# Library Staff Meeting – Charlotte Campus Library, FSW

Tuesday 9/16/2015 2:00 PM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off  Mary Ann Off – Sept. 28 & 29  Colleen Off – Sept. 22 Laura Off – Oct. 8 & 12 |  |  |
|[ ]  Library Updates Lee essentially finished weeding – over 7,000 volumes WD! August/September Book Order submitted Mary Ann at Lee Sept. 22 afternoon for Librarians’ meeting Research Instruction continuing  Truth-Seeking Workshops scheduled for October Everyone finished with Violence training – Yay! |  |  |   |
|[ ]  Campus Updates Ellen Kadel in Denise’s old position – Office in H-106 Boxcar here until Nov. 10 – Group tour Sept. 30, 4:30 – 6 p.m.   |  |  |
|[ ]  Student Assistant Update – Colleen Emily, Laura, Mason – Training ongoing  |   |  |
|[ ]  Office Update – Laura   |  |  |
|[ ]  Technical Update - Angie  |  |  |
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|  | Welcome Week wrap up: Suggestions?  Concerns? |  |  |
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Upcoming Events:

 Benefits Fair: Thursday, Oct. 1, 11 – 3

 Open Enrollment Information Sessions: Oct. 5-15. See schedule

 **\*\*Everyone MUST enroll online, even if you have no changes**

 LLI Coffee – Oct. 14, 9-11 a.m. Mary Ann attending & helping

 Fall Festival – Oct. 20, 12-2:30 p.m. Casseroles

 Haunted College – Oct. 30