****Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** April 8, 2016, 2:30 p.m.

**Location:** Lee L-128 (Conference Room)

**Chair:** Dr. Russell Swanson

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X  |  |  |
| Chase, S | X  |  |  |
| Chase, W  | X  |  |  |
| Doiron  | X  |  |   |
| Hoover | X |  |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint  | X  |  |  |
| Pritchett  | X  |  |  |
| Roes  | X  |  |  |
| Sutter | X  |   |  |
| Smith  | X  |  |   |
| Swanson  | X |  |  |
| Guests |  |

1. Call to Order: 1:30 pm (ish)
	1. Attendance taken
	2. Approved Minutes from February
2. Information items
	1. HUM Colloquium: “Evolution, Devolution, and Revolution” – Congrats
	2. S16? Art Show Prizes offered by SWF Fine Craft Guild
	3. “Constant Contact” Acct. under Wendie’s control; send her all email promotions (4/5, 4/12, 4/19 at 8 pm)
	4. **Summer Syllabi** Review Begins! Send them to Russell.
	5. Chair elections s16: 4/1-4/15 elections; CNA question marks remain
	6. Spring Lee Campus Open-House is April 14th – Wednesday for Collier 3-5:30
	7. Not on full portfolio review - Appendix G due April 8 to Dean
	8. Text decisions to Wendy by F April 15; ART 1300c?, THE 2100? Anyone else?
	9. Toga Party, April 19th, 3-6PM in the Garden of Inspiration
	10. April 27th last day of classes; grades due 5/5 by 4:30
3. Discussion Items
	1. 2015-2016 GE Syllapalooza Work
		1. s16 all remaining 193 courses (146 in music): GE -> LO + DS Revisions
		2. one GE with relevant LOs in part A of section IV, and other LO’s in part B
		3. Deadline: May 1st
	2. DoHFA Assessment update: Dr. Lublink
		1. Assessment Successor: Dr. Pritchett!
		2. As long as we’re gathering data for each course every year, we don’t have to analyze the data for each course every year. (Sarah says to pick 3-4 courses per year to focus on and look at several years’ data at once)
	3. HUM 2211, 2235, 2250 – Text and Master Shell refresh
		1. Remember that we are trying to get away with one more year of the 6th, edition of Fiero for on-line (AY16-17). All on board?
		2. We will move to Sayre for all ground and on-line in Fall of 2017
		3. Stephanie Proulx has offered to refresh our HUM survey courses on-line in using Sayre; HUM vote on that?
		4. Anyone else interested in developing? Reviewing for $250?
		5. Elijah will review.
	4. ARTS@FSW
		1. f16 Davis dinner plan
		2. Abstract Art fund raiser idea (Dolph von Arx from Naples; create even where he meets students, shares impact of art on life)
	5. Fine Arts and the CNA renegotiations – Dr. Alford’s proposal: 3 credit hours for students, 4 contact hours (professors are paid for 4 hours according to contract). Alford is trying to save students the credit hour and money for it. Might be worthwhile to have a conversation with him before the end of term and if it sounds good, tell the union to support it.
	6. Taini-Davis Funds
		1. L-109 Reorganization Work Flow: Dana, any contact? Summer?
		2. Create wishlist for Alford if you got an email about it.
	7. Advising in the Fine Arts Initiative – Charm Offensive early fall or late summer?
		1. F16 registration starts May 16th
		2. Meet with Andre or someone else in May or late summer/early fall to tell them the latest (also meet with orientation to minimize misinformation)
	8. Ben Hughes, new HUM adjunct on COL, Dr. Mompoint AFM?
	9. Audio Tech update – engineering tech costs are new crucial budget item
		1. Concern over cost (higher than projected)
	10. Chair Elections update
	11. OWiFAH update – Dale needs to know names, student IDs, book title. Library will purchase book with 10 day lead. Presentation date: 4/27 (last day of classes, Wednesday). Time: 1 p.m. Location: Library. Alford says students get $100.
	12. Departmental Secretary AY 16-17 (Mike agreed to do it again)
4. Next Meeting: Fall 2016, Classes start Thursday, 8/25. 9/9 meeting?
5. 4/20 at 2 pm (Wednesday): Faculty music show in Rush

ACTION ITEMS:

* Russell:
	+ Reach out to Fine Arts / Craft guild
	+ Tell Stephanie to refresh using the current edition of Sayer
	+ Plan meeting of Steve, Tom, Dana, Russell, JR, Ron
* Dana: Dolph von Arx – guy from Naples who loves abstract art – possibly create an event for him to meet art students (mutual sharing about the impact of art)
* Elijah: review the online courses
* Summer instructors: send syllabi to Russell (use updated versions)
* Mike: change Feb. minutes for Wednesday open house 3-5:30 (change date)
* All: submit grades by 5/5 at 4:30 pm.
* Some: submit new textbook decisions to Wendy by Friday, April 15th (Stuart, Tom, Dana)
* Tom: send Russell the name of whatever lady you were talking about
* Create a wish list for Alford if you got an email about spending money