

**THE SCHOOL BOARD OF LEE COUNTY
FLORIDA SOUTHWESTERN STATE COLLEGE—LEE CAMPUS
AGREEMENT AND ARTICULATED ACCELERATION PLAN FOR
COLLEGE-INSTRUCTION FOR HIGH SCHOOL STUDENTS
2016-2017**

This Agreement effective this 26th day of July 2016 is made by and between the District Board of Trustees of Florida SouthWestern State College, FL (hereinafter “College”) and the School Board of Lee County Schools (hereinafter the “School District”) pursuant to s. 1007.271, Florida Statutes.

FURTHER, it is the intent of the School District and the College that a variety of articulated acceleration mechanisms be made available for secondary students. Articulated acceleration mechanisms shall include, but are not limited to, dual enrollment, early college/admissions, advanced placement, CLEP, the International Baccalaureate Program, AICE, or other institutional credit by exam.

FURTHER, this Agreement shall provide for delineation of institutional responsibility for costs of the Dual Enrollment program pursuant to s. 1007.271 (21), Florida Statutes, and the current General Appropriations Act.

FURTHER, pursuant to s. 1007.271, Florida Statutes, the School District and the College agree to cooperate in the advancement of the Career Pathways Program.

FURTHER, this Agreement includes articulation for Dual Enrollment college credit in A.A., A.S., and Certificate programs; and the Early Admissions Program.

FURTHER, this Agreement as established by the articulation committee shall provide the framework within all future cooperative objectives and activities shall be described. Committee members shall include:

- Florida SouthWestern State College, Provost and Vice President of Academic Affairs
- Florida SouthWestern State College, Dean of School of Education
- Florida SouthWestern State College, District Director of Dual Enrollment
- School District of Lee County, Assistant Superintendent for Teaching and Learning
- School District of Lee County, Director of Secondary Curriculum and Staff Development
- School District of Lee County, Assistant Director for School Counseling Services

FURTHER, the term of this agreement shall be August 1, 2016 through July 31st, 2017 and shall be subject to review and revision on an annual basis and to be completed before the Fall term of the following school year. The Lee County School District Assistant Superintendent for Teaching and Learning and the Florida SouthWestern State College Provost and Vice President of Academic Affairs shall conduct the annual review and shall present substantive revision(s) for adoption.

FURTHER, either party shall have the right to terminate this Agreement by delivery of written notice not less than ninety (90) days prior to the termination date.

NOW, THEREFORE, in consideration of the foregoing recitals, mutual promises contained herein the parties agree as follows.

SECTION 1 – RATIFICATION OF ARTICULATION AGREEMENTS

This is the entire agreement between the parties and to the extent set forth herein ratifies any existing agreements between the College and the School District.

SECTION 2 – NOTIFICATION OF STUDENTS AND PARENTS

The School District shall work collaboratively with the College to inform students and their parents or guardians in writing of opportunities under this Agreement and the requirements for participation including eligibility criteria and the process by which students and parents exercise their options to participate in dual enrollment. This information shall be provided to parents in written mail out and web formats and be included annually in each district's pupil progression plan and high school program of studies. Additionally, an explanation of accelerated programs for high school students shall be published in the Florida SouthWestern State College Catalog.

SECTION 3 – COURSES AND PROGRAMS

All of the credits earned by high school students under this Articulated Acceleration Plan for College-Level Instruction for High School Students shall be defined as Accelerated Credit(s). Following validation of high school graduation, such credits may be applied to an associate degree or vocational certificate at the College, or transferred to another accredited college.

The statewide list is a **minimum** list of dual enrollment courses that must be accepted for high school credits by all school districts. The list provides a guarantee that certain dual enrollment courses will meet high school graduation requirements in specific subject areas; all other dual enrollment courses on the list are guaranteed high school elective credit. This list does not prohibit the offerings of other dual enrollment courses, if agreed upon by the School District and the College. **Please refer to Appendix A for the Florida SouthWestern State College Dual Enrollment/Early Admissions Course Matrix.**

The College and the School District shall collaborate in offering a variety of articulated acceleration mechanisms for secondary students. The following programs are authorized by this Agreement and are defined below:

1. **Dual Enrollment** – A status assigned to an eligible secondary school student who has certified that he/she is seeking an Associate Degree or Vocational Certificate and who is enrolled in a College post-secondary course that is creditable toward the high school diploma. A Dual Enrolled student must be concurrently enrolled in a high school program. Students enrolled in

post-secondary instruction that is not creditable toward the high school diploma shall not be classified as Dual Enrollment. College preparatory instruction, as defined in State Board of Education Rules and physical education courses, shall not be included in the Dual Enrollment program pursuant to s. 1007.271 (2), Florida Statutes.

2. **Career and Technical Dual Enrollment** – A status assigned to an eligible secondary school student who has identified in their application that he/she is seeking an Associate Degree or Vocational Certificate from a complete job preparatory program and is not enrolled in isolated technical courses; and who is enrolled in a College post-secondary course that is creditable toward the high school diploma.

Technical Dual Enrollment students must be assessed and advised in appropriate A.S. or technical certificate career pathways at the College. A Technical Dual Enrollment student must be concurrently enrolled in a high school program with a minimum 2.0 unweighted high school GPA. Students enrolled in post-secondary instruction that is not creditable toward the high school diploma shall not be classified as Career and Technical Dual Enrollment. College preparatory instruction, as defined in State Board of Education Rules and physical education courses, shall not be included in the Dual Enrollment program pursuant to s. 1007.271 (2), Florida Statutes.

3. **Early Admissions (College)** – Early Admissions is a status assigned to an eligible secondary school student who has completed the eleventh (11th) grade in high school and who has enrolled on a full-time basis **at the College Campus** in courses that are creditable toward the high school diploma and the Associate Degree or Certificate. Students are self-identified as Early Admissions. A student must enroll in a minimum of 12 college credit hours per semester or the equivalent to participate in the Early Admissions program; however, a student may not be required to enroll in more than 15 college credit hours per semester or the equivalent.
4. **Advanced Placement (AP)** – A status assigned to an eligible secondary school student enrolled in a course offered through the Advanced Placement Program administered by the College Entrance Examination Board, CEEB.
5. **College Level Examination Program (CLEP)** – A program through which secondary and post-secondary high school students generate post-secondary credits based on the receipt of a specified minimum score on nationally standardized subject area examinations.
6. **International Baccalaureate Program (IB)** – A curriculum in which eligible secondary students are enrolled in a program of studies offered and administered by the International Baccalaureate Office. The specific courses for which a student receives such credit shall be determined by the college.

7. **Career Pathways** – Partnerships developed and strengthened between the College and business, industry, labor, educational agencies, parents, civic organizations, and any other group necessary for the support and promotion of the initiative within the area. Working with School District personnel, the College has identified courses and programs that can articulate from the School District to the College to help prepare students from Associate Degrees and Technical Certificates. The College provides the opportunity for high school graduates in one of our service area school districts (Charlotte, Collier, Hendry, Glades and Lee) to earn college credit that may be applied towards an Associate Degree. **Please refer to Appendix B regarding articulation.**

SECTION 4 – DUAL ENROLLMENT ADMISSIONS, REGISTRATION AND ORIENTATION

The School District is responsible for initial certification of student eligibility as outlined herein. Students and their parents are encouraged to develop the student’s educational plan through the use of FLVC.org automated advisement system. Please note that non-public schools must provide the College Registrar a written statement of legal compliance with Florida Statutes. .

In order to seek admission for Dual Enrollment the students shall:

- A. Application – The high school student should submit an online application for admission and test scores to the College Admissions and Registration Office no later than two weeks prior to the beginning of the high school term. As part of the application the student must certify an intent to seek an Associate Degree or Technical Certificate. Home-schooled students must provide current proof of enrollment in home-school education program pursuant to s. 1002.41, Florida Statutes.
- B. Testing – The student should present current (no more than 2 years old) test scores on the ACT, SAT, or PERT. The PERT is scheduled and taken through Florida SouthWestern State College, either on the College campus or at the high school, and administered by the testing specialist or designee.

Students who apply to enter degree or certificate programs are tested using the ACT-E, SAT-Reasoning, or the Post Secondary Education Readiness test (hereafter referred to as PERT) assessment process. Placement in a course may occur when one minimum score in appropriate area has been met. Please refer to the College Catalog for specific placement score requirements and/or pre-requisite requirements.

For an admission into any of the following courses, all dual enrollment students must have scores as listed below:

ENTRY PLACEMENT TEST CUTOFF SCORES (2016-2017)*

COURSE**	ACT-E	PERT	SAT-R (Prior to March 1, 2016)	SAT- (On/after March 1, 2016)
All Courses	19-Reading	106-Reading	440-Critical Reading	24-Critical Reading
ENC 1101	17-English & 19-Reading	103-Writing Skills & 106-Reading	440-Critical Reading	24-Critical Reading
MAT 1033	19-Math	114-Math	440-Quantitative	24-Quantitative
MGF 1106 & MGF 1107	23 Math	123-Math	540-Quantitative	28.5-Quantitative
MAC 1105	23-Math	123-Math	540-Quantitative	28.5-Quantitative
STA 2023	23-Math	123-Math	540-Quantitative	28.5-Quantitative
MAC 1106	25-Math	135-Math	560-Quantitative	29-Quantitative

Dual Enrollment Placement Guidelines in College Mathematics

MGF 1106 & MGF 1107 A minimum grade of “C” in MAT 1033 or minimum scores on placement testing either 123 (PERT) or 23 (ACT-E) or 540 (SAT-R-test prior to 03/01/2016) or 28.5 (SAT -test on/or after 03/01/2016)

MAC 1105 & STA 2023 A minimum grade of “C” in MAT 1033 or minimum scores on placement testing either 123 (PERT) or 23 (ACT-E) or 540 (SAT-R-test prior to 03/01/2016) or 28.5 (SAT-R-test on/or after 03/01/2016)

MAC 1140 A minimum grade of “C” in MAC 1105 or appropriate CLM score

MAC 1114 A minimum grade of “C” in MAC 1105 or MAC 1106 or appropriate CLM score

MAC 1147 A minimum grade of “B” in MAC 1105 or appropriate CLM score

MAC 2311 Successful completion of MAC 1140 and MAC 1114 or MAC 1147 and with a minimum grade of a “C” or appropriate CLM score.

1. Prospective Dual Enrollment students have a maximum of three (3) attempts on the PERT.

2. A dual enrollment student may retest once per academic term, for a maximum of three (3) attempts in each subtest. Exceptions may be granted if mutually agreed upon by both the college and school district designees.
3. Pursuant to Rule 6A-10.0315, prior to administering a retest, the test administrator must require documentation from the student that verifies alternative remediation has occurred since the prior test attempt. **See Appendix C.** If a student produces acceptable SAT or ACT scores, these scores may be used for admission.
4. All high school students are eligible to again take the PERT or present more recent ACT or SAT scores after high school graduation if it is in their best interest to do so. Testing required pursuant to § 1008.30(3), F.S., shall be exempted from the maximum number of attempts under this subsection.
5. Students must satisfy the college preparatory testing requirements of Section 1008.30(3)(a), F.S. and Rule 6A-10.0315, F.A.C.

- C. Registration - Any student who has completed eligibility requirements and who seeks admission to any Dual Enrollment course shall require permission of the high school principal or designee.

Registration and Registration Policies – For Dual Enrollment classes held on the high school campus, all registration will occur at the high school and will be the responsibility of the high school principal or designee. All completed applications, test scores, and registrations for Dual Enrollment courses must be received by the Registrar, or designee, at the Lee Campus no later than two weeks prior to the first day of class at the high school. The Admissions and Registration Office on the Lee Campus will be responsible for registration of students taking Dual Enrollment courses held on the college campus. Admissions materials, verification of unweighted GPA, test scores, and the approved High School Acceleration Programs Form will be required of each student. These materials must have the approval and signature of the high school principal or designee two weeks prior to the beginning of the College term.

Course selection – Since accelerated high school students are meeting high school graduation requirements while taking college courses, it is imperative that these students work with high school counselors to ensure that their requirements are met. The college will accept the signature of the high school principal or designee as decisive regarding suitability of courses and/or their applicability towards high school graduation.

The counseling staff at the high school shall advise students according to their high school graduation requirements and have them complete the appropriate School District (MIS 636) and College forms (Accelerated High School Registration Approval Form, Appendix D). Final approval for enrollment shall be reflected by the affixed signature of the Superintendent or designee on the appropriate School District and College forms. The College shall accept the

signature of the Superintendent or designee as decisive regarding acceptability of the credits in applying to high school graduation requirements.

- D. Withdrawal - A student with permission from his/her assigned school who drops out of a Dual Enrollment course must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the end of the college “drop/add” period. Students with extenuating circumstances wanting to withdraw after the end of the drop/add period must follow the late drop petition process outlined in the college catalog. Students meeting the extenuating circumstance criteria may begin this permission process with permission from the School District Assistant Superintendent for Teaching and Learning.

An Early Admissions student with permission from his/her assigned school, who drops or withdraws from a Dual Enrollment course and falls below 12 credit hours, must return to the assigned high school for class assignment by the Principal or designee and will lose his/her Early Admissions full-time status.

- E. Orientation - Complete new student orientation and advisement at the College if the student is to be classified as a Dual Enrollment/Early Admissions student.

SECTION 5 – DUAL ENROLLMENT ELIGIBILITY REQUIREMENTS

Pursuant to Florida Statutes 1007.271 an eligible secondary student is a student who is enrolled in any grades 6-12 in a Florida public school or in a Florida private school that is in compliance with Florida Statutes 1002.42(2). Procedural requirements that apply to public high school and charter high school students apply to non-public high school and home school students as well.

Eligible secondary students who have identified an interest in taking these courses shall meet the following criteria:

- A. Students designated as Seniors in their high school shall:
 - 1. Have attained not less than unweighted, cumulative 3.0 high school grade point average in high school. Per FS 1007.271 (3) exceptions to the required GPA may be granted if both the College Dean and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception.
 - 2. Be permitted to enroll on an individual case basis, as authorized specifically by the high school principal or designee.
 - 3. Have achieved minimum passing scores on the ACT-E, SAT-R, or PERT, earning a score appropriate for College-level instruction, prior to enrollment (see matrix on page 5).

4. Immediately upon completing their junior year requirements, students shall be permitted to enroll, providing they meet the entrance criteria for seniors.
5. If a student is projected to graduate from high school before the completion of the postsecondary course, the student may not take that course as a Dual Enrollment or Early Admissions student.

B. Students designated as juniors in their high school shall:

1. Have attained not less than a 3.0 unweighted, cumulative high school grade point average. Per FS 1007.271 (3) exceptions to the required GPA may be granted if both the College Dean and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception.
2. Meet all other criteria stated above which apply to seniors.
3. Be permitted to enroll on an individual case basis, as authorized specifically by the principal or designee.
4. Immediately upon completing their sophomore year requirements, students shall be permitted to enroll, providing they meet the entrance criteria for juniors.

C. Students designated as sophomores in their high school shall:

1. Have attained not less than a **3.5 unweighted***, cumulative high school grade point average (GPA). Per FS 1007.271 (3) exceptions to the required GPA may be granted if both the College Dean and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception for the purpose of taking SLS 1101 – College Success Skills.
2. Meet all other criteria stated above which apply to seniors.
3. Be permitted to enroll on an individual case basis, as authorized specifically by the principal or designee.
4. Immediately upon completing their freshman year requirements, students shall be permitted to enroll, providing they meet the entrance criteria for sophomores.

D. Students designated as grades 6-9 shall:

1. Have attained not less than a **3.5 unweighted***, cumulative high school grade point average (GPA). Per FS 1007.271 (3) exceptions to the required GPA may be granted if both the College Dean and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception.
2. Meet all other criteria stated above which apply to seniors.

3. Be permitted to enroll on an individual case basis, as authorized specifically by the principal or designee.
4. Immediately upon completing their **fall semester** requirements, students shall be permitted to enroll, providing the following:
 - PERT entrance requirements*
 - 3.5 *high school* GPA*
 - At least *two* teacher recommendations submitted to the College District Dual Enrollment office*

**additional eligibility requirements established mutually by School District and College to ensure student readiness for post-secondary education.*

E. Students continuing in the program must meet the following:

1. Florida SouthWestern State College students must maintain the required minimum high school GPA for continued participation in Dual Enrollment. The School District shall be responsible for monitoring continued high school GPA eligibility, confirmed each semester at the point of student registration. Exceptions to the required GPA may be granted if both the College Dean and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception.
2. Students must maintain at least a cumulative 2.0 College grade point average to continue Dual Enrollment. The standard Florida SouthWestern State College Academic Warning procedures will apply to Dual Enrollment students who fall below the required 2.0 College GPA. Students placed on Academic Warning/Probation are given one semester to raise their cumulative, college GPA to a 2.0. Students who do not meet the minimum GPA after the semester of Academic Warning/Probation will no longer be eligible to continue in the Dual Enrollment program.
3. Per FS 1007.271 (3) regardless of meeting student eligibility requirements for continued enrollment, a student may lose the opportunity to participate in a dual enrollment course if the student is disruptive to the learning process such that the process of other students or the efficient administration of the course is hindered.
4. Students who meet the eligibility requirements of Dual Enrollment/Early Admissions are able to enroll in full-term courses during the Fall and Spring semesters only. Permission to enroll in Summer courses may be granted if both the College Provost and Vice President of Academic Affairs and the School District Assistant Superintendent for Teaching and Learning mutually agree to the specific exception.

5. Apply all credits earned through Dual Enrollment as subject area or elective credits toward high school graduation requirements. Beginning Fall 2016, ECO 2013 will include the required financial literacy component required for high school graduation.
6. All courses must be at least three (3) credits and be taken for a letter grade, not pass/fail unless required by the college, not including required laboratory experiences which may be less than three credits.
7. Students are ineligible to repeat a college course until after high school graduation.
8. Student performance in the Dual Enrollment courses shall be monitored by the faculty member on a regular basis via written testing and performance on assignments. Schools shall be advised by the College of final grades via the official grade report at the conclusion of the semester.
9. A student with permission from his/her assigned school who drops out of a Dual Enrollment course must return to the assigned high school for class assignment by the Principal or designee. Students are not permitted to drop courses after the end of the college "drop/add" period. Students with extenuating circumstances wanting to withdraw after the end of the drop/add period must follow the late drop petition process outlined in the college catalog. Students meeting the extenuating circumstance criteria may begin this petition process with permission from the Assistant Superintendent, Teaching and Learning.
10. An Early Admissions student with permission from his/her assigned school, who drops or withdraws from a Dual Enrollment course and falls below 12 credit hours, must return to the assigned high school for class assignment by the Principal or designee and will lose his/her Early Admissions full-time status.
11. A student who enrolls as high school Dual Enrollment must present minimum passing scores on all sections of placement testing to continue enrollment beyond 12 credit hours. For example, if a student passes the Reading and Writing portions of the placement test, but does not pass the Math portion, he or she may take non-math courses for up to 12 credit hours. Before beginning the 13th hour, the student must have passed the math portion of the exam. All students must be on College Level Reading to enroll in any course as a dual enrollment student.
12. All pre-requisites for courses must be met prior to student registration. Neither the high school principal nor the professor of record shall override a pre-requisite or allow a student who lacks a pre-requisite to "sit in" on a college class taught at the high school. The College shall not be held responsible in cases in which students are allowed to

participate in a Dual Enrollment class when they lack the admissions requirement or have not been properly registered.

13. For Dual Enrollment courses offered on the high school campus, the instructor teaching the course is responsible for verifying the College student roster against the School District roster for accuracy. Students who are not properly registered for the dual enrollment course prior to the end of the drop/add period will not be awarded college credit and shall be re-assigned by the high school to a non-dual enrollment high school credit course.

F. Course Loads - Dual Enrolled student credit courses are limited as follows:

1. Junior and Senior Dual Enrollment students are limited to a maximum of fifteen (15) credit hours per semester.
2. Sophomore Dual Enrollment students are limited to nine (9) credit hours per semester.
3. Grades 6-9 course loads as approved by the School District designee.

G. Course Expectations - All courses must be at least three (3) credits and be taken for a letter grade, not pass/fail unless required by the college, not including required laboratory experiences which may be less than three credits. Students are ineligible to repeat a course until after high school graduation.

SECTION 6 – GRADE WEIGHTS AND REPORTING

A. Grade Reporting – When a high school student completes a course on the College campus and a final grade has been assigned, the high school will be advised of the student’s grade in the course. This will be transmitted no later than two weeks after the completion of the Dual Enrollment course conducted at the College campus.

Grades for College classes completed on the high school campus will be recorded by the instructors into the Florida SouthWestern student Grading System at a date as determined in the Annual Dual Enrollment Academic Calendar approved by the College.

B. Transferability of Credits – College credit becomes valid when students who have taken courses under this agreement present evidence of high school graduation to the College. Such credit shall then be applicable to an Associate Degree at Florida SouthWestern State College, or shall be transferable to another regionally accredited college or university. As indicated in the Florida Department of Education’s statement on dual enrollment transfer guarantees, Florida dual enrollment college credit will transfer to any Florida public college or university offering the

Statewide Course Numbering System course number, and must be treated as though taken at the receiving institution. However, if students do not attend the same college or university where they earned the dual enrollment credit the application of transfer credit to general education, prerequisite, and degree programs may vary at the receiving institution. Private and out-of-state colleges and universities may or may not grant college credit for courses taken through dual enrollment. The high school counselor will inform students orally and in writing, it is the student's responsibility to provide the College with all documentation relevant to this section.

- C. College Transcript – Dual Enrollment courses are part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA. Poor performance as a Dual Enrollment student can ultimately impact one's postsecondary career, including academic standing and financial aid eligibility.
- D. Per s. 1007.271(18) Florida Statutes, College Level Dual Enrollment/Early Admissions courses will be weighted the same as advanced placement, International Baccalaureate, and Advanced International Certificate of Education courses when grade point averages are calculated. Alternative grade calculation or weighting systems that discriminate against dual enrollment courses are prohibited.

SECTION 7 – COLLEGE LEVEL EXPECTATIONS

- A. College Course-Level Expectations – In support of Florida State Rule 6A-14.064 the College and School District, represented by the College Dean and School District Assistant Superintendent for Teaching and Learning, will coordinate efforts to inform students and parents of college course-level expectations pursuant to said State Rule.

Such coordination, at a minimum, must include new student orientation to the following, per Rule 6A-14.064, F.A.C.:

1. Any letter grade below a "C" will not count as credit toward satisfaction of the requirements in Rule 6A-10.030, F.A.C; however, all grades are calculated in a student's GPA and will appear on their college transcript.
2. All grades, including "W" for withdrawal, become a part of the student's permanent college transcript and may affect subsequent postsecondary admission.
3. While appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses which some parents may object

to for minors. Courses will not be modified to accommodate variation in student age and/or maturity.

4. The selection of courses to meet degree requirements, including approved program common prerequisite courses, in order to minimize student and state costs for excess hours.
5. The inclusion of Dual Enrollment course plans in their personal career planner to minimize enrollment in a random selection of college courses.

SECTION 8 – STUDENT SERVICES

All students who are completing courses under the terms of this Agreement shall be entitled to all appropriate student services available at the College, including academic advising, the Learning Resources Center, the open computer labs, tutorial services, etc., are available to all Dual Enrollment, Early Admission, and CI students on the same basis as for other college students.

Guidance Services and Academic Advising – These services are provided to accelerated students through both the College and the high school. Services may be offered in small groups or individually. Information in these services includes the use of the automated advisement system (FLVC.org), as well as course and program requirements leading to an Associate Degree or Career Certificate. The College provides guidance services to home-educated, private and public school students and School District personnel to inform students and parents about the articulation accelerated programs and to assist them in the educational planning process.

Florida SouthWestern State College offers students with documented disabilities programs to equalize access to the educational process. For those students attending classes on a Florida SouthWestern Campus, the College will provide services under the Individuals with Disabilities Education Act (IDEA). For said students attending classes located on high school sites, the School District will provide academic accommodations.

- A. College Adaptive Services provides services in the provision of educational accommodations to self-identifying students. For information regarding services available, please refer to the Office of Adaptive Services at <http://www.fsw.edu/adaptiveservices> or 239-432-7354.
- B. It is the obligation of the individual with a disability to request a reasonable accommodation. Enrolled students must submit any request for accommodations to the Program Office for Students with Disabilities on the appropriate campus for consideration. Individuals with a disability must provide recent documentation from a qualified, licensed professional that speaks to the specific disability and the requested accommodation. Requests for accommodations must be specific to the documented needs. Once a student has been established with the office, it is the student's responsibility to request accommodations each semester that he or she is enrolled.

- C. Individual Education Plans (IEPs) ARE NOT acceptable forms of primary documentation. IEPs are plans which were structured and agreed to with that particular school at the time they were written. They are not binding agreements with Florida SouthWestern State College. On the other hand, IEPs may be helpful in determining the level of support and types of accommodations which were provided to a student in the past, and they may provide insight regarding successful support.
- D. Transportation to and from the College campus shall be the responsibility of the student.

SECTION 9 – OVERSIGHT OF DUAL ENROLLMENT COURSES & FACULTY

- A. The College is responsible for ensuring that the curriculum and assessment procedures in Dual Enrollment courses meet College and Southern Association standards regardless of whether the Dual Enrollment courses are taught on the College or the high school campus.
- B. Procedures for provision of college-level instruction.
 - 1. In preparation for scheduling classes for the Fall and Spring semesters at Florida SouthWestern State College, the District Director of Dual Enrollment, or his/her designees shall contact the School District Assistant Superintendent for Teaching and Learning of the School District, or his/her designee to determine the courses which are to be offered on site within the School District. Dual Enrollment courses shall be offered at high schools only during the Fall and Spring semesters. Both the Fall and Spring semesters shall begin and conclude on a date agreed upon by the School District and the College. **Please refer to Appendix E for Course and Instructor Approval Form.**
 - 2. The School District Assistant Superintendent for Teaching and Learning and the high school Principal or designee shall determine, with input from the District Director of Dual Enrollment of Florida SouthWestern State College or designee, and in accordance with College deadlines, an appropriate time for offering any courses located on a high school campus. All high school-based classes to be offered as Dual Enrollment sections must be printed and published in the College's upcoming semester's class schedule according to the college scheduling deadlines. Classes that do not appear in the class schedule will not be offered.
 - 3. A proposed syllabus for each Dual Enrollment section must be submitted by every professor, to the District Director of Dual Enrollment and to the appropriate College department chair for review and approval. As the College and School District Academic Calendar start dates may be different, any syllabi distributed to students prior to this approval must be designated as "Draft" until approved by the appropriate College Dean and faculty department chair.

4. Dual Enrollment Faculty shall be required to use College's learning management system (CANVAS) for tracking of grades and attendance. Final grades are to be entered into the FSW Portal during the end of term grade period. Dual Enrollment Faculty shall not use the School District's LMS (Focus) for the tracking of grades.
- C. The high school-based faculty member's performance in each College course will be monitored by the appropriate College administrator. This monitoring will only reflect on the faculty member's ability to teach Florida SouthWestern State College Courses and will have no bearing on the individual's status as a teacher of high school courses. In addition, students will participate in Student Evaluation of Instruction surveys each semester using the appropriate College form.
- D. As Dual Enrollment students are expected to do college level work and to demonstrate competency equivalent to that of students in other sections of the same course. The quality assessment of high school-based Dual Enrollment courses, programs, and instruction shall include, but not limited to, these criteria:
1. Follow the State of Florida approved course content outline designated for the specific course title and number according to the post-secondary Common Course Numbering System.
 2. A college-approved course syllabus in the format supplied. This syllabus must be issued to students at the first class meeting each semester.
 3. An Adjunct Faculty Portfolio, in the timeline established by the College, by the Dual Enrollment Faculty. The portfolio shall include:
 - a. A short reflective statement on teaching philosophy and accomplishments.
 - b. A self-evaluation based on student reports of instruction.
 - c. Copies of the syllabi used for the current semester.
 - d. A copy of the final exam used in the last semester.
 - e. A copy of one assignment that demonstrates how the faculty member addresses a general education outcome.
 4. Performance evaluation of students in sequential courses.
 5. College's Student Evaluation of Instruction surveys in an environment similar to that afforded to students in other college classes (this evaluation will only reflect on the

faculty member's ability to teach Florida SouthWestern Courses and will have no bearing on the individual's status as a teacher of high school courses).

6. Tests and assessments in the course on the level of and covering material equivalent to that of other college classes. This will include, but is not limited to:
 - a. The use and administration of a common course assessment for each Dual Enrollment course offered on-site in the high schools, which will constitute a major component of the overall grade issued for that course.
 - b. Submitting a copy of the final exam, if not the common course assessment, for each course taught in each semester offered.
- E. Instructional quality shall be monitored by the appropriate College Dean or designee in the College and by the Principal or designee in the high school. Student Evaluation of Instruction surveys shall be provided to the College administrator by the faculty member each semester.
- F. Courses offered on a high school campus site must be comprised of Dual Enrollment students only. Enrollment for classes designated as writing intensive must be capped at 25 students per section.
- G. Appointment of Faculty:
 1. For Dual Enrollment courses offered on the high school site, the principal or designee in each high school of the District shall publicize the teaching opportunities involved in the program. The College, in conjunction with designated School District personnel, will identify qualified applicants from the full-time high school faculty for selection by the principal. Under terms of this agreement, such applicants if qualified under regional accreditation standards shall be given first preference for instruction of courses to be offered at the high school site.
 2. High school faculty who wish to teach courses offered under this agreement must meet the same qualifications as all other faculty employed by the College for similar instruction.
 3. Potential instructors must apply to the Dual Enrollment adjunct pool through the College's job board. Credentials for any high school personnel being proposed as faculty for Dual Enrollment courses must be submitted to the College Director of Dual Enrollment or designee. This submission must occur no later than four weeks prior to the first day of classes at the high school campus.
 4. For all designated courses, the College Dean will qualify Dual Enrollment faculty to ensure college-level instruction.

5. The College Dean is responsible for the final determination of the applicant's credentials.

H. Dual Enrollment In-Service Training and Mentoring:

1. Each semester, high school faculty who teach dual enrollment courses will be required to participate in an in-service experience hosted by the College. The College Director of Dual Enrollment or designee and the School District Assistant Superintendent Teaching and for Learning or designee will collaborate on the in-service activities.
2. To ensure course consistency and equivalency, high school faculty and college faculty in the same discipline will schedule at least one meeting per semester for the purpose of exchanging information, establishing peer relations, and reviewing course entry and exit competencies. These meetings will be scheduled through the offices of the College Director of Dual Enrollment or designee and the School District Assistant Superintendent for Teaching and Learning or designee.
3. Students are expected to do college-level work and to demonstrate competency equivalent to that of students in other college sections of the same course.

SECTION 10 – INSTITUTIONAL RESPONSIBILITIES FOR THE COST FOR DUAL ENROLLMENT COURSES AND PROGRAMS

A. Tuition and Fees:

1. Students enrolled in the Dual Enrollment/Early Admissions program shall be exempt from payment of all registration, matriculation, textbooks, and laboratory fees.
2. Students enrolled in home education or non-public school will be liable for the cost of instructional materials, special course fees, and any other fees.

B. Distribution of Financial Resources:

1. The College shall count students enrolled in courses under the terms of this Agreement as full-time equivalent students for purposes of generating FTE for College Program Funding, as provided by the current General Appropriations Act.
2. The School District shall count students enrolled in courses at the high school site or on campus at the College site in reporting enrollment to the State to generate funding, as provided in the current General Appropriations Act.
3. For dual enrollment courses offered on the College campus, the School District pays the standard tuition rate per credit hour from the Florida Education Finance Program (FEFP). For 2016-2017, the standard tuition at a Florida College System institution is \$71.98 per

credit hour. The School District will be invoiced each term one week after the last day of drop and add. Payment will be due 45 days from date of invoice.

4. For dual enrollment courses offered on the high school campus by college faculty, the school district must reimburse the college for costs associated with the proportion of salary and benefits of the instructor and other actual costs associated with Dual Enrollment to be determined during the 2016-2017 academic year with billing to occur between April 1 and May 1 2017.
- C. Courses which are taught under the provisions of this Agreement shall be provided in the facilities of the high schools of the School District, on the College Campus, or in the appropriate off-campus center. High school facilities for purpose of this Agreement shall be available at no cost to the College.
 - D. Regular School District personnel may teach a Dual Enrollment course as part of their regular class load.
 - E. Dual Enrollment teachers may be employed by the College to teach a class outside of the high school work day. For purposes of College faculty load calculations, they are subject to College adjunct faculty load procedures and limitations. Adjunct faculty members' maximum loads are twelve (12) contact hours per semester (Fall and Spring semesters). Anything beyond twelve (12) contact hours must be approved by the Provost and Vice President of Academic Affairs. The high school adjunct faculty member will satisfy the course teaching needs of the high school prior to being offered adjunct teaching responsibilities at the college outside of Dual Enrollment.
 - F. The College and School District shall coordinate services to secure books and other instructional materials for use by students enrolled in Dual Enrollment courses on the high school campus.
 1. Books and other instructional materials, with the exception of lab supplies, shall be provided by the School District to high school students enrolled under the provisions of this Agreement at no cost to the student. Students who withdraw, with permission from a high school principal or designee, from a course(s) prior to completion shall be required to return textbooks and other instructional materials to the School District designee, and reimburse the School District for any/all lost or damaged textbooks/instructional materials.
 2. The College will communicate to the School District at the earliest possible date, all relevant information about the texts which have been selected for specific courses involved in the Dual Enrollment program. Based upon this information, the School District will purchase and distribute the appropriate texts from the College bookstore (or other provider if the textbook costs are less) to the Dual Enrollment students.

3. The textbooks and other materials will be collected from the students at the conclusion of the course (or at the time of termination of the student prior to the completion of the course) by the district or high school designee. The books will remain housed in the School District book repository for future disposition at the discretion of the School District.
4. Textbook and other relevant coursework materials currency and compliance, as required by relevant State Rule and College requirements, will commence with the 2016-2017 Dual Enrollment Articulation Agreement. Dual Enrollment courses and instructors will use textbooks and other relevant coursework materials as adopted by the College for use in all sections of a course.

SECTION 11 – MECHANISMS AND STRATEGIES FOR REDUCING THE INCIDENCE OF POST-SECONDARY REMEDIATION

The College shall collaborate with the School District to design mechanisms and strategies for reducing the incidence of post-secondary remediation.

- A. The College and School District shall offer resources to help prospective students to prepare for the PERT.
- B. The College shall extend on- or off-campus PERT testing to eligible students.
- C. The School District may administer the PERT to students on the high school campus at a mutually negotiated time to identify students who may benefit from being enrolled in remedial courses in the senior year.

SECTION 12 – MECHANISMS AND STRATEGIES FOR PROMOTING CAREER PATHWAYS PROGRAMS OF STUDY

The College shall collaborate with the School District to design mechanisms and strategies to promote career and technical education.

- A. Charlotte, Collier, Hendry, Glades, and Lee District Schools and Florida SouthWestern State College are Consortium partners in the career and technical education pathway program which offers students the opportunity to focus on technical high school electives that will help train them for high-skill, high-wage occupations (**See Appendix B**).
- B. While high school students are preparing for careers and postsecondary education, they can begin to earn Florida SouthWestern State College credits. The College shall provide continuous opportunities for technical program students to earn college credit that may be applied towards an Associate Degree.

- C. The College and School District shall collaborate to update career and technical education brochures and media targeted to the high school population, make presentations in area high schools and high tech centers, and promote career and technical education via the College website and the partnership with Alliance of Educational Leaders (a consortium of secondary and postsecondary institutions' academic administration).

SECTION 13 – STRATEGIES FOR IMPROVING THE PREPARATION OF ELEMENTARY, MIDDLE, AND HIGH SCHOOL TEACHERS

The College shall collaborate with the School District to provide training for prospective and active teachers.

- A. As a baccalaureate degree granting institution, the College has been authorized to offer four-year degrees in Education. Such degrees will train K-12 teachers in FEAP and Florida standards. In addition, current teachers will be eligible to enroll at Florida SouthWestern State College to complete necessary coursework to remain a certified Florida educator.
- B. The College and School District may engage in offering other training to prepare individuals for appropriate State Educator Tests.



7/26/16

Board Chair, District School Board of Lee County

Date

APPROVED

JUL 26 2016

SCHOOL BOARD OF
LEE COUNTY

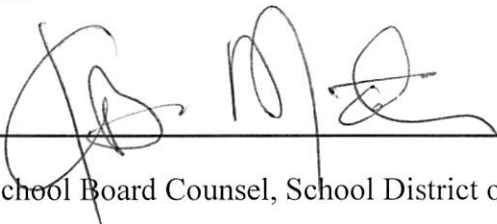


7/26/16

Superintendent, School District of Lee County

Date

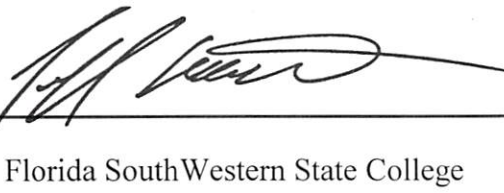
Approved as to form:



7/26/16

School Board Counsel, School District of Lee County

Date

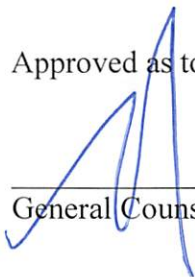


6/22/16

President, Florida SouthWestern State College

Date

Approved as to Form:



6/20/16

General Counsel, Florida SouthWestern State College

Date

APPENDIX A

Florida SouthWestern College/School District Accelerated Programs 2016-17 Course/Test Matrix

<u>MINIMUM TEST SCORES (students with incomplete ACT or SAT must take the placement exam on campus.) (must be current within 2 years from term of enrollment)</u>				TEST	MATH	ENGLISH	READING
UPDATE: Students must have a college-level score in Reading to enroll in any DE class, including math. Students take classes <3.0 credits, unless it is an accompanying lab.				SAT-Reasoning Test (prior to March 2016)	See individual courses	Critical Reading 440	Critical Reading 440
				SAT- After March 2016		24	24
Please refer to college website (FSW.edu) for specific test score placement information for math classes.				ACT-E		17	19
Students with AP, IB, or CLEP scores that meet pre-req must present scores at time of registration.				PERT	for scores.	103	106
* Courses are equivalent toward High School Graduation Subject Requirements WI = Writing Intensive I =International Diversity focus Courses are listed in alphabetical order. All may not be offered every semester. Consult website for availability. ** Offered if sufficient demand Note: Beginning Fall 2016, ECO 2013 includes the Financial Literacy requirement needed for High School graduation. ECO 2023 will only meet high school elective credit.				AP, IB or CLEP ⇔⇔⇔⇔⇔⇔⇔		Refer to ⇔	College Catalog
		College Credits	HS Credit	COURSE PRE-REQUISITE and/or CO-REQUISITE (Please note: prerequisites are subject to change)		TEST SCORE PRE-REQ.	TEST SCORE PRE-REQ.
ACG 1001	FINANCIAL ACCOUNTING I	3.0	0.5				X
ACG 1002	MICROCOMPUTER ACCOUNTING APPLICATIONS	3.0	0.5				X
ACG 2011	FINANCIAL ACCOUNTING II	3.0	0.5	ACG 1001			X
ACG 2071	MANAGERIAL ACCOUNTING	3.0	0.5	ACG 2011			X
ACG 2100	INTERMEDIATE ACCOUNTING	3.0	0.5	ACG 2011			X
ACG 2110	INTERMEDIATE ACCOUNTING II	3.0	0.5	ACG 2100			X
ACG 2360	COST ACCOUNTING	3.0	0.5	ACG 2071			X
ACG 2500	GOVER. AND NOT FOR PROFIT ACCOUNTING	3.0	0.5	ACG 2011			X
AMH 2010 *	HISTORY OF THE U.S. TO 1865	3.0	0.5				X
AMH 2020 *	HISTORY OF THE U.S. 1865 - PRESENT	3.0	0.5				X
AMH 2070	FLORIDA HISTORY **	3.0	0.5				X
AMH 2091	AFRICAN - AMERICAN HISTORY (I)	3.0	0.5				X

AMH 2095	AMERICAN INDIAN HISTORY	3.0	0.5				X
AMH 2931	WOMEN IN U.S. HISTORY	3.0	0.5				X
AML 2010 *	LITERATURE OF THE UNITED STATES I	3.0	1.0	ENC 1101 (min. C)		X	X
AML 2020 *	LITERATURE OF THE UNITED STATES II	3.0	1.0	ENC 1101 (min. C)		X	X
ANT 1410	INTRO. TO CULTURAL ANTHROPOLOGY (I)	3.0	0.5				X
ANT 1511	INTRO. TO PHYSICAL ANTHROPOLOGY	3.0	0.5				X
ANT 2534	RACE: BIOLOGY & CULTURE	3.0	0.5	ENC 1101 (min C)		X	X
ARC 1211	INTRO. TO ARCHITECTURE	3.0	0.5				X
ARH 1000 *	ART APPRECIATION	3.0	0.5				X
ARH 1050 *	HISTORY OF ART I (I)	3.0	0.5				X
ARH 1051 *	HISTORY OF ART II (I)	3.0	0.5				X
ARH 2010	ART OF THE WESTERN WORLD (I)	3.0	0.5				X
ART 1201C *	BASIC DESIGN	4.0	0.5				X
ART 1203C *	THREE-DIMENSIONAL DESIGN	4.0	0.5				X
ART 1300C *	DRAWING I	4.0	0.5				X
ART 1301C *	DRAWING II	4.0	0.5	ART 1300C			X
ART 1330C	FIGURE DRAWING	4.0	0.5	ART 1301C			X
ART 2012C	MEDIA EXPLORATION	4.0	0.5	ART 1301C or 2501C			X
ART 2205C	COLOR THEORY	4.0	0.5				X
ART 2500C *	PAINTING I	4.0	0.5	ART 1201C & ART 1300C			X
ART 2501C *	PAINTING II	4.0	0.5	ART 2500C			X
ART 2527C	ABSTRACT PAINTING	4.0	0.5	ART 2500C & 2501C			X
ART 2750C *	CERAMICS I	4.0	0.5				X
ART 2751C *	CERAMICS II	4.0	0.5	ART 2750C			X
AST 2003C *	ASTRONOMY: THE SOLAR SYSTEM	4.0	1.0	MAT 1033 w/C or higher Co-Requisite AST 2003Lab	PERT 123, ACT 23 or SAT 540	X	X
AST 2004C *	ASTRONOMY: STARS, GALAXIES & COSMOLOGY	4.0	1.0	MAT 1033 w/C or higher Co-requisite AST 2004/Lab	PERT 123, ACT 23 or SAT 540	X	X
BAN 1004	PRINCIPLES OF BANKING	3.0	0.5				X
BCN 1040	INTRODUCTION TO SUSTAINABILITY IN CONSTR	3.0	0.5				X
BCN 1230C	MATERIAL & METHODS OF CONSTRUCTION	3.0	0.5				X
BCN 1272	BLUEPRINT READING	3.0	0.5				X
BCN 2710	CONSTRUCTION PROCEDURES	4.0	0.5				X
BCT 1720	CONSTRUCTION SCHEDULING	3.0	0.5				X
BCT 1760	BUILDING CODES	3.0	0.5				X
BCT 1770	CONSTRUCTION ESTIMATING	3.0	0.5				X
BCT 2708	ADV. CONST. PROJECT MANAGEMENT	3.0	0.5				X
BCT 2730	CONSTRUCTION MANAGEMENT	3.0	0.5				X
BSC 1005 C*	GENERAL BIOLOGY	4.0	1.0		PERT 114, ACT 19 or	X	X

					SAT 440		
BSC 1010/L *	BIOLOGICAL SCIENCE I W/LAB	4.0	1.0	1 yr. HS Biology or BSC 1005 Co-requisite BSC 1010 lab	PERT 114, ACT 19 or SAT 440	X	X
BSC 1011/L *	BIOLOGICAL SCIENCE II W/LAB	4.0	1.0	Min. C in BSC 1010/L Co-requisite BSC 1011 lab	X	X	X
BSC 1050C *	ENVIRONMENTAL BIOLOGY: Our Global Environme	3.0	1.0		PERT 114, ACT 19 or SAT 440	X	X
BSC 1051C *	ENVIRONMENTAL BIOLOGY: Southwest Florida Ecos	3.0	1.0		PERT 114, ACT 19 or SAT 440	X	X
BSC 1084C	ANATOMY & PHYSIOLOGY W/LAB	4.0	1.0		PERT 114, ACT 19 or SAT 440	X	X
BSC 1093C *	ANATOMY & PHYSIOLOGY I W/LAB	4.0	1.0	Min. C in BSC 1010/L & C in MAT 1033 or Elem Alg. 123	PERT 114, ACT 19 or SAT 440	X	X
BSC 1094C *	ANATOMY & PHYSIOLOGY II W/LAB	4.0	1.0	BSC 1093C (min. C)	X	X	X
BSC 2008C	THE BIOLOGY OF BEHAVIOR	3.0	0.5	BSC 1005 or 1 cr HS Biology	PERT 114, ACT 19 or SAT 440	X	X
BUL 2241	BUSINESS LAW	3.0	0.5				X
CCJ 1010	INTRODUCTION TO CRIMINOLOGY	3.0	0.5				X
CCJ 1020	INTRODUCTION TO CRIMINAL JUSTICE	3.0	0.5				X
CGS 1000	COMPUTER LITERACY	3.0	0.5				X
CGS 1100	COMPUTER APPLICATIONS FOR BUSINESS	3.0	0.5	CGS 1000 or CLEP			X
CGS 2260	COMPUTER HARDWARE & SOFTWARE MAINTENANCE	3.0	0.5	CGS 1000 or CLEP			X
CGS 2511	ADVANCED SPREADSHEET COMPUTING	3.0	0.5	CGS 1100			X
CGS 2541	ADVANCED DATABASE COMPUTING	3.0	0.5	CGS 1100			X
CHD 1120	INFANT/TODDLER DEVELOPMENT	3.0	0.5				X

CHD 1134	MANAGEMENT OF EARLY CHILDHOOD LEARNING	3.0	0.5				X
CHD 1135	UNDERSTANDING YOUNG CHILDREN	3.0	0.5				X
CHD 1220	INTRODUCTION TO CHILD DEVELOPMENT	3.0	0.5				X
CHD 1332	CREATIVE EXPERIENCES FOR THE YOUNG CHILD	3.0	0.5				X
CHD 2324	EARLY CHILDHOOD LANG. ARTS & READING	3.0	0.5				X
CHM 2025/L *	INTRO. TO COLLEGE CHEMISTRY W/LAB	4.0	1.0	Co-Req CHM 2025Lab	PERT 114, ACT 19 or SAT 440	X	X
CHM 2032/L*	GENERAL CHEMISTRY FOR HEALTH SCIENCES	4.0	1.0	MAT 1033 w/C	PERT 114, ACT 19 or SAT 440	X	X
CHM 2045/L *	GENERAL CHEMISTRY I W/LAB	4.0	1.0	CHM 2025/L or CHM 2032/L w/ C	PERT 114, ACT 19 or SAT 440	X	X
CHM 2046/L *	GENERAL CHEMISTRY II W/LAB	4.0	1.0	CHM 2045 & CHM 2045L w/	X	X	X
CHM 2210/L *	ORGANIC CHEMISTRY I W/LAB (ELECTIVE CREDI	4.0	1.0	CHM 2045/L & CHM 2046/L	X	X	X
CHM 2211/L *	ORGANIC CHEMISTRY II W/LAB(ELECTIVE CREDI	4.0	1.0	CHM 2210/L w/C	X	X	X
CIS 2321	DATA SYSTEM AND MANAGEMENT	3.0	0.5	CGS 1100, CNT 1000 & COP 1000			X
CJB 2801	INSTRUCTOR TECHNIQUES	5.0	0.5				X
CJC 1000	INTRODUCTION TO CORRECTIONS	3.0	0.5				X
CJE 1300	POLICE ORGANIZATION & ADMINISTRATION	3.0	0.5				X
CJE 1640	INTRODUCTION TO CRIME SCENE TECHNOLOGY	3.0	0.5				X
CJE 2304	LINE SUPERVISION	5.0	0.5				X
CJE 2600	CRIMINAL INVESTIGATIVE TECHNIQUES	3.0	0.5				X
CJE 2643C	ADVANCED CRIME SCENE TECHNOLOGY	4.0	0.5	CJE 1640, CJE 2670, CJE 277 and CJE 2671			X
CJE 2649	FORENSIC DEATH INVESTIGATIONS	3.0	0.5	CJE 1640 and CJE 2670			X
CJE 2670	INTRODUCTION TO FORENSICS SCIENCE	4.0	0.5				X
CJE 2671	LATENT FINGERPRINT DEVELOPMENT	3.0	0.5	CJT 1110			X
CJE 2770C	CRIME SCENE PHOTOGRAPHY	3.0	0.5	CJT 1110			X

CJJ 2002	JUVENILE DELINQUENCY	3.0	0.5				X
CJL 2100	CRIMINAL LAW	3.0	0.5				X
CJL 2130	CRIMINAL PROCEDURE AND EVIDENCE	3.0	0.5				X
CJL 2610	COURTROOM PRESENTATION OF SCIENTIFIC EVI	3.0	0.5	CJE 2600, CJE 2670, CJE 277 and CJE 2671			X
CLP 1001	PERSONAL & SOCIAL ADJUSTMENT	3.0	0.5				X
CNT 1000	NETWORKING ESSENTIALS	3.0	0.5	CGS 1000 or CLEP			X
COP 1000	INTRODUCTION TO COMPUTER PROGRAMMING	3.0	0.5	CGS 1000 or CLEP			X
COP 1170	VISUAL BASIC PROGRAMMING I	3.0	0.5	COP 1000			X
COP 1224	PROGRAMMING WITH C++	3.0	0.5	MGF 1106 or HIGHER			X
COP 1822	INTERNET PROGRAMMING – HTML	3.0	0.5	CGS 1000 or CLEP			X
COP 2171	ADVANCED VISUAL BASIC PROGRAMMING II	3.0	0.5	COP 1170			X
COP 2228	ADVANCED PROGRAMMING WITH C++	3.0	0.5	COP 1224			X
COP 2360	C# PROGRAMMING I	3.0	0.5	COP 1000 with C or higher			X
COP 2362	C# PROGRAMMING II	3.0	0.5	COP 2360 with C or higher			X
COP 2700	DATABASE PROGRAMMING	3.0	0.5	COP 1822			X
COP 2800	JAVA PROGRAMMING	3.0	0.5	COP 1000			X
COP 2823	ADVANCED MICROSOFT WEB DEVELOPMENT	3.0	0.5	COP 1822 & COP 1170 or COP 2360			X
COP 2830	INTERNET PROGRAMMING HTML II	3.0	0.5	COP 1822			X
CPT XXXX	Any CARDIOVASCULAR TECHNOLOGY course(s)	-----	-----	PROGRAM ACCEPTANCE	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
CRW 2001	CREATIVE WRITING I **	3.0	0.5	ENC 1101 (min. C)		X	X
CRW 2002	CREATIVE WRITING II **	3.0	0.5	CRW 2001, ENC 1101		X	X

CTS 1210	DESKTOP PUBLISHING	3.0	0.5				X
CTS 2321	LINUX INTERNET SERVICES	4.0	0.5	CNT 1000 & COP 1000			X
CTS 2334	MICROSOFT WINDOWS SERVER	3.0	0.5	CNT 1000 & COP 1000			X
CTS 2655	INTERNETWORKING w/CISCO ROUTERS	3.0	0.5	CNT 1000 & COP 1000			X
CVT XXXX	Any CARDIOVASCULAR course(s)	-----	-----	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒
DEH XXXX	Any DENTAL ASSISTANCE/HYGIENE course(s)			PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
DEP 2004	HUMAN GROWTH & DEVELOPMENT	3.0	0.5				X
DEP 2102	CHILD PSYCHOLOGY	3.0	0.5	PSY 2012			X
DEP 2302	ADOLESCENT PSYCHOLOGY	3.0	0.5	PSY 2012			X
DES XXXX	Any DENTAL HYGIENE course(s)	-----	-----	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
ECO 2013 *	ECONOMICS I	3.0	0.5		Recommend		X
ECO 2023	ECONOMICS II	3.0	0.5		Recommend		X
EDF 2005	INTRODUCTION TO TEACHING PROFESSION	3.0	0.5	Co-Req: 15 HRS FIELD EXP			X
EDF 2085	INTRODUCTION TO DIVERSITY FOR EDUCATORS	3.0	0.5	Co-Req: 15 HRS FIELD EXP			X
EEC 1000	FOUNDATIONS IN EARLY CHILDHOOD EDUCATION	3.0	0.5				X
EEC 1202	PRINCIPLES OF EARLY CHILDHOOD CURRICULUM	3.0	0.5				X
EEC 1603	POSITIVE GUIDANCE AND BEHAVIOR MGMT	3.0	0.5				X
EEC 2521	ADMINISTRATION OF CHILD CARE CENTER	3.0	0.5				X
EEX 1013	SPECIAL NEEDS IN EARLY CHILDHOOD EDUCATION	3.0	0.5				X
EGS 1001	INTRODUCTION TO ENGINEERING	3.0	0.5	MAC 1105 w/ min. C or HIGH	X		X
EME 2040	INTRODUCTION TO TECHNOLOGY FOR EDUCATORS	3.0	0.5				X
EMS XXXX	Any EMERGENCY MEDICAL SERVICES course(s)	-----	-----	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒⇒
ENC 1101 *	COMPOSITION I (WI) (I)	3.0	1.0			X	X
ENC 1102 *	COMPOSITION II (WI) (I)	3.0	1.0	ENC 1101 (min. C)		X	X
ENG 1012*	AMERICAN ENGLISH	3.0	0.5				X
ENG 2100	AMERICAN CINEMA	3.0	0.5				X
ENL 2012 *	BRITISH LITERATURE & CULTURE I TO 1780 (I)	3.0	1.0	ENC 1101 (min. C)		X	X
ENL 2022 *	BRITISH LITERATURE & CULTURE II 1780 TO PRESENT	3.0	1.0	ENC 1101 (min. C)		X	X
ETD 1102	ENGINEERING GRAPHICS I (MANUAL)	4.0	0.5				X
ETD 1103C	ENGINEERING GRAPHICS I (AUTOCAD)	4.0	0.5	ETD 1320			X
ETD 1320	COMPUTER AIDED DRAFTING	3.0	0.5				X
ETD 1390	INTRODUCTION TO REVIT ARCHITECTURE	4.0	0.5	ETD 1320 and BCN 1272			X
ETD 1530	DRAFTING AND DESIGN (MANUAL)	4.0	0.5				X
ETD 2340	ADVANCE COMPUTER AIDED DRAFTING	3.0	0.5	ETD 1320			X
EVS 2891C	HYDROGEOLOGIC SAMPLING	4.0	1.0				X

EVS 2893 C	ECOLOGIC SAMPLING	4.0	1.0	Recommended as sophomore level course			X
FFP XXXX	Any FIRE SCIENCE TECHNOLOGY course(s)	-----	-----	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒
FIN 2001	PRINCIPLES OF FINANCE	3.0	0.5				X
FIN 2100	PERSONAL FINANCE	3.0	0.5				X
FRE 1120 *	ELEMENTARY FRENCH I (I) **	4.0	1.0	Placement Testing		X	X
FRE 1121 *	ELEMENTARY FRENCH II (I) **	4.0	1.0	FRE 1120		X	X
FRE 2210	INTERMEDIATE FRENCH CONVERSATION & COMPOSITION (I)	3.0	1.0	FRE 1121		X	X
FRE 2220 *	INTERMEDIATE FRENCH I (I)	4.0	1.0	FRE 1121 with C or higher		X	X
FRE 2221 *	INTERMEDIATE FRENCH II (I)	4.0	1.0	FRE 2200 with C or higher		X	X
GEA 2010	GEOGRAPHY OF EASTERN HEMISPHERE (I) **	3.0	0.5				X
GEA 2040	GEOGRAPHY OF WESTERN HEMISPHERE **	3.0	0.5				X
GEB 1011	INTRODUCTION TO BUSINESS	3.0	0.5				X
GER 1120 *	ELEMENTARY GERMAN I (I) **	4.0	1.0	Placement Testing		X	X
GER 1121 *	ELEMENTARY GERMAN II (I)**	4.0	1.0	GER 1120		X	X
GIS 1040	GEOGRAPHIC INFORMATION SYSTEMS	3.0	0.5	ETD 1320 or CGS 1100			X
GIS 1045	GEOGRAPHIC INFORMATION SYSTEMS (CUSTOM	3.0	0.5	ETD 1320 or CGS 1100			X
GLY 1010C *	PHYSICAL GEOLOGY W/LAB	4.0	1.0		X	X	X
GLY 1100C	HISTORICAL GEOLOGY W/LAB	4.0	1.0		X	X	X
HFT 1000	INTRODUCTION TO HOSPITALITY MANAGEMENT	3.0	0.5				X
HFT 1050	TOURISM & THE HOSPITALITY INDUSTRY	3.0	0.5				X
HFT 2410	FRONT OFFICE PROCEDURES	3.0	0.5				X
HFT 2501	HOSPITALITY SALES PROMOTION	3.0	0.5				X
HFT 2600	HOSPITALITY LAW	3.0	0.5				X
HIM XXX	Any HEALTH INFORMATION MANAGEMENT course Students can work on pre-requisites and/or General Educa if applicable. Check College Catalog for information.	-----	-----	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒
HIM 1430	PRINCIPLES OF DISEASE	3.0	0.5	HSC 1531 with C			X
HSA 1100	ORIENTATION TO HEALTHCARE	3.0	0.5				X
HSC 1100	LIVING WITH HEALTH	3.0	0.5				X
HSC 1421	HEALTH, SAFETY AND NUTRITION FOR THE YOUNG	3.0	0.5				X

HSC 1531	MEDICAL TERMINOLOGY	3.0	0.5		X	X	X
HUM 2020	HUMANITIES FORUM (WI)	3.0	0.5	ENC 1101 Recommended	X	X	X
HUM 2211	ANCIENT WORLD - MEDIVAL PERIOD (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUM 2235	RENAISSANCE THRU AGE OF REASONING (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUM 2250	THE ROMANTICS TO THE PRESENT (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUM 2510	HUMANITIES: The Arts (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUM 2930	GREAT HUMAN QUESTIONS (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUM 2410	INTRODUCTION TO ASIAN HUMANITIES (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
HUN 1201	NUTRITION (Not a Laboratory Science)	3.0	0.5	BSC 1010/L	X	X	X
HUS 1001	INTRODUCTION TO HUMAN SERVICES	3.0	0.5				X
HUS 1013	SELF ESTEEM IN HUMAN SERVICES	3.0	0.5	HUS 1001 with C or better			X
HUS 1111C	INTRODUCTION TO INTRA/INTER PERSONAL PROCESSES	3.0	0.5	HUS 1001 with C or better			X
HUS 1320	THEORIES AND FOUNDATIONS OF CRISIS INTERVENTION	3.0	0.5	HUS 1001 & HUS 1111C with C or better			X
HUS 1400	ALCOHOLISM AND OTHER DRUG ABUSE	3.0	0.5				X
HUS 2220	DYNAMICS OF GROUPS AND GROUP COUNSELING	3.0	0.5	HUS 1001 & HUS 1111C with C or better			X
HUS 2302	BASIC COUNSELING SKILLS	3.0	0.5	HUS 1001 & HUS 1111C With C or better			X
HUS 2315	STUDIES IN BEHAVIORAL MODIFICATIONS	3.0	0.5	ENC 1101 w/ C or better, PSY 2012, STA 2023 or MGF 1106	X	X	X
HUS 2404	WORKING WITH ALCOHOLICS & OTHER DRUG ABUSERS	3.0	0.5				X
HUS 2540	BUILDING STRONGER FAMILIES & COMMUNITIES	3.0	0.5				X
IDS 1350	CRITICAL THINKING	3.0	0.5				X
INP 2301	HUMAN RELATIONS IN BUSINESS & INDUSTRY	3.0	0.5				X
INR 2002	INTERNATIONAL RELATIONS (I)	3.0	0.5				X
ISC 1001C *	FOUNDATIONS OF INTERDISC. SCIENCE I W/LAB	3.0	0.5		X	X	X
ISC 1002C	FOUNDATIONS OF INTERDISC. SCIENCE II W/LAB	3.0	0.5		X	X	X

JOU 1100	BASIC REPORTING **	3.0	0.5				X
LIT 2090 *	CONTEMPORAY LITERATURE	3.0	0.5	ENC 1101 (min. C)		X	X
LIT 2110 *	WORLD LITERATURE I (I)	3.0	1.0	ENC 1101 (min. C)		X	X
LIT 2120 *	WORLD LITERATUTE II (I)	3.0	1.0	ENC 1101 (min. C)		X	X
MAC 1105 *	COLLEGE ALGEBRA	3.0	1.0	MAT 1033w/C or El AI = 12	PERT 123, ACT 23 or SAT 540		X
MAC 1106 *	COMBINED COLLEGE ALGEBRA & PRE-CALCULU (credit is not given for both MAC 1105 & MAC 1106 or f MAC 1106 & MAC 1140)	5.0	1.0	MAT 1033 with B or appropriate CLM score	X		X
MAC 1114 *	TRIGONOMETRY	3.0	1.0	MAC 1105 or 1140 w/ min. C or appropriate CLM score	X		X
MAC 1140 *	PRE-CALCULUS ALGEBRA	3.0	1.0	MAC 1105 w/ min. C or appropriate CLM score	X		X
MAC 1147 *	PRE-CALCULUS ALGEBRA/TRIGONOMETRY (credit is not given for both MAC 1147 & MAC 1114 or f MAC 1140 & MAC 1147)	5.0	1.0	MAC 1105 w/ min. B or appropriate CLM score and high school trigonometry	X		X
MAC 2233 *	CALCULUS FOR BUS./LIFE SCIENCES	4.0	1.0	MAC 1105 ,MAC 1106 or MAC 1140 w/ min. C or appropriate CLM score	X		X
MAC 2311 *	CALCULUS W/ANALYTICAL GEOMETRY I	4.0	1.0	MAC 1140 & MAC 1114 with in each course or MAC 1147 minimum grade of C	X		X
MAC 2312 *	CALCULUS W/ANALYTICAL GEOMETRY II	4.0	1.0	MAC 2311 w/ min grade C	X		X
MAC 2313 *	CALCULUS W/ANALYTICAL GEOMETRY III	4.0	1.0	MAC 2312 w/ min grade C	X		X
MAN 2021	MANAGEMENT PRINCIPLES	3.0	0.5				X
MAP 2302*	DIFFERENTIAL EQUATIONS	3.0	1.0	MAC 2312 w/C	X		X
MAR 2141	INTERNATIONAL MARKETING & BUS. PRACT.	3.0	0.5				X
MAT 1033 *	INTERMEDIATE ALGEBRA (ELECTIVE CREDITS O	3.0	0.5	El Algebra = 114	PERT 114, ACT 19 or SAT 440		X
MCB 2010C *	MICROBIOLOGY W/LAB (ELECTIVE CREDIT ONLY	4.0	1.0	Min. C in BSC 1010L	PERT 123, ACT 23 or SAT 540	X	X
MGF 1106 *	MATHEMATICS FOR LIBERAL ARTS I	3.0	1.0	Min. C in MAT 1033 or El AI = 123	PERT 123, ACT 23 or SAT 540		X
MGF 1107 *	MATHEMATICS FOR LIBERAL ARTS II	3.0	1.0	Min. C in MAT 1033 or El AL = 123	PERT 123, ACT 23 or SAT 540		X
MKA 1161	INTRODUCTION TO CUSTOMER SERVICE	3.0	0.5				X

MKA 1511	ADVERTISING & SALES PROMOTION	3.0	0.5				X
MKA 2021	SALESMANSHIP	3.0	0.5				X
MMC 1000	SURVEY OF MASS COMMUNICATIONS **	3.0	0.5				X
MNA 2300	PERSONNEL ADMINISTRATION	3.0	0.5				X
MNA 2345	SUPERVISION	3.0	0.5				X
MTB 1103	BUSINESS MATHEMATICS (elective credit only)	3.0	0.5	College Math Placement Co-Requisite FIN 2100			X
MTG 2206*	COLLEGE GEOMETRY	3.0	1.0	MAC 2311 w/C	X		X
MUH 2018 *	JAZZ HISTORY AND APPRECIATION (I)	3.0	0.5				X
MUL 1110 *	MUSIC HISTORY AND APPRECIATION (I)	3.0	0.5				X
MUM 2700	MUSIC BUSINESS	3.0	0.5				X
MUT 1001 *	FUNDAMENTALS OF MUSIC	3.0	0.5				X
MUT 1111 *	MUSIC THEORY I	3.0	0.5				X
MUT 1112 *	MUSIC THEORY II	3.0	0.5	MUT 1111			X
MUT 2116	MUSIC THEORY III	3.0	0.5	MUT 1112			X
MUT 2117	MUSIC THEORY IV	3.0	0.5	MUT 2116			X
NUR XXXX	Any NURSING course(s)	-----	-----	PROGRAM ACCEPTANCE	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
OCB 1001C *	THE LIVING OCEAN	3.0	1.0		X	X	X
OCB 2010/L*	MARINE BIOLOGY W/LAB	4.0	1.0	BSC 1010/L or 1 year HS bio Co-requisite OCB 2010 lab	X	X	X
OCE 1001C *	INRODUCTION TO OCEANOGRAPHY	3.0	1.0		X	X	X
OPT XXXX	Any OPTICIANRY course(s)	-----	-----	PROGRAM ACCEPTANCE	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
PGY 1800C	INTRODUCTION TO DIGITAL PHOTOGRAPHY	3.0	0.5	Must have access to digital camera with manual controls.			X
PGY 1801C	ADVANCED DIGITAL PHOTOGRAPHY	3.0	0.5	PGY 1800C or instructor permission. Must have tripod and digital camera w/manual controls			X
PGY 2401C *	PHOTOGRAPHY I	4.0	0.5	Manual 35mm camera and the purchase of darkroom supplies			X
PGY 2410C *	PHOTOGRAPHY II	4.0	0.5	PGY 2401C or permission of instructor			X
PHI 2010	INTRODUCTION TO PHILOSOPHY	3.0	0.5				X
PHI 2100	LOGIC: REASONING & CRITICAL THINKING	3.0	0.5				X
PHI 2600	ETHICS	3.0	0.5				X

PHT XXXX	Any PHYSICAL THERAPY ASSISTANT course(s)	----- See Counselor	----- See Counselor	PROGRAM ACCEPTANCE	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒	⇒⇒⇒⇒⇒⇒
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.						
PHY 1007*	PHYSICS FOR THE HEALTH SCIENCES (Not a lab co	3.0	0.5	MAT 1033 w/ C or higher ma	PERT 123, ACT 23 or SAT 540	X	X
PHY 2053/L *	COLLEGE PHYSICS I W/LAB	5.0	1.0	MAC 1140 & MAC 1114 or MAC 1147 (Min. C) Co-requisite PHY 2053 lab	X	X	X
PHY 2054/L *	COLLEGE PHYSICS II W/LAB	5.0	1.0	PHY 2053 & PHY 2053Lab	X	X	X
PHY 2048/L *	GENERAL PHYSICS w/ ANALYTICAL GEOMETRY I	5.0	1.0	MAC 2311 w/C Co-requisite PHY 2048 lab	X	X	X
PHY 2049/L *	GENERAL PHYSICS w/ ANALYTICAL GEOMETRY II	5.0	1.0	PHY 2048 & PHY 2048L Co-requisite PHY 2049 lab	X	X	X
PLA 1003	INTRODUCTION TO PARALEGAL STUDIES	3.0	0.5				X
PLA 1103	LEGAL RESEARCH & WRITING I	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2114	LEGAL RESEARCH & WRITING II	3.0	0.5	PLA 1103		X	X
PLA 2200	LITIGATION	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2202	TORTS	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2600	WILLS, TRUST AND PROBATE	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2610	REAL ESTATE LAW & PROPERTY	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2763	LAW OFFICE MANAGEMENT	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2800	FAMILY LAW	3.0	0.5	ENC 1101 w/ C or better		X	X
PLA 2880	CONSTITUTIONAL LAW	3.0	0.5	ENC 1101 w/ C or better		X	X
POS 2041 *	AMERICAN NATIONAL GOVERNMENT	3.0	0.5				X
POS 2112	AMERICAN STATE & LOCAL POLITICS	3.0	0.5				X
POS 2141	URBAN GOVERNMENT & POLITICS	3.0	0.5	POS 2112			X
PSY 2012	GENERAL PSYCHOLOGY I	3.0	0.5				X

PSY 2014	GENERAL PSYCHOLOGY II	3.0	0.5	PSY 2012			X
REE 1040	REAL ESTATE PRINCIPLES & LAW	3.0	0.5				X
REE 2041	REAL ESTATE BROKERAGE PRINCIPLES	3.0	0.5	REE 1040			X
REL 1921	NEW RELIGIOUS MOVEMENTS IN AMERICA	3.0	0.5	REL 2300 strongly recommen			X
REL 2300	WORLD RELIGIONS (I)	3.0	0.5				X
RMI 2001	PRINCIPLES OF RISK MANAGEMENT	3.0	0.5				X
RET XXXX	Any RESPIRATORY CARE course(s)	-----	-----	PROGRAM ACCEPTANCE	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor or				
RTE XXXX	Any RADIOLOGICAL TECHNOLOGY course(s)	-----	-----	PROGRAM ACCEPTANCE	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔	⇔⇔⇔⇔⇔⇔
	Students can work on pre-requisites and/or General Ed., if applicable. Check college catalog for information.	See Counselor	See Counselor				
SBM 2000	SMALL BUSINESS MANAGEMENT	3.0	0.5				X
SLS 1101	COLLEGE SUCCESS SKILLS	3.0	0.5				X
SLS 1331	PERSONAL BUSINESS SKILLS	3.0	0.5				X
SLS 1515	CORNERSTONE EXPERIENCE	3.0	0.5				X
SLS 2261	LEADERSHIP DEVELOPMENT	3.0	0.5				X
SPC 1017*	FUNDAMENTAL OF SPEECH COMMUNICATION	3.0	0.5	ENC 1101		X	X
SPC 2608*	INTRODUCTION TO PUBLIC SPEAKING	3.0	0.5	ENC 1101		X	X
SPN 1120 *	BEGINNING SPANISH I (I)	4.0	1.0	Placement Testing		X	X
SPN 1121 *	BEGINNING SPANISH II (I)	4.0	1.0	SPN 1120		X	X
SPN 2210 *	ADVANCE SPANISH CONVERSATION & COMPOSITION (I)**	4.0	1.0	SPN 2201		X	X

SPN 2220 *	INTERMEDIATE SPANISH I (I)	4.0	1.0	SPN 1120 & 1121		X	X
SPN 2221 *	INTERMEDIATE SPANISH II (I)	4.0	1.0	SPN 2200		X	X
STA 2023 *	INTRODUCTORY STATISTICS	3.0	1.0	Min. C in MAT 1033	PERT 123, ACT 23 or SAT 540		X
SUR 1100C	SURVEYING	4.0	0.5				X
SUR 2140C	ADVANCED SURVEYING	4.0	0.5	SUR 1100C			X
SYG 1000	INTRO. TO SOCIOLOGY	3.0	0.5				X
SYG 1010	CONTEMPORARY SOCIAL PROBLEMS	3.0	0.5				X
SYG 2430	MARRIAGE & THE FAMILY	3.0	0.5				X
TAX 2000	FEDERAL TAX ACCOUNTING I	3.0	0.5	ACG 1001			X
TAX 2010	FEDERAL TAX ACCOUNTING II	3.0	0.5	ACG 2011			X
TAX 2401	TRUST, ESTATES & GIFTS: ACCOUNTING	3.0	0.5	TAX 2000			X
THE 1020	INTRODUCTION TO THEATRE	3.0	0.5				X
THE 1925 *	THEATRE PERFORMANCE & PRODUCTION I	3.0	0.5	Auditions required			X
THE 2100	THEATRE HISTORY AND LITERATURE (I)	3.0	0.5				X
THE 2925	THEATRE PERFORMANCE & PRODUCTION II	3.0	0.5				X
TPA 1210	STAGE CRAFT I	3.0	0.5				X
TPA 1290	FUNDAMENTALS OF THEATRE PRACTICE I	4.0	0.5				X
TPA 2291	FUNDAMENTALS OF THEATRE PRACTICE II	4.0	0.5				X
TPP 1110	ACTING I	3.0	0.5	Auditions required			X
TPP 1111 *	ACTING II	3.0	0.5	TPP 1110			X
WOH 1012 *	HISTORY OF WORLD CIV. TO 1500 (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
WOH 1023	HISTORY OF WORLD CIV. 1500-1815 (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X
WOH 1030	HISTORY OF WORLD CIV. 1815 – PRESENT (WI) (I)	3.0	0.5	ENC 1101 Recommended		X	X

Revised: 11/30/05; 12/06; 7/07; 5/08; 12/08; 1/09; 6/10; 7/11; 6/12; 5/14; 7/15

APPENDIX B

Career Pathways (Technical Credit to College) ABSTRACT

Area partnerships are developed and strengthened between Florida SouthWestern State College and business, industry, labor, educational agencies, parents, civic organizations, and any other group necessary for the support and promotion of the initiative within the area. Working with District personnel, Florida SouthWestern State College has identified courses and programs that can articulate from the school districts to the College to help prepare students for Associate Degrees and career certificates.

Florida SouthWestern State College provides the opportunity for high school graduates to earn credit that may be applied to an Associate Degree. High school students who have completed a technical program from one of the five-county school districts (Charlotte, Collier, Hendry, Glades, or Lee) may be eligible for college credit at Florida SouthWestern State College. Articulated credit may be awarded to the eligible post-secondary graduate who meets the following criteria:

- The student must be currently enrolled and seeking an Associate Degree in a correlating program at Florida SouthWestern State College. Thus, the student will successfully meet all requirements that apply to an Associate Degree seeking student as stated in the Florida SouthWestern State College Catalog.
- Students will be awarded articulated credit upon successful completion of 12 college credit hours towards the Associate Degree.
- Students must complete one the approved technical programs of study.

Appendix C

Dual Enrollment Placement Test Referral Form

Last Name _____ First Name _____ M.I. _____

Grade _____ High School _____

Florida SouthWestern Student ID# _____

INSTRUCTIONS: Present this form with all appropriate signatures, along with a picture identification card, when testing for placement purposes at Florida SouthWestern State College. Students are not allowed to test without a referral form and a photo ID.

NOTICE: Florida SouthWestern State College allows Dual Enrollment students **three attempts at the P.E.R.T.** during their high school careers. The initial test counts as the first attempt. Additional attempts are considered by subtest. After three attempts, a student will not be eligible to take the P.E.R.T. again until admission status transitions from a Dual Enrollment student to a high school graduate.

FIRST TIME TEST

Select the section of the P.E.R.T. the eligible high school student will be taking.

All subtests are required unless the student has scored into college-level placement on ACT/SAT.

_____ All Subtest _____ Reading _____ Writing _____ Mathematics

(If First Time Test you may skip to the last box for signatures)

RETEST

At Florida SouthWestern State College, remediation is required prior to retesting for the P.E.R.T. A student will be allowed to retest, using available retest attempts, each fall, spring, and summer term **once registration begins for degree-seeking students.** (See the Florida SouthWestern State College Official College Calendar for the dates that registration begins for degree-seeking students).

Check sub-tests that apply: _____ All Subtests ___ Reading ___ Writing ___ Mathematics

I certify that this student meets the minimum unweighted grade point average (GPA) eligibility for dual enrollment at Florida SouthWestern State College.

Student Signature

(Phone Number)

Date

High School Counselor OR Authorized Designee Signature/Title

(Phone Number)

Date



Appendix D

ACCELERATED HIGH SCHOOL REGISTRATION APPROVAL FORM

- This form must be completed and submitted after College admittance. **All Dual Enrollment (Early College) and Early Admission applicants who do not present minimum passing scores for all parts of the ACT/SAT test must take the College Placement test.** Specific program requirements (Dual Enrollment and Early Admission) are listed in the College Catalog. Please print in blue or black ink all information requested on this form. **Incomplete approval forms will delay your registration.**
- **Withdrawals** must be completed and submitted by the published last day to withdraw from individual courses or from college.
- Please refer to the Florida SouthWestern State College Calendar for registration, drop, withdrawal, and other important deadline dates.
- DE & EA students must maintain a Florida SouthWestern State College cumulative GPA of 2.0 to remain eligible for accelerated programs, unless otherwise stated in IAA. See IAA for details.
- Must present new form at each registration to add, drop or withdraw from a class.

PART I – TO BE COMPLETED BY STUDENT

FSW STUDENT ID NUMBER _____		LEGAL LAST NAME _____	LEGAL FIRST NAME _____
EXPECTED HS GRAD DATE _____ MO DAY YEAR		DATE OF BIRTH _____ MO DAY YEAR	CURRENT HIGH SCHOOL ENROLLMENT YEAR FRESHMEN* SOPHOMORE JUNIOR SENIOR <small>*GLADES, HENDRY & LEE COUNTIES ONLY. SEE IAA FOR DETAILS.</small>

HIGH SCHOOL INFORMATION

Name _____ County _____ City _____ Phone _____

REQUESTED TERM OF ENROLLMENT

FALL (August) SPRING (January) SUMMER (May)

The student understands that these Florida SouthWestern State College credit courses will appear on their official college transcript. **The student has advised his/her parent or legal guardian of participation in the accelerated high school program at Florida SouthWestern.**

Student's Signature and Date _____

PART II – TO BE COMPLETED BY HIGH SCHOOL PRINCIPAL OR DESIGNEE

REGISTER – ADD			DROP - WITHDRAW	
FSW CRN	SUBJ/COURSE	COURSE TITLE	FSW CRN	SUBJ/COURSE
UNWEIGHTED CUM HIGH SCHOOL GPA	PROGRAM APPROVAL (Please X one) DUAL ENROLLMENT EARLY ADMISSION	SIGNATURE OF PRINCIPAL OR DESIGNEE	TODAY'S DATE	

PART III – TO BE COMPLETED BY COLLEGE ADMINISTRATION

APPROVAL OF ACADEMIC ADVISOR (IF APPLICABLE) _____ DATE _____

APPROVAL OF DISTRICT REGISTRAR OR DESIGNEE _____ DATE _____

DUAL ENROLLMENT	EARLY ADMISSION																																																
Must present minimum passing scores on the appropriate section(s) of the placement test. Additional testing will be required in deficient areas.	Must present minimum passing scores for all parts of the placement test at initial registration.																																																
Per state guidelines and standards set by individual IAA agreements, students must meet the following unweighted cumulative high school GPA requirements:																																																	
<table border="1"> <thead> <tr> <th></th> <th>Freshman</th> <th>Sophomores</th> <th>Juniors</th> <th>Seniors</th> </tr> </thead> <tbody> <tr> <td>Charlotte</td> <td>3.5</td> <td>3.5</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Collier</td> <td>3.5</td> <td>3.5</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Glades</td> <td>3.5</td> <td>3.5</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Hendry</td> <td>3.5</td> <td>3.5</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Lee</td> <td>3.5</td> <td>3.5</td> <td>3.0</td> <td>3.0</td> </tr> </tbody> </table>		Freshman	Sophomores	Juniors	Seniors	Charlotte	3.5	3.5	3.0	3.0	Collier	3.5	3.5	3.0	3.0	Glades	3.5	3.5	3.0	3.0	Hendry	3.5	3.5	3.0	3.0	Lee	3.5	3.5	3.0	3.0	<table border="1"> <thead> <tr> <th></th> <th>Juniors</th> <th>Seniors</th> </tr> </thead> <tbody> <tr> <td>Charlotte</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Collier</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Glades</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Hendry</td> <td>3.0</td> <td>3.0</td> </tr> <tr> <td>Lee</td> <td>3.0</td> <td>3.0</td> </tr> </tbody> </table>		Juniors	Seniors	Charlotte	3.0	3.0	Collier	3.0	3.0	Glades	3.0	3.0	Hendry	3.0	3.0	Lee	3.0	3.0
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Part Time College (High school based or on college campus)	Full Time College (on college campus) – no high school classes																																																
Juniors & Seniors: up to 15 semester hours Sophomore limit – up to 9 semester hours 6 th -9 th grade by permission	Juniors & Seniors: 12 semester hours min. Semester hours beyond 18 require college advisor's approval.																																																
No fees assessed.	No fees assessed.																																																
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Must present Application for Admission to Florida SouthWestern at initial registration. NO APPLICATION FEE REQUIRED Home school students must also present an Acknowledgement of Home Education Enrollment (each year) and a Home School Verification Affidavit. Any student who is not in attendance for one year or more must reapply (no fee) to the College using paper format of admission application.	Must present Application for Admission to Florida SouthWestern at initial registration. NO APPLICATION FEE REQUIRED Home school students must also present an Acknowledgement of Home Education Enrollment (each year) and a Home School Verification Affidavit. Any student who is not in attendance for one year or more must reapply (no fee) to the College using paper format of admission application.																																																
Must present an Accelerated High School Enrollment Approval Form (AR-058) at each registration to add, drop or withdraw from a class.	Must present an Accelerated High School Enrollment Approval Form (AR-058) at each registration to add, drop or withdraw from a class.																																																
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Each school district in Florida SouthWestern's service area has an Inter-institutional Articulation Agreement (IAA) with the college. Please familiarize yourself with the specifics of your school district's agreement by visiting www.FSW.edu.

ENTRY PLACEMENT TEST CUTOFF SCORES

COURSE*	ACT-E	PERT	SAT-R (Prior to March 1, 2016)	SAT (On/After March 1, 2016)
ENC 1101	17-English & 19 Reading	103-English & 106 Reading	440-Critical Reading	24—Critical Reading
ALL OTHER COURSES	19-Reading	106-Reading	440-Critical Reading	24—Critical Reading
MAT 1033	19-Math	114-Math	440-Math	24—Quantitative
MGF 1106	23-Math	123-Math	540-Math	28.5—Quantitative
MGF 1107	23-Math	123-Math	540-Math	28.5—Quantitative
MAC 1105	23-Math	123-Math	540-Math	28.5—Quantitative
STA 2023	23-Math	123-Math	540-Math	28.5—Quantitative
MAC 1106	25-Math	135-Math	560-Math	29—Quantitative

*Placement scores are subject to change in State Board Rules. Verify any changes at the College Assessment Center. SAT-R or ACT-E scores are preferred and must be current within two years of date of enrollment. Scores cannot be taken from high school transcript. Please refer to the College Catalog for specific placement score requirements and/or pre-requisite requirements.

Appendix E
FLORIDA SOUTHWESTERN STATE COLLEGE
HIGH SCHOOL ACCELERATED PROGRAM
COURSE AND INSTRUCTOR APPROVAL FORM

NAME OF SCHOOL DISTRICT: _____ Date: _____

NAME OF HIGH SCHOOL: _____ Phone: _____

CONTACT PERSON: _____

The above mentioned high school is requesting approval to offer the following college credit courses through the district Accelerated Program:

SEMESTER: Fall _____ Spring _____ **YEAR:** _____

COURSE #	TITLE	INSTRUCTOR	SCHOOL PERIOD BLOCK

DATE OF FIRST WEEK OF CLASSES: _____

PRINCIPAL (OR DESIGNEE): _____ DATE: _____
 (Signature)

FSW STATE COLLEGE DEAN: _____ DATE: _____
 (Signature)

Please return this form with an unofficial copy of the high school teacher's transcripts to Florida SouthWestern State College, 8099 College Parkway SW, Attention: District Dual Enrollment Office, U-214, Ft. Myers, FL 33919 or fax to 239-433-8050. If you have any questions, please call 239-489-9306. Please note high school instructors who have been officially qualified to teach Florida SouthWestern State College courses do not need to resend transcripts unless seeking qualification in a different discipline.

APPENDIX F

2016-2017

Dual Enrollment - Course Offerings at the HS Sites			
Course Number	Course Name	Pre-Requisites	Testing Requirements
English			
ENC 1101	Composition I	Testing into ENC 1101	Reading & Writing
ENC 1102	Composition II	ENC 1101	
Math			
MAC 1105	College Algebra	MAT 1033 or College level placement scores	Reading & Math
MAC 1114	Trigonometry	MAC 1105 or 1106 with "C" or better	
MAC 1140	Pre-Calculus Algebra	MAC 1105 with "C" or better	
Education			
EDF 2005	Intro to the Teaching Profession	No Pre-Requisite	Reading
EDF 2085	Intro to Diversity for Educators	No Pre-Requisite	Reading
EME 2040	Intro to Technology for Educators	No Pre-Requisite	Reading
Social Science			
AMH 2010	History of the United States to 1865	No Pre-Requisite	Reading
AMH 2020	History of the United States 1865 to Present	No Pre-Requisite	Reading
DEP 2004	Human Growth and Development	No Pre-Requisite	Reading
ECO 2013	Economics I	No Pre-Requisite	Reading
POS 2041	American National Government	No Pre-Requisite	Reading
PSY 2012	General Psychology I	No Pre-Requisite	Reading

2016-2017

Dual Enrollment - Course Offerings at the HS Sites			
Course Number	Course Name	Pre-Requisites	Testing Requirements
Natural Sciences			
BSC 1010	Biological Science I	BSC 1005 or one year HS bio with "C" or better.	Reading, Writing, Math
BSC 1010L	Biological Science I Lab	BSC 1005 or one year HS bio with "C" or better.	Reading, Writing, Math
BSC 1011	Biological Sciences II	BSC 1010 & 1010L	
BSC 1011L	Biological Science II Lab	BSC 1010 & 1010L	
BSC 1050C	Environmental Biology : Our Global Environment	No Pre-req	Reading, Writing, Math
BSC 1051C	Environmental Biology : Southwest Florida Ecosystems	No Pre-req	Reading, Writing, Math
Business and Technology			
CGS 1000	Computer Literacy	No Pre-req	Reading
CGS 1100	Microcomputer Skills	No Pre-req	Reading
GEB 1011	Introduction to Business	No Pre-req	Reading
MAN 2021	Management Principles	No Pre-req	Reading
Speech and Foreign Language			
SPC 2608	Introduction to Public Speaking	ENC 1101	Reading & Writing
FRE 1120	Elementary French I	No Pre-req	Reading & Writing
FRE 1121	Elementary French II	FRE 1120	
GER 1120	Elementary German I	No Pre-req	Reading & Writing
GER 1121	Elementary German II	GER 1120	
SPN 1120	Beginning Spanish I	No Pre-req	Reading & Writing
SPN 1121	Beginning Spanish II	SPN 1120	

2016-2017

Dual Enrollment - Course Offerings at the HS Sites			
Course Number	Course Name	Pre-Requisites	Testing Requirements
Humanities and Fine Arts			
ARH 1050	History of Art I: Pre-Historic Times to the Renaissance	No Pre-req	Reading
ARH 1051	History of Art II: Renaissance to the Present	No Pre-req	Reading
HUM 2211	Studies in Humanities : The Ancient World Through the Medieval Period	Testing into ENC 1101	Reading & Writing
HUM 2235	Studies in Humanities : The Renaissance Through the Age of Reason	Testing into ENC 1101	Reading & Writing
HUM 2510	Studies in Humanities : Humanities Through Arts	Testing into ENC 1101	Reading & Writing
MUH 2018	Jazz History and Appreciation	No Pre-req	Reading
MUL 1110	Musical History and Appreciation	No Pre-req	Reading
Student Success			
SLS 1101	College Success Skills	No Pre-req	Reading

THE SCHOOL DISTRICT OF LEE COUNTY, FLORIDA

Date: July 26, 2016 **Section:** Superintendent's Recommendation

Subject: Approval of the Agreement and Articulated Acceleration Plan for College-Instruction for High School Students with Florida SouthWestern State College 2016-2017

Item No: VI. I. **Presenter(s):** Dr. Gregory K. Adkins
Mrs. Soretta Ralph
Mrs. Melissa Robery

SCHOOL BOARD ACTION	APPROVED JUL 26 2016
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SCHOOL BOARD OF
LEE COUNTY

Strategic Plan:

Focus Area: 1. Inspire Students to Think and Learn.

Background Information:

The Agreement and Articulated Acceleration Plan with Florida SouthWestern State College (FSW) for college-level instruction was designed for the purpose of enhancing learning opportunities for eligible students with the opportunity to take specified college-level courses in lieu of the standard high school curriculum and pursuant to s.1007.27 and s.1007.271, Florida Statutes.

This agreement shall continue in force for the 2016-2017 School Year. Either party may cancel the agreement with 90 days written notice. A copy of the document is available in the Office of the Superintendent for review.

Fiscal Impact:

The school will receive FTE credit for dual credit enrollment students. This agreement waives Florida SouthWestern State College (FSW) application, registration, matriculation and laboratory fees for students. For dual enrollment courses offered on the college campus, the School District shall pay to FSW, the FSW standard tuition rate per credit hour for instruction that takes place for all courses in which our students are enrolled. The School District will provide textbooks and other required instructional materials (with the exception of calculators, consumable materials, bluebooks, notebooks, and folders) to dual enrollment students enrolled under the provisions of this Agreement. The estimated

Approved: Budget: Attorney:

Superintendent:

cost associated with payment of tuition and textbooks is estimated at \$1,200,000.00.

The action requested is within the current budget allocated to the department or area: X Yes No N/A

Superintendent's Recommendation:

I recommend Board approval of the 2016-2017 Agreement and Articulated Acceleration Plan with Florida SouthWestern State College and the District School Board of Lee County, Florida to enhance learning opportunities for eligible students with the opportunity to take specified college level courses in lieu of standard curricular courses, at the estimated cost of \$1,200,000.00. Approval authorizes the Superintendent to execute related documents.