# Library Staff Meeting – Charlotte Campus Library, FSW

Thursday 10/22/2015 2:00 PM

## Agenda Items

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| |  |  | | --- | --- | |  | Upcoming Closures and Times Off  Closed Wed. Nov. 11 – Veterans Day  Mary Ann Off – Oct. 26 (Monday)  Jeanette Off - tonight  Colleen Off – Nov. 12 | |  | Library Updates  October Book Order submitted  Faculty Librarians are doing Collection Scope project –  Determining coverage in subject areas for academic programs  Fact Book  Research Instruction continuing  Truth-Seeking Workshops – 2 next week  SWFLN – Nov. 4 - Colleen | |  | Campus Updates  Boxcar here until Nov. 10  Haunted College – October 30; 5:30-7:30 | |  | Student Assistant Update – Colleen  Schedule Changing (Again)  Library Cleaning Schedule | |  | Office Update – Laura  Orders | |  | Technical Update - Angie | |  | Schedule November Staff meeting and birthday party | |  |  | |

Upcoming Events:

**Cookies and Conversation with Dr. Allbritten (10/29 from 3-4 in O117)**

Save the Date – More Communication to Follow

Haunted College – Oct. 30 (• Student Affairs/Enrollment staff will be

dressing up on 10/30, please join us by dressing up in your

departments, if desired

Visani NOCS Fundraiser (11/12 @ 8pm - $10/ticket – see Penny)

Board of Trustees meeting here Tuesday, Nov. 17, 3 p.m.