# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 4/20/2016 10:00 AM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off  Mary Ann - Off April 25 (Monday), Off May 5-10 Angie – SWFLN workshop tomorrow afternoon See calendar for May vacations  |
|[ ]  Library Updates E-Books – DDA from ProQuest (Data Driven Acquisitions) Reduced hours May 5-10 Closed Saturdays beginning May 7 Schedule collection inventory for this summer (2 weeks) National Library Week wrap-up |
|[ ]  Campus Updates Student Awards tomorrow 6 p.m., Auditorium Board of Trustees here (O-117) Tuesday, April 26, 3 p.m. End of Year Party (sock hop) Wednesday, April 27, 1 p.m. – 3 p.m. Orientations for Summer have begun Classes Begin May 11  |
|[ ]  Student Assistant Update – Colleen Summer schedule  Cleaning  Student Party – Date and menuAlso Colleen: Serials cleanup Puzzles? |
|[ ]  Office Update – Laura Shirts with library ID?  Public Records follow-up |
|[ ]  Technical Update - Angie SWFLN Virtual Collaboration Workshop – tomorrow   |

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Upcoming Events:

 Nurse Pinning – May 4, 6 p.m. CPAC

 Graduation – May 6, 6 p.m. Germain Arena

New Business:

 Sierra/Encore install and rollout

 Safety and Security Concerns

Next Meeting: Wednesday, May 25; 10 a.m.