# Library Staff Meeting – Charlotte Campus Library, FSW

Thursday 10/22/2015 2:00 PM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off  Closed Wed. Nov. 11 – Veterans Day Mary Ann Off – Oct. 26 (Monday)  Jeanette Off - tonight Colleen Off – Nov. 12 |
|[ ]  Library Updates October Book Order submitted Faculty Librarians are doing Collection Scope project –  Determining coverage in subject areas for academic programs Fact Book Research Instruction continuing  Truth-Seeking Workshops – 2 next week SWFLN – Nov. 4 - Colleen   |
|[ ]  Campus Updates Boxcar here until Nov. 10  Haunted College – October 30; 5:30-7:30  |
|[ ]  Student Assistant Update – Colleen Schedule Changing (Again) Library Cleaning Schedule |
|[ ]  Office Update – Laura  Orders |
|[ ]  Technical Update - Angie    |
|  | Schedule November Staff meeting and birthday party |
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Upcoming Events:

 **Cookies and Conversation with Dr. Allbritten (10/29 from 3-4 in O117)**

 Save the Date – More Communication to Follow

 Haunted College – Oct. 30 (• Student Affairs/Enrollment staff will be

 dressing up on 10/30, please join us by dressing up in your

 departments, if desired

 Visani NOCS Fundraiser (11/12 @ 8pm - $10/ticket – see Penny)

 Board of Trustees meeting here Tuesday, Nov. 17, 3 p.m.