# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 8/24/2016 10:00 AM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off Colleen Off Aug. 26 & 29; Sept. 12-13 Mary Ann Off Sept. 1 – 9 Closed Sept. 5, Labor Day  |
|[ ]  Library Updates MLA 8th edition – new handout Ovid Nursing Database discontinued due to ADA issues Reminder - Braille textbook for Hillary – B116 closet Intro to Library Workshops Sept. 12 & 15 |
|[ ]  Campus Updates Enrollment Update Welcome Week: Library Lunch & Learn Monday August 29; 12:30 p.m. Campus Resources Fair – Cafeteria – library will have a table – August 31 Spirit Day – September 1 Ask Me Tables and other events as scheduled Career Services open on Wednesdays in J building  |
|[ ]  Student Assistant Update – Colleen Schedules  |
|[ ]  Office Update – Laura    |
|[ ]  Technical Update – Angie WEPA now prints directly from Cloud storage: GoogleDrive, Office 365,  Dropbox, etc. Also new sign-in box for printing from PCs Excel Workshop Computer Refresh finished – Office 2016 on student PCs |

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Upcoming Events:

 Fall Classes begin tomorrow!

New Business:

Next Meeting: Wednesday, September 21; 10 a.m.