

Curriculum Committee



Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	AS Social and Human Services CCC Addiction Services
Proposed by (faculty only)	Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Professor Susan Patti and Professor Pamela Peters
Presenter (faculty only)	Dr. Terry McVannel-Erwin
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	3/17/2017
Current course prefix, number, and title	HUS 1001 INTRODUCTION TO HUMAN SERVICES

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	List new course prefix and number
Provide justification for the proposed prerequisite(s).	
Change to course title	List new course title
Change of School, Division, or Department	List new school, division, or department
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From:

	To:
Change to contact hours (faculty load)	From: To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
Type in entire new course description here	

Change to general topic outline (type in entire new outline below)
<ol style="list-style-type: none"> 1. Defining the Human Service Professional 2. History of and Current Issues in Human Services 3. Standards in the Profession: Skill Standards, Credentialing, Program Accreditation, and Ethical Standards 4. Theoretical Approaches to Human Service Work 5. The Helping Interview: Skills, Process, and Case Management 6. Development of the Person 7. Couples, Family, and Group Helping 8. Organizational and Community Change and the Role of Consultation and Supervision 9. Culturally Competent Helping 10. Working with Varied Client Populations 11. Research, Evaluation, and Assessment 12. Career Development Processes and Resources: Your Future in Human Services

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <p>1. <i>Integral General Education Competency or competencies:</i></p> <p>THINK CRITICALLY</p> <p>Demonstrate knowledge in the following areas: Case management, intake interviewing, individual counseling, group facilitation and counseling, location and use of appropriate resources and referrals, and use of consultation at the introductory level.</p> <p>2. <i>Supplemental General Education Competency or competencies:</i></p> <p>B. In accordance with Florida Statute 1007.25 concerning the state’s general education core course requirements, this course meets the general education competencies for</p>

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

1. Demonstrate knowledge of the historical roots of human services at the introductory level. (CSHSE 11.a. IKH)
2. Exhibit knowledge of the creation of the human services profession at the introductory level (CSHSE 11.b. IKH)
3. Understand the historical and current legislation affecting services delivery in human services at the introductory level. (CSHSE 11.c. IKM)
4. Recognize how public and private attitudes influence legislation and the interpretation of policies related to human services at the introductory level. (CSHSE 11.d IKM)
5. Show knowledge of theories of human development at the introductory level. (CSHSE 12.a. IKM)
6. Discuss the range and characteristics of human services delivery systems and organizations at the introductory level. (CSHSE 13.a. IM)
7. Show ability to record, organize, and assess the relevance, adequacy, accuracy, and validity of information provided by others at the introductory level. (CSHSE 14.b. ISM)
8. Use technology for word processing, sending email, and locating and evaluating information at the introductory level. (CSHSE 14.f. ISM)
9. Demonstrate knowledge in the following areas: case management, intake interviewing, individual counseling, group facilitation and counseling, location and use of appropriate resources and referrals, and use of consultation at the introductory level. (CSHSE 16.c. IKM)
10. Expose students to human services agencies and clients (assigned visitation, observation, assisting staff, etc.) early in the program at the introductory level. (CSHSE 20.c. IM)

Section II (must complete each item below)

<p>Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no</p>	<p>Choose an item. List applicable major restriction codes</p>
--	--

change.	
Change course to an “International or Diversity Focus” course?	Choose an item.
Change course to a General Education course?	Choose an item.
Change course from General Education to non-General Education?	Choose an item.
Change course to a Writing Intensive course?	Choose an item.
Change course from Writing Intensive to non-Writing intensive?	Choose an item.
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	Choose an item. If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	Choose an item.
If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets?	List impacts here
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
Provide detail information here	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
<ul style="list-style-type: none"> • The change to the Topic Outline corrects a run-on sentence in the Topic Outline approved by the Curriculum Committee at the October 7, 2016 Curriculum Committee meeting. • The changes to the General Education Competency and Other Course Objectives/Standards align this course with the national curriculum standards of the Council for Standards in Human Service Education (CSHSE).

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).

Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Professor Susan Patti, and Professor Pamela Peters

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2017
Provide an explanation below for the requested exception to the effective date.	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.

Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Terry McVannel-Erwin	3/13/2017
Academic Dean or Associate Vice President	Dr. Marie Collins	3/13/2017

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Don Parslow 4/12/17
 Curriculum Committee Chair Signature Date

Approve

Do not approve

Jeff Stewart
Provost Signature

4/20/17
Date