



Florida SouthWestern State College District Board of Trustees

All Board Committees

August 23, 2016

1:00 – 1:30 p.m.

Lee Campus, Room I-223

Minutes

The Business Affairs & Facilities, Academic Affairs & Student Services, and the Institutional Advancement & Policy Committees met in Lee County, Florida, on August 23, 2016 at 1:00 p.m. in I-223.

Present: Sankey "Eddie" Webb, III
Eric Loche
Braxton Rhone
Marjorie Starnes-Bilotti
Chris Vernon
President Allbritten

Others Present: Dr. Gina Doeble
Toby Discenza
Mark Lupe
Dr. Jeff Stewart
Dr. Henry Peel
Susan Marcy
Judith Pultro
Dr. Robert Jones
Dr. Lou Traina
Dr. Christine Davis
Dr. Denis Wright
Matt Holliday
Vicki Dryden, Recorder

Absent: Byron Donalds
Brian Chapman
Tristan "Tris" Chapman
Julia Perry

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

President Allbritten opened the meeting at 1:05 p.m. indicating that the Board Committee meetings will be combined today to allow the BOT members to tour the Suncoast Credit Union Arena directly after the meeting.

1. Approval of Minutes April 26, 2016.
Motion by Eddie Webb to approve the minutes of April 26, 2016. Approved unanimously.
2. Capital Improvement Program FY 2017-18 through 2021-22.
Dr. Gina Doeble presented the Capital Improvement Program for FY 2017-18 through 2021-2022. She identified the priorities of the capital items on page 6 of the CIP. Discussion was held. Byron Donalds will present this item at the August 23, 2016 Board of Trustees meeting.
3. Personnel *Consent* Agenda Actions.
Dr. Gina Doeble presented the Personnel *Consent* Agenda Actions indicating that there was nothing unusual. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
4. Financial Services *Consent* – Budget Amendment.
Dr. Gina Doeble presented the Financial Services *Consent* – Budget Amendment item. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
5. FSW College Monthly Financial Report – information item.
Dr. Gina Doeble presented this report which shows a two-year comparison between the actual sources and uses of operating funds.
6. FSW Foundation Audited Financial Report for FY ended March 31, 2016.
Dr. Gina Doeble presented the FSW Foundation Audited Financial Report for FY ended March 31, 2016 that has been previously approved by the Foundation Board. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
7. FSW Foundation Audit Review Checklist.
Dr. Gina Doeble presented the Foundation Audit Review Checklist as required by Florida Statute. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
8. FSW Foundation Certificate of Compliance.
Dr. Gina Doeble presented the FSW Foundation, Inc. Certificate of Compliance as required by Florida Statute. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.

9. FSW Foundation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990 – information item.
Dr. Gina Doeble presented the review of the Foundation Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Income Tax Form 990.
10. FSW Foundation 1st Qtr. Financial Statements & Investment Report – information item.
Dr. Gina Doeble presented the review of the FSW Foundation 1st Qtr. Financial Statements & Investment Report.
11. FSW Financing Corp. Audited Financial Report for FY ended March 31, 2016.
Dr. Gina Doeble presented the FSW Financing Corp. Audited Financial Report for FY ended March 31, 2016 which was previously approved by the Financing Corporation Board. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
12. FSW Financing Corp. Audit Review Checklist.
Dr. Gina Doeble presented the FSW Financing Corp. Audit Review Checklist as required by Florida Statute. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
13. FSW Financing Corp. Certificate of Compliance.
Dr. Gina Doeble presented the FSW Financing Corp. Certificate of Compliance as required by Florida Statute. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.
14. FSW Financing Corp. Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Return of Organization Exemption from Income Tax Form 990 – information item.
Dr. Gina Doeble presented the review of the FSW Financing Corp. Submission of Federal IRS Application for Recognition of Exemption Form 1023 & Federal IRS Income Tax Form 990.
15. FSW Financing Corp. 1st Qtr. Financial Statements & Investment Report – information item.
Dr. Gina Doeble Porter presented the review of the FSW Financing Corporation 1st Qtr. Financial Statements & Investment Report.

16. Collegiate High Schools Monthly Financial Report – information item.
Dr. Gina Doeble presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.
17. Collegiate High Schools' Consent Agenda – Budget Amendments.
Dr. Gina Doeble presented the Collegiate High Schools' *Consent* Agenda – Budget Amendments. Eddie Webb will present this item at the August 23, 2016 Board of Trustees meeting.

Reports to the Academic Affairs & Student Services Committee: None

18. Textbook Affordability Report.
Dr. Jeff Stewart presented the Textbook Affordability Report. Eric Loche will present this item at the August 23, 2016 Board of Trustees meeting.
19. 5 year Participation Agreement in the FSU Contract & Services Order Form with Instructure with a total five year cost of \$585,162.00 and authorizing the Vice President, Administrative Services to execute the agreements.
Dr. Jeff Stewart presented the 5 year Participation Agreement in the FSU Contract and Services Order Form with Instructure with a total five year cost of \$585,162 and authorizing the Vice President of Administrative Services to execute the agreements. Erich Loche will present this item at the August 23, 2016 Board of Trustees meeting.

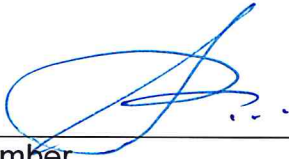
Reports to the Institutional Advancement & Policy Committee: None

20. Approval of attached easement agreement to grant to Lee County a new public utility easement to provide services to the new Suncoast Credit Union Arena and authorizing Gina B. Doeble, Vice President, Administrative Services to execute the easement on behalf of the College.
Mark Lupe presented the easement agreement to grant to Lee County a new public utility easement to provide water service to the new Suncoast Credit Union Arena and authorizing Gina B. Doeble, Vice President, Administrative Services to execute the easement on behalf of the College. Mark Lupe will present this item at the August 23, 2016 Board of Trustees meeting.

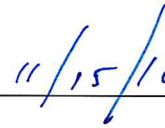
21. Approval of a resolution establishing the Florida SouthWestern State College 457(f) deferred compensation plan and authorizing the President to finalize and execute plan documents.

Mark Lupe presented the approval of a resolution establishing the Florida SouthWestern State College 457(f) deferred compensation plan and authorizing the President to finalize and execute plan documents. Discussion was held and it was requested that the trustees be presented with the estimated budget impact to the college. Mark Lupe will present this item at the August 23, 2016 Board of Trustees meeting.

The meeting was adjourned at 1:50 p.m.



Member
District Board of Trustee



Date