

Minutes
 Mathematics Department Meeting
 Sabine Eggleston, Chair, Mathematics
 August 22, 2016, U-106

	Present	Absent	Excused
Faculty			
Cheban Acharya	X		
Tatiana Arzivian	X		
Rona Axelrod	X		
Cynthia Baker	X		
Karen Buonocore	X		
Michael Chiacchiero	X		
Tina Churchill	X		
Sabine Eggleston	X		
Laurice Garrett	X		
Rebecca Gubitti	X		
Ivana Ilic	X		
Bert Lawrence	X		
JoAnn Lewin	X		
Doug Magomo	X		
Ivan Melendez	X		
Kristi Moran	X		
Cindy Quehl	X		

	Present	Absent	Excused
Don Ransford	X		
Joe Roles	X		
John Salem	X		
Sandra Seifert	X		
Elizabeth Schott	X		
Christine Smith	X		
Marjorie Thrall Moller	X		
Joan Van Glabeke	X		
Don Warren	X		
Terry Zamor	X		
Juan Zaragoza	X		
Jaime Zlatkin	X		
Guests			
William Groves	X		
David Licht	X		
Donald Patton	X		

The meeting was called to order at 2:30 pm by Professor Eggleston.

I. Introductions

1. Because of a last-minute room change, some faculty were not present when the meeting was called to order, so introductions were moved to a later slot on the agenda. Accomplishments were shared.

II. Minutes Approval

Several corrections were made to the minutes which was then moved to be approved by Cindy Baker and seconded by Joe Roles.

III. Updates

1. Scheduled Department Meetings

Department meetings are held on the 2nd Friday of the month. The dates for the 2016-2017 year are 9/9, 10/14, 12/9, 1/13, 2/10, 4/14 at 1pm. The room is to be scheduled. The 12/9 date falls within finals week for Fall 2016, so there may be no department meeting. The math community of Practice will schedule its meeting from 12noon – 1pm on the same dates. The department was asked to consider having some meetings on another campus.

2. New Adjunct Faculty

We have hired seven (7) new adjunct faculty: two (2) on the Collier Campus and five (5) on the Lee Campus. Mentors are needed for these new faculty members.

3. MyLabsPlus/Pearson

- a. New representative Linda Rago. Current rep Rebekah Daoud has resigned.
- b. Administrators: JoAnn Lewin, Rona Axelrod and Sabine Eggleston (main contact).
 - i. If any student has issues, they should call Pearson first and give faculty their case number that can be expedited.
- c. Textbooks for MAT 1033 and MAT 0057/0058 have a new edition.

- i. If a student is retaking the course, he/she does not a new access code.
 - ii. They will start with the temporary access code
 - iii. Faculty will send the student and course info to Pearson for verification and new code.
- 4. Campus Updates
 - a. Lee: New FYE Office in I-114, Peer tutoring in Q 218/219.
 - b. Charlotte: We welcome new full time faculty member: Tina Churchill
- 5. Course Updates
 - a. MAT 1100:
 - i. Dr. Axelrod and Dr. Schott will pilot the Dana Center text/materials.
 - ii. All other courses will use the Almy/Foes text.
 - iii. Both texts promote group based work.
 - iv. Students will be given a 6-question survey on the first day of the course.
 - b. SLS 1515
 - i. New required GPS activity: students must visit professors in their office during office hours.
 - c. Trigonometry Bypass
 - i. Two students took the Trig bypass exam but did not get the required 80%.
 - ii. Any change to add this option to the catalog will need to go through the curriculum committee.
 - d. Calculus Sequence
 - i. Mathematics Education students are struggling through the trigonometry portion of the courses
 - ii. One suggestion is to have a trigonometry quiz before tests.
 - e. Textbooks
 - i. Three courses have textbooks coming up for review: Business Calculus, Pre-Calculus and Trigonometry , and College Algebra
- 6. Committee Updates
 - a. There were no Committee updates.

IV. Academic Structure

- 1. Guiding questions distributed to faculty concerning how they would like the college's academic structure.
- 2. Feedback due from department by September 12, 2016.
- 3. Discussion about the current and possible future structure ensued.
- 4. Suggestions and/or options to be sent to Prof. Eggleston.

V. Spring Schedule

- 1. Dean McClinton has asked for input for the Spring 2017 schedule
- 2. The schedule is being sent via email to faculty and they need to respond with their choices.
- 3. Conflicts will be addressed on a case by case basis.
- 4. Prof. Smith suggested a return to mini semesters for the MGF 1106/1107 sequence to allow students to finish their six credits of mathematics in a single semester. Department and dean to consider. Dr. Schott motioned that the department recommends that Liberal Arts Math 1 & 2 MGF 1106/1107 be offered as mini courses in the Spring 2017 semester. Seconded by Prof. Thrall Moller.

VI. Dual Enrollment

- 1. Dual Enrollment coordinators have asked about offering STA 2023 on high school campuses.
- 2. This was discussed and voted down by the department several years ago.
- 3. Alternate course options are available to the DE students online.

- VII. Course Work: To be considered
1. Fall 2016 Final Exams – Review assessment reports from Fall 2015 and Spring 2016 semester
 2. Spring 2017 Syllabi; new IV section.
 3. Do we require one master course on MLP or two? We currently have one master for ground and another for online courses.
 4. Do we need to put in place standard guidelines for assessing course activities – the weights of assessments? There are many and varied among the syllabi for the same courses.
 5. Textbooks up for adoption for Fall 2017.
 - i. MAC 1105
 - ii. MAC 1114/1140/1106/1147
 - iii. MAC 2233
- VIII. Welcome and congratulations
1. Tina Churchill – new faculty at the Charlotte campus
 2. David Licht – adjunct faculty – Outstanding Adjunct Award.
 3. Donald Patton – new adjunct faculty at the Lee campus
- IX. Adjournment