# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 4/20/2016 10:00 AM

## Agenda Items

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| |  |  | | --- | --- | |  | Upcoming Closures and Times Off  Mary Ann - Off April 25 (Monday), Off May 5-10  Angie – SWFLN workshop tomorrow afternoon  See calendar for May vacations | |  | Library Updates  E-Books – DDA from ProQuest (Data Driven Acquisitions)  Reduced hours May 5-10  Closed Saturdays beginning May 7  Schedule collection inventory for this summer (2 weeks)  National Library Week wrap-up | |  | Campus Updates  Student Awards tomorrow 6 p.m., Auditorium  Board of Trustees here (O-117) Tuesday, April 26, 3 p.m.  End of Year Party (sock hop) Wednesday, April 27, 1 p.m. – 3 p.m.  Orientations for Summer have begun  Classes Begin May 11 | |  | Student Assistant Update – Colleen  Summer schedule  Cleaning  Student Party – Date and menu  Also Colleen: Serials cleanup  Puzzles? | |  | Office Update – Laura  Shirts with library ID?  Public Records follow-up | |  | Technical Update - Angie  SWFLN Virtual Collaboration Workshop – tomorrow | |

Upcoming Events:

Nurse Pinning – May 4, 6 p.m. CPAC

Graduation – May 6, 6 p.m. Germain Arena

New Business:

Sierra/Encore install and rollout

Safety and Security Concerns

Next Meeting: Wednesday, May 25; 10 a.m.