***Minutes***

Department of Speech Communication and Foreign Languages

Fernando Mayoral, Chair

September 9, 2016 at 9 a.m. in I 223

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|  | Present | Absent | Excused |
| **Administration** |  |  |  |
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|  |  |  |  |
| **Faculty** |  |  |  |
| Fernando Mayoral | x |  |  |
| John Connell | x |  |  |
| Ann Eastman | x |  |  |
| Dani Peterson | x |  |  |
| Cynthia Enslen | x |  |  |
|  |  |  |  |
| Katie Paschall | x |  |  |
| Tonia Phanor | x |  |  |
| Ron Feemster | x |  |  |
| Myra Walters | x |  |  |
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|  | Present | Absent | Excused |
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| **Adjunct Faculty** |  |  |  |
|  |  |  |  |
| Carol Roark | x |  |  |
| Vernita Batchelder | x |  |  |
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| --- | --- |
|  | x |

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| **Guest** |  |  |  |
| Joe Van Gaalen, Assessment | x |  |  |
| Dr. Martin McClinton, Interim Dean | x |  |  |
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1. The meeting was called to order at 9 a.m. by Fernando Mayoral, Chair.
2. Minutes for the August 22, 2016 meeting were reviewed and approved.
3. Here is our list of agenda items.
4. All submissions are in for **Scheduling** for Spring 2017.
5. According to Chair Mayoral, Dr. McClinton suggests that we spread our classes across a.m. and p.m. class times.
6. Dr. McClinton arrived in person and we continued this discussion.

a. We discussed pros and cons of class distribution.

b. High demand classes could run at less optimal times.

c. Lesser demand classes could run at optimal times.

d. Dr. McClinton expressed that he was reluctant to bump adjuncts for full time faculty overloads.

e. We had a healthy discussion about faculty, community and office hours if faculty move to teaching a

 majority of classes online.

f. We discussed success rates and introduced ourselves to Dr. McClinton before he left.

 B. We moved to **Assessment** next.

 1. Katie Paschall reminded us that the speech department decided to target the oral citation and non-verbal

 physical speech rubric categories in the 2016/2017 calendar year.

 2. Joe Van Gaalen met with us to review the Speech Communication Informative Speech Assessment data

 from last spring for SPC 1017 and SPC 2608.

a. He showed us data for the comparison of scores from “equivalent” categories in the outline and speech

 rubrics.

b. After seeing those results speech decided to continue to address introductions and add non-verbal

 physical only as the new target category.

 C. Our next department **meeting** will be October 7 and we will not meet on November 11.

 D. We discussed some of the proposed **organizational structure changes** for deans and departments.

 E. We heard some **announcements**.

 1. There will be General Education “Meetings of the Mind” this year to discuss learning outcomes.

 2. The new Faculty Evaluation Plan has some changes.

 a. We no longer are required to do a Learning Outcome Goal (LOG)

 b. There will be workshops during the fall. October 15 for Faculty who teach Spanish.

 3. The second president of FSW, Dr. Dave Robinson, passed away recently.

 4. Dr. Vernita Batchelder was recently recognized as Outstanding Adjunct for the Speech

 Communication department.

1. There being no further business, the meeting adjourned at 10:30 p.m.

Respectfully submitted,

Ann B. Eastman, Ed.D.

Professor of Speech Communication