# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 2/17/2016 10:00 AM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off  Mary Ann gone Thursday afternoon Mary Ann at Lee Friday morning – back around 1? Mary Ann Off – Monday, Feb. 29 Laura – Jury Duty week of Feb. 22 Spring Break – College Closed March 7 – 13 Mary Ann at Lee Monday afternoon, March 14   |
|[ ]  Library Updates Truth-Seeking Workshops – February 25 and March 16 National Library Week April 10-16, 2016, theme, "Libraries Transform."  Do we want to plan an event? |
|[ ]  Campus Updates Student Appreciation Day – Feb. 25, 12 – 4 p.m. Health Workshops, Myers-Briggs Workshops, etc. Student Recruitment Update – Mon., Feb. 29, 4 p.m. O-117  |
|[ ]  Student Assistant Update – Colleen  Online time sheets MUST be submitted by Feb. 25 because of Spring Break |
|[ ]  Office Update – Laura  Chairs are “fixed” !  Still proceeding with plan for security camera in quiet study room Full-time time sheets due by noon, Feb. 25  |
|[ ]  Technical Update - Angie Google Docs Training?    |

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Upcoming Events:

 LLI Baseball Event – Saturday, Feb. 20

 LLI Korean Culture Event – Saturday, March 5, 1 p.m.

New Business: