



Faculty Senate  
Meeting Minutes

Wednesday 1/4/2017

1:00pm – 2:00pm

Attendees:

Lee: 37

Charlotte: 3

Collier: 3

Hendry Glades: 3

- i. Agenda Adoption: Mary Robertson, Ray Lenius Passed.
- ii. Minutes Adoption: Mary Robertson, Bill Shuluk Passed.
- iii. Action Items:
  - a. Recommend the Freedom of Speech/Campus Demonstration Policy: Frank Dowd, Mary Robertson Passed.
  - b. Appointments: Dr. Duke DiPofi as Hendry Glades Representative to replace Amanda Lehrian, who has taken a temporary full-time administrative position, and Karen Maguire as Collier Representative, to replace Kristi Moran, who has taken a full-time position at Lee: Troy Tucker, Ray Lenius Passed.
  - c. Canvas Course Availability Recommendations: Professors will publish online courses no later than 8:00am on the first day of classes; blended courses will be published at the discretion of the instructor given the varying needs of specific disciplines: Dr. Roz Jester, Mary Robertson Passed.
- iv. Committee Updates: None.
- v. Information Items:
  - a. Reasonable accommodations – revisited: Dr. Tawil asked faculty to anonymously send him examples of accommodation requests when the accommodation given to a student was, or perhaps is unreasonable. Examples include accommodations related to attendance policy,

incompletes, access to syllabi prior to classes starting, taking a test at a different time or day from fellow students in a course and/or without proper supervision, being asked to give students lecture content (intellectual property issues), what determines a distraction free environment, being recorded (Florida is a dual consent state), etc. Dr. Tawil will create a committee comprised of faculty experts in law and education, who teach in multiple modalities, which will meet regularly to review requested accommodations in order to clarify and improve the process, and to avoid accommodations becoming advantages. Fairness to all students is paramount. Faculty also are concerned about the assumption that students effectively can understand and interpret content created by faculty without the faculty teaching said content. Faculty expressed concern about how this potentially could hinder learning. Moreover, not all professors use slides, hand-outs, and/or notes.

- b. Feedback – Student Opinion Survey: Timing was an issue. The survey was not open long enough. Faculty advocated for the survey to be open to students for at least 14 days before final exams begin. Also, FSW Online should send multiple reminders to students to complete the survey in Canvas. JoAnn Lewin suggested adding the date when the surveys opens in Canvas.
- vi. Faculty Updates: Dr. Tawil welcomed new faculty members.
- vii. New Business:
- a. Approximately 50% of the furniture legs in Building U now have pads on the bottom to reduce noise.
  - b. Don Ransford inquired into the status of inquiring into whether students in ground courses could take make-up exams at campus testing centers. Dr. Tawil has not yet asked Dr. Stewart about this, but made a note to do so at the next Faculty Senate Executive Committee Meeting with the Provost.
  - c. Spring Break: Don Ransford proposed cancelling Spring Break in order to provide days off, also known as reading days, between the last day of classes and final exams. Another point of concern is the insufficient number of days between the return of faculty to the college in Spring for duty days and the start of the Spring Semester, as well as the number of days between the beginning of Summer Semester (Full and A) and the end of Spring Semester. Dr. Tawil made a note to request the Calendar Committee to revisit the schedule and review how these issues affect the logistics of each semester, as well as the total number of required duty days for faculty. Kristi Moran suggested we review how other colleges and universities handle these scheduling issues. The Wednesday before Thanksgiving should be a travel

day, and not a scheduled class day. This is a safety issue, as Myra Walters stated, for students who try to both attend class and race home in time for the Thanksgiving Holiday.

- d. Early Alert: Faculty again requested for an Early Alert System Specialist to visit Faculty Senate to explain the process. Dr. Tawil will arrange for this.
- e. The January 27<sup>th</sup> FS Meeting is canceled due to State of the College Address.

Motion to Adjourn: Tim Bishop. Passed