads) and Financial Aid – New Models
- Close contact to getting students through programs like we have been doing and will continue to do.
- Faculty / Nursing instructors say major issue is computer availability and computer access. When it is random and not scheduled it is a problem.
- Program Directors Meeting will have IT personnel – Jason Dudley

- Forward to program director so we can get resolution about computer availability
- Lack of computers can affect accreditation.
- Need resolution for sporadic testing dates. They cannot be offered at standard times; computers need to be updated and available.
- Send to Marti Jenner for computers
- Electronic application program is working. 2 pilot cycles have been done in Nursing.
- Dental Hygiene is next to use electronic application.
- Application fee will be able to be done off of this online application link.
- Two bachelor programs under revision will be moved over to academic program page.
- CE question from Karen for SoHP AFSW online
- Tina Davis SoHP developer person and Carol George cross linked information person.
- Clinical Coordinator to get orientation and peer mentoring
- See Jodi Gootkin [emailed sample] for setting up information sessions for department and contacts.

Meeting ended at 4:20 p.m.

*Minutes scribed by M. Meyer; Reviewed by M. Collins*