****Department of Humanities and Fine Arts**

**Meeting Minutes**

**Date:** January 13, 2016, 2 p.m.

**Location:** Edison/Lee campus

**Chair:** Dana Roes

**Minutes:** Michael McGowan

|  |  |  |  |
| --- | --- | --- | --- |
|  | Present | Absent | Excused |
| Brown | X |  |  |
| Chase, S | X |  |  |
| Chase, W | X |  |  |
| Doiron | X |  |  |
| Hoover |  | X |  |
| Lublink | X |  |  |
| McGowan | X |  |  |
| Mompoint |  |  | X (sabbatical) |
| Pritchett | X |  |  |
| Roes | X |  |  |
| Sutter |  | X |  |
| Smith |  |  | X |
| Swanson | X |  |  |
| Guests | Michael Molloy, Kelly O’Neil | | |

1. Opening
   1. Call to Order: 2 p.m.
   2. Attendance taken
   3. Approved Minutes from December
2. Information items
   1. Summer schedule
   2. Office Hours
   3. Assessment
   4. Book adoptions deadline: Feb. 28.
   5. Committees (Dean, Chair, Sabbatical) – to volunteer send an email to Sherilynn in Provost’s office
   6. Adjunct Faculty Mentors: reminder to get it done
   7. Ann Hamilton exhibition
   8. State of the College: Jan. 27th
   9. Joann Lewis Retirement party: Jan. 27, 11:30-1:30 in Q-221.
3. Discussion items
   1. Proposed humanities cut for nursing – Dr. Collins (with state support) is entertaining one more humanities (requiring 3 credits instead of 6). We’re making the case (with other departments) that our courses are vital and shouldn’t be cut.
   2. Gen Ed: History of Jazz
   3. Textbooks Affordability Act
   4. Four year programs
   5. Room Assignments (Les)
   6. Mike’s letter of Support
4. Next Meeting: Feb. 10, 2017 at 2 p.m.

ACTION ITEMS:

* Adjunct Faculty Mentors: paperwork due to Dana on Feb. 1, 2017.
* All: Go to curriculum meeting next Friday.