

Academic Affairs Deans' Meeting
Minutes
April 18, 2017
9:30 a.m. – 11:30 a.m.
Thomas Edison Campus; Building I, Room 228

Present: Dr. Jeff Stewart (Provost and Vice President of Academic Affairs)
Dr. Eileen DeLuca
Dr. Marie Collins
Dr. Martin McClinton
Dr. Larry Miller
Dr. Tom Rath

Others: Barbara Miley

1. Board of Trustees Meeting
 - a. President Allbritten will discuss the letter recently received from Gov. Scott
 - b. Six questions were presented in the letter and they will be presented for discussion at the meeting
2. 2017-2018 Budget
 - a. Dr. Stewart provided a brief update on the budget process taking place in Tallahassee
 - b. We hope to have budget information in place prior to July 1
 - c. The vice presidents will be off campus tomorrow for another budget meeting
 - d. Dr. Stewart will provide a budget update as information becomes available and at the next meeting
3. Curriculum Processes
 - a. Overall the process went well
 - b. This academic year was busy and there were many changes
 - c. Curriculum proposals: December 2017 meeting will be the last opportunity for review; proposals need to be submitted no later than November in order to provide sufficient time for reading and processing
 - d. If curriculum changes impact multiple disciplines, time has to be allowed for awareness and discussion
 - e. Pertinent faculty, coordinators/chairs, and deans need to be available at Curriculum Committee meetings for discussion, questions, and issues that are brought forward

- f. Sub-C proposals that were recently submitted to SACSCOC should receive answers soon
 - g. The Airframe Program (SoBT) will require a Sub-C prospectus
 - h. The proposed B.S., Interdisciplinary Education (SoE) will need to have workforce data that supports the need; also need to have conversations with pertinent FGCU personnel (i.e., Provost and College of Education)
4. College Operating Procedures (COPs)
- a. Dr. DeLuca and Susan Bronstein are continuing their review of the COPs
 - b. Practices were reviewed along with whether or not each COP was needed if another governing document exists
 - c. Changes made to the CNA have been applied to the respective COPs
 - d. Proposed COP changes, deletions, and keeping as-is were reviewed
5. BANNER Changes
- a. Dr. DeLuca will follow-up with the deans on how “Contact, Lecture, Lab, Other” corrections will be made in BANNER
 - b. Changes will have no effect on faculty pay or load hours for School of Health Professions

The meeting adjourned at 11:30 a.m.