

Minutes
 Mathematics Department Meeting
 Sabine Eggleston, Chair, Mathematics
 Friday, January 13, 2017, U-102

	Present	Absent	Excused
Faculty			
Cheban Acharya	X		
Tatiana Arzivian	X		
Rona Axelrod	X		
Cynthia Baker	X		
Karen Buonocore	X		
Michael Chiacchiero	X		
Tina Churchill	X		
Sabine Eggleston	X		
Laurice Garrett	X		
Rebecca Gubitti	X		
Beverly Hall	X		
Ivana Ilic	X		
Bert Lawrence	X		
JoAnn Lewin	X		
David Licht	X		
Doug Magomo	X		
Ivan Melendez	X		
Kristi Moran	X		
Cindy Quehl			X

	Present	Absent	Excused
Don Ransford	X		
Joe Roles	X		
John Salem	X		
Sandra Seifert	X		
Elizabeth Schott	X		
Christine Smith	X		
William Stoudt	X		
Marjorie Thrall Moller	X		
Joan Van Glabeke	X		
Don Warren	X		
Terry Zamor	X		
Juan Zaragoza	X		
Jaime Zlatkin	X		
Guests			
Martin McClinton	X		

The meeting was called to order at 1:00 pm by Professor Eggleston.

I. Successes & Accomplishments

- Professor Rebecca Gubitti was recognized for Master Teacher nomination

II. Approval of the October minutes

- Approved with minor corrections.
- Accessibility check done.

III. Welcome and Farewell

- Three full time faculty members welcomed
 - Professor Hall –office U-112P
 - Professor Licht –office H-116
 - Professor Stoudt – split office H-102 and F 109 Collier Campus
- Farewell to Professor Lewin who retires at end of January
 - An on-campus farewell party to be held on January 27th
 - An off-campus follow-up party to be held on January 27th at Professor Libby Scott’s home

- Members welcome to contribute and attend.

IV. Math Center information --- Sandi Sardinas

- Mr. Sardinas who now leads the Math Center informed members about
 - Complaints made by some students regarding not receiving help on quizzes and take home tests. Their job is to help students complete these tasks by guiding them, but not doing them for the students.
 - Expressing hope that some of the students' assignments be marked clearly as quizzes or practice quizzes, tests or practice tests so that the tutors know to what extent they would offer help.

V. General Education – Don Ransford

- Informed members about pending changes that could affect the general education program in response to changes proposed within a baccalaureate program. These changes could result in, among other things:
 - Shifting some science courses
 - Dropping some humanities, speech and social science courses
 - Job losses
 - Challenges for the assessment processes
 - Affect number of credits requirements for the degree program and credits that transfer to other institutions.
- Concerns raised about multiple programs leading to loss of our defined general education program.
- Prof. Ransford encouraged seeking evidence from across the state if other institutions are doing the same, when these presentations are made to the curriculum committee.

VI. MAT 1100 vs STA 1001 and textbook selection – Don Ransford

- Prof Ransford informed members that STA 1001 was being offered at other colleges as a general education elective course with a focus on statistics and wondered whether it would be wise to drop MAT 1100 and adopt STA 1001 instead. However, the prefix STA might be misleading to students concerning follow-on courses. Meanwhile MAT 1100 course is not having enough resources/material or a book that adequately address the content coverage.

VII. Textbook adoption

- The following courses are due for textbook selection and changes.
 - MAC 1105, 1140, 1114, 1106, 1147, 2233 and STA 2023.

- MAT 1100 to use the new edition should we decide to keep the course.
 - Course coordinators must lead the search before February 28th.
 - The textbook affordability committee meets until March, after the February deadline.
- VIII. Pilot – Jaime Zlatkin – decided otherwise.
- IX. Adaptive services
- Concerns raised against some blanket supply of formula sheets being asked by the Adaptive Service. Members encouraged considering case by case basis and being fair to all students.
- X. Assessment sample for each course
- Members encouraged providing samples satisfying the quantitative reasoning (QR) competencies.
- XI. Guidelines for courses for instructors
- MAT 1033 sample prepared by Professor Lewin providing pdf copies of homework and other instructor resources. Members encouraged preparing similar resources for other courses.
 - Professor Ransford proposed creating a pamphlet with information about the department, resources pointers and any other useful information needed by new faculty and adjunct instructors.
- XII. CLM 77-99 for MAC 1140 but and CLM 80 -99 for MAC 1114? Go back to MAC 1105?
- The Dean suggested keeping these requirements and treating each case individually.
- XIII. STA 2023 as dual enrollment course
- Dr. Axelrod informed members that 13 students were enrolled in the online pilot course.
 - Members suggested for the students to enroll in the online course and travel to FSW for proctored exams.
 - Concerns were raised resisting teaching the course at high school centers unless FSW faculty travelled to these schools and teach the course.
- XIV. MAT 0057
- The Departmental chair to meet with instructors of MAT 0057
 - Consideration to discontinue MAT 0058
- XV. Mark your calendar
- January 27th :

- Prof Lewin's Retirement Party
- State of the College Address at 2pm-mandatory, should fill a leave form if not attending.

XVI. Summer schedule

- Due date February 6th, deadline February 19th.
- Faculty encouraged to work on possible clashes

XVII. Anything else

- Departmental meetings scheduled for 2/10 and 4/14.
- Collier Campus classroom concerns- no lightbulbs for smartboard
- Hendry Glades Campus- building almost completed.
- Professor Lewin offers a Thank You Speech at the close of meeting.

XVIII. Adjournment

- The meeting was adjourned at 2:50 p.m.