

**Change of Program or Certificate Proposal**

*Note required information: Program or certificate changes require a change to the catalog page. All change of program or certificate proposals must include the new catalog page, with all proposed changes, at the end of this document. All changes that affect the courses, words, numbers, symbols, program description, admissions requirements, and graduation requirements must be documented. Note before completing this proposal that all new courses and current prerequisite, co-requisite, core, or elective courses changes must have already been reviewed (or submitted for the same meeting) by the Curriculum Committee and approved by the Provost. The Track Changes feature in Word must be used to illustrate all changes to the catalog page.*

<b>School or Division</b>	School of Health Professions
<b>Program or Certificate</b>	Addiction Services, CCC
<b>Proposed by (faculty only)</b>	Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Prof Pamela Peters, Prof Susan Patti
<b>Presenter (faculty only)</b>	Dr. Terry McVannel-Erwin
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
<b>Submission date</b>	11/8/2016

**Section I, Proposed Changes**

<b>Change of School, Division, or Department</b>	N/A
<b>Change to program or certificate name</b>	N/A
<b>List below, any changes to the program or certificate prerequisites. Include course titles and credits if applicable.</b>	
N/A	
<b>List below, any changes to the General Education requirements. Include course titles and credits if applicable.</b>	
N/A	
<b>List below, any changes to the program or certificate Core requirements. Include course titles and credits if applicable.</b>	
N/A	

<b>List below, any changes to the program or certificate Elective requirements. Include course titles and credits if applicable.</b>	
N/A	
<b>List below, any other changes to the program or certificate requirements.</b>	
Added Mission Statement and Program Outcomes. Added Program Highlights section to clarify the delivery format (online and blended) and the program length. Added Program Distinction section due to recent designation as a Florida Certification Board approved provider, Membership in the CSHSE, and ability to offer the HS-BCP examination within the AS degree program, and student's ability to apply for the HS-BCP credential post-AS degree after 350 clinical hours.	
<b>Change to program length (credits or clock hours to complete)</b>	From: N/A To:

**Include complete new catalog page as an attachment. Proposals without the new catalog page will not be reviewed by the committee.**

**Section II, Justification for proposal**

**Include state frameworks, accrediting or professional organization recommendations or requirements, workforce data, and/or crosswalks.**

<b>Provide justification (below) for each change on this proposed curriculum action.</b>
<ul style="list-style-type: none"> <li>• Added Mission Statement and Program Outcomes.</li> <li>• Added Program Highlights section to clarify the delivery format (online and blended) and the program length.</li> <li>• Added Program Distinction section due to recent designation as a Florida Certification Board approved provider, Membership in the CSHSE, and ability to offer the HS-BCP examination within the AS degree program, and student's ability to apply for the HS-BCP credential post-AS degree after 350 clinical hours.</li> </ul>

**Section III, Important Dates and Endorsements Required**

<b>List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).</b>
Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Prof Pamela Peters, Prof Susan Patti

**NOTE:** Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost's Office.

Term in which approved action will take place	Fall 2017
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Terry McVannel-Erwin	11/8/2016
Academic Dean or Associate Vice President	Dr. Marie Collins	11/8/2016

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve       Do not approve




Curriculum Committee Chair Signature

1/6/17

Date

Approve       Do not approve



Provost Signature

1/10/17

Date

1933

1933

1933

1933

## Addiction Services, CCC

(Enrollment in this program is pending approval from SACSCOC)

### Mission

The mission of the Social and Human Services Program is to provide the highest quality education to future and current Human Service Professionals with a learning environment that supports the development of culturally competent, compassionate and accountable professionals. The Program prepares graduates who are dedicated to the autonomy, dignity, and diversity of the people they serve.

The Addiction Services College Credit Certificate (CCC) is a shorter program of study that consists of select courses from part of the Social and Human Services Associate in Science degree program. The CCC is designed to prepare students for employment as addictions specialists and human services assistants, or to provide supplemental training for persons previously or currently employed in these occupations in the field of addictions.

**After successful completion of the Addiction Services CCC, the student will be able to perform the following:**

1. Demonstrate a general knowledge and understanding of the human services delivery system and human services occupations.
2. Understand the importance of legal, ethical, and professional responsibilities.
3. Apply case management skills in real life situations.
4. Demonstrate a general knowledge and understanding of the biological aspects of addiction.
5. Examine the theories, identification, and causes of addiction.
6. Apply an understanding of treatment knowledge.
7. Demonstrate competencies of practice using various interventions.

### Program Highlights

Many courses in the program are available fully online (no classroom attendance) or offered in a blended format (occasional classroom attendance). The Social and Human Services Programs is an open enrollment program; no additional application is required. The Addiction Services, CCC can be completed in 3 semesters. All courses must be completed with a grade of C or higher.

### Program Distinctions

The Social and Human Services Program is a Florida Certification Board (<http://flcertificationboard.org/>) approved provider. Students who complete the College Credit Certificate (CCC) in Addiction Services will

simultaneously complete the training requirements for the following certifications with the Florida Certification Board or the International Certification and Reciprocity Consortium (IC&RC):

- Certified Behavioral Health Technician (CBHT)
- Certified Recovery Peer Specialist (CRPS)
- Certified Recovery Support Specialist (CRSS)
- Certified Prevention Specialist (CPS)
- IC&RC Prevention Specialist (PS)
- Certified Addiction Counselor (CAC)
- IC&RC Alcohol & Drug Counseling (ADC)

NOTE: Students who hold a baccalaureate degree or higher may obtain academic training in the Social and Human Services Program to earn additional certifications such as the Certified Addiction Professional (CAP). Contact the Program for more details.

#### **Accreditation**

The Social and Human Services Program associate degree is not currently accredited by The Council for Standards in Human Services Education (CSHSE); however, students will be eligible to sit for the Human Services Board-Certified Practitioner (HS-BCP™) examination after the completion of the AS program and 3 years of work experience with a minimum of 4,500 hours.

#### **Attendance and Enrollment**

Many courses in the certificate are available fully online (no classroom attendance) or offered in a blended format (occasional classroom attendance). However, there are select courses that require scheduled classroom attendance. The Addiction Services certificate allows open enrollment. No additional application is required.

#### **Curriculum**

This program offers a sequence of courses that provides coherent and rigorous content aligned with challenging academic standards and relevant technical knowledge and skills. All courses must be completed with a grade of C or higher.

#### **Addiction Services, Certificate Program of Study**

- HUS 1001 - Introduction to Human Services \_3 credits
- HUS 1400 - Alcoholism and Other Drug Abuse \_3 credits
- HUS 2200 - Dynamics of Groups and Group Counseling \_3 credits
- HUS 2302 - Basic Counseling Skills \_3 credits
- HUS 2404 - Working with Alcoholics and Other Drug Abusers \_3 credits
- HUS 2411 - Introduction to Chemical Dependencies \_3 credits
- HUS 2428 - Treatment and Resources in Substance Abuse \_3 credits

- HUS 2500 - Issues and Ethics in Human Services - 3 credits

**Addiction Services, College Credit Certificate Total Certificate Requirements - 24 credits**

Information is available online at: [www.fsw.edu/academics/](http://www.fsw.edu/academics/) and on the School of Health Professions  
Home page at: [www.fsw.edu/sohp](http://www.fsw.edu/sohp)

Formatted: Indent: Left: 0"

