# Library Staff Meeting – Charlotte Campus Library, FSW

Wednesday 2/17/2016 10:00 AM

## Agenda Items

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| |  |  | | --- | --- | |  | Upcoming Closures and Times Off  Mary Ann gone Thursday afternoon  Mary Ann at Lee Friday morning – back around 1?  Mary Ann Off – Monday, Feb. 29  Laura – Jury Duty week of Feb. 22  Spring Break – College Closed March 7 – 13  Mary Ann at Lee Monday afternoon, March 14 | |  | Library Updates  Truth-Seeking Workshops – February 25 and March 16  National Library Week April 10-16, 2016, theme, "Libraries Transform."  Do we want to plan an event? | |  | Campus Updates  Student Appreciation Day – Feb. 25, 12 – 4 p.m.  Health Workshops, Myers-Briggs Workshops, etc.  Student Recruitment Update – Mon., Feb. 29, 4 p.m. O-117 | |  | Student Assistant Update – Colleen  Online time sheets MUST be submitted by Feb. 25 because of Spring Break | |  | Office Update – Laura  Chairs are “fixed” !  Still proceeding with plan for security camera in quiet study room  Full-time time sheets due by noon, Feb. 25 | |  | Technical Update - Angie  Google Docs Training? | |

Upcoming Events:

LLI Baseball Event – Saturday, Feb. 20

LLI Korean Culture Event – Saturday, March 5, 1 p.m.

New Business: