

## **Academic Technology Committee**

### **Mission Statement:**

The Academic Technology Committee provides advice and counsel on current academic computing issues (on ground and online), provide a forum to build the vision for technology integration in the classroom (both on ground and online), and improve teaching and learning through the expanded use of technology (on ground and online). The Academic Technology Committee will work with FSW online to review policies and procedures to assure that best practices for online course design and delivery are being followed.

## **Learning Assessment Committee**

The Learning Assessment Committee is charged with developing and recommending procedures and best practices which provide the college with measureable data to assess student learning. The Learning Assessment Committee will assist academic disciplines develop plans to develop assessment strategies, rubrics, and methods for using data to make changes in the delivery of course material to promote student success.

- Make formal recommendations on the best practices for data collection, assessing results, and making changes to promote student success in General Education.
- Make formal recommendations on the best practices for data collection, assessing results, and making changes to promote student success in academic disciplines.
- Work with the Division of Learning Innovation, Faculty Development, and Edison Online to develop training for all faculty in assessment strategies, developing and using rubrics, and making course modifications.
- Each faculty committee member is their discipline's assessment liaison and has responsibility to keep the department involved in the assessment process.

## **General Education Advisory Council**

### **Purpose**

The General Education Advisory Council is a standing committee of the College whose purpose is to supervise and maintain the General Education program at Florida SouthWestern State College.

### **Responsibilities**

It is the responsibility of the General Education Council to:

- Create a high-quality General Education program for students at the College that reflects the values and mission established by the faculty at Florida SouthWestern

State College, meets the standards of the State of Florida, and aligns with the criteria set forth by the College's governing accreditation body.

- Develop a plan for implementing and monitoring the integrity of the General Education program.
  - Continuously evaluate the effectiveness of the General Education program.
  - Establish a collegial process that encourages and maximizes participation by faculty in the development and delivery of courses to support the mission of the General Education program.
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## **Curriculum Committee**

### **What is Curriculum?**

Curriculum is comprised of all the instructional programs at Florida SouthWestern State College. Curriculum at Florida SouthWestern State College is the responsibility of the faculty and is managed by the Curriculum Committee and the Provost and Vice President of Academic Affairs.

### **Curriculum Committee Charge**

The Provost and Vice President of Academic Affairs and the Curriculum Committee share a strong commitment to quality academic programs which meet student and community needs and are consistent with the College's mission and goals. The Curriculum Committee is responsible to the Provost and Vice President of Academic Affairs for continuous review of courses and programs. All credit-bearing courses and certificate or degree programs are subject to Curriculum Committee review. The Committee maintains meaningful participation by appropriate sectors of the College in the creation, development, continuance, and when appropriate, the dissolution of educational programs and curricula.

The types of curricular actions that are subject to Curriculum Committee review include, but are not limited to, the following:

1. New courses
2. Changes to course numbers, course titles, course descriptions, course prerequisites, course co-requisites, course designation (i.e., general education, writing intensive, international

focus, NON-General Degree, 6A10.033), number of course credits awarded, or repeatability for additional credits

3. Changes to the designation of a course as satisfying specific requirements of Florida statute or administrative rule
4. Change to the number of contact hours
5. New degree or certificate programs (also requires approval of the Board of Trustees)
6. Changes to degree program requirements, degree composition, or degree program prerequisites
7. Changes to the structure of the Common Course Syllabus or to the content of items I – V of the Common Course Syllabus, with the exception of learning outcomes which are submitted for information purposes only

In addition, the Curriculum Committee may be asked to review information-only which include, but are not limited to, changes to existing courses that are initiated by the Statewide Course Numbering System, Provost and Vice President of Academic Affairs approved corrections to previous actions and necessary changes required during the summer when the Curriculum Committee does not meet.