****Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** February 10, 2017, 2 p.m.

**Location:** Edison/Lee campus

**Chair:** Dana Roes

**Minutes:** Michael McGowan

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X |  |  |
| Chase, W  | X |  |  |
| Doiron  | X |  |  |
| Hoover |   | X  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint  |  |  | X (sabbatical) |
| Pritchett  | X (phone) |  |  |
| Roes  | X |  |  |
| Sutter | X  |  |  |
| Smith  | X  |  |  |
| Swanson  | X |  |  |
| Guests | Michael Molloy, Kelly O’Neil, Jaime Hall, Humanities Becky, Humanities  |

1. Opening
	1. Call to Order: 2 p.m.
	2. Attendance taken
	3. Approved Minutes from January
2. Information items
	1. Announcements: Open
		1. Symposium: April 6 (Thursday) – potential topics are identity (again)
		2. Art piece: “I’m an Immigrant” pictures: talk to Russell if we’re interested
		3. Humanities Colloquium: Tuesday, Feb. 21 at 2 pm meeting (possibly), talk to Dana
		4. Mike asked if anyone knows of an opening for any Committee assignments. Wendy needs help with Honors on Collier
		5. Talk to Michael if we want to record some music (will be good practice for students)
	2. ARTS@FSW events
		1. March 30 – April 1, April 6-8: Play… “Sonnets for an Old Century” (Jose Rivera). Deals with immigrant experience in USA.
		2. April 3 at 7:30 (free): Concern Band, Trumpet Ensemble, Percussion
		3. April 10 at 7:30 (free): Symphony, Choir, Guitar
		4. April 17 at 7:30 (free): Jazz
		5. April 20: Visual arts show
	3. Fall schedules are in and now with adjuncts
	4. Faculty self-evaluation due 2/13/17, Monday – send directly to McClinton. Only three things due: Form 1, SOI, Student Success data
	5. Textbook adoptions due 2/28/17
	6. Russel’s Events
		1. Feb. 20 at 12:30 – Anatomy of Hate documentary: showing and poly-com’d everywhere.
		2. April 5 from 2-3:30 (Wednesday): “Finding Common Ground: A Return to Civil Discourse” event, too.
		3. April 12 from 2-3:30: Gender identity panel
	7. Honors – Wendy. Sarah, Russell, and Elijah are teaching. Talk to Wendy.
	8. Assessment – Sarah – two weeks after Spring Break to go over data from fall 2016. Weeks of March 13 and 20.
3. Discussion items
	1. Curriculum – DIG and MUM and ART 2205c – turn these classes to 4 hours instead of just 3 hours. Music faculty agreed.
	2. Statement of Support, Faculty Letter – Very hard to get to our students and in the right hands in a timely manner. We discussed what to do considering that the Faculty Senate approved a different one (reworded in parts). Feb. 24 at 1 pm it’ll be presented to the Faculty Senate. Elijah will present it.
	3. Duties of Dept. Chair – Themes that emerged in our discussion include the following. The chair: (1) should be an advocate for our department, and accessible to the department; (2) should not be involved in individual student issues; (3) should potentially get another course release; (4) should not evaluate colleagues; (5) works on scheduling with relevant staff; and (6) continue to play a role in hiring. Some of the Chair’s role depends on what the Dean is going to be doing (fundraising?).
4. Next Meeting: April 14, 2017 at 2 p.m.

ACTION ITEMS:

* Elijah: Feb. 24 at 1 pm: Faculty Senate meeting where we present the Faculty Letter with our specific words back to Faculty Senate.
* Sarah: revise the Faculty Senate letter/resolution
* All: get your “wish lists” to Dana.