



Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
November 15, 2016
1:30 – 2:45 p.m.
Charlotte Campus, Room O-117
Minutes

The Business Affairs & Facilities Committee met in Charlotte County, Florida, on November 15, 2016 at 1:30 p.m. in O-117.

Present: Sankey "Eddie" Webb, III
Chris Vernon
Eric Loche
Gina Doeble

Others Present: Toby Discenza
Susan Bronstein
Kathleen Porter
Ron Copass
Judy Pultro
Vicki Dryden, Recorder

Absent: None

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes for All Board Committees, August 23, 2016.
Motion by Eddie Webb, seconded by Chris Vernon to approve the minutes of August 23, 2016. Approved unanimously.
2. Amended Budget for the Construction of New Building B at the Hendry/Glades Center
Gina Doeble presented the Hendry Glades Building B budget increase. Chris Vernon will present this item at the November 15, 2016 Board of Trustees meeting.
3. Approval for construction management firms and authorizing the administration to award a contract(s) for Continuing Services for projects less than (total project) \$2,000,000.00.

- Gina Doeble presented the approval for continuing services of construction management firms and authorizing the administration to award a contract for projects less than (total project) \$2,000,000.00. Chris Vernon will present this item at the November 15, 2016 Board of Trustees meeting.
4. Approval to award status of Pre-Qualified General Contractors for a one-year period.
Gina Doeble presented the approval of pre-qualified general contractors for a one-year period greater than \$2,000,000.00. Chris Vernon will present this item at the November 15, 2016 Board of Trustees meeting.
 5. Approval to Remove College Property from Inventory.
Toby Discenza presented the approval to remove college property from inventory. Eddie Webb will present this item at the November 15, 2016 Board of Trustees meeting.
 6. Course Fees for Study Abroad Courses – Consent item.
Toby Discenza presented the approval for study abroad course fees. Eddie Webb will present this item at the November 15, 2016 Board of Trustees meeting.
 7. Financial Services Consent Budget Amendments.
Toby Discenza presented the Financial Services consent budget amendments. Eddie Webb will present this item at the November 15, 2016 Board of Trustees meeting.
 8. Personnel Consent Agenda Actions.
Susan Bronstein presented the personnel consent agenda actions. Eric Loche will present this item at the November 15, 2016 Board of Trustees meeting.
 9. FSW State College Monthly Financial Report – information item.
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that expenses are up from last year.
 10. FSW Financing Corp. 2nd Qtr. Financial Statements & Investment Report – information item.
Kathleen Porter presented the reporting of the FSW Financing Corporation 2nd Qtr. Financial Statements & Investment Report.
 11. FSW Foundation 2nd Qtr. Financial Statements & Investment Report – information item.
Kathleen Porter presented the reporting of the FSW Foundation 2nd Qtr. Financial Statements & Investment Report.

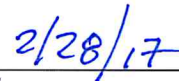
12. Approval of FSW Collegiate Consent Budget Amendments.
Toby Discenza presented the FSW Collegiate consent budget amendments. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
13. Collegiate High Schools Monthly Financial Report – information item.
Toby Discenza presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.

Gina Doeble mentioned that we received the Operational Audit that comes out every two years which reflects best practices and types of audits. She indicated that we had eight findings and have 30 days to respond. Discussion was held.

The meeting was adjourned at 2:40 p.m.



Member
District Board of Trustees



Date