# Library Staff Meeting – Charlotte Campus Library, FSW

Tuesday 7/21/2015 10:30 AM

## Agenda Items

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|[ ]  Upcoming Closures and Times Off  Mary Ann – SWFLN workshop all day – Friday, July 24 Mary Ann Off – July 27, 31, Aug 3, 5-14, at Lee all day Aug. 4;  Angie Off - Aug. 3; Colleen Off – Aug. 7  |  |  |
|[ ]  Library Updates Open 8 – 5 Aug. 10 – 21 (Fridays 8-4) No students those weeks Saturday hours begin Aug. 29 (Change sign) July Book Order submitted Mary Ann is checking handouts for revisions  Mary Ann is now FSW liaison for LLI Subscription renewal ready to go -- dropping several titles \*\*Complete shelf reading before Aug. 24 |  |  |
|[ ]  Campus Updates NOCS Meeting July 23, noon O-116 Last Day of Classes – Full Summer – July 31 Last Day of Classes – Summer B – Aug. 7    |  |  |
|[ ]  Student Assistant Update – Colleen Taking Applications now for Fall; MUST HAVE WORK STUDY - would like at least 2 more applications Current students will work until Aug. 7, then work Aug. 24-31 Work study students will start Sept. 1 (we hope)  |   |  |
|[ ]  Office Update – Laura   |  |  |
|[ ]  Technical Update - Angie  |  |  |
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|  | New Business:Applications for High School students?  |  |  |
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|  | \*\*\*Ice Cream Social Planning\*\*\*Fall Welcome Week Planning Bookmarks Candy Drawing Lunch & Learn |  |  |

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## Other Information

Upcoming Events: NOCS Pancake Breakfast – Aug. 1

 Collegiate High School Starts Aug. 10 – Matt Catanzarite, Principal

 Cafeteria Opens Aug. 10; Full hours Aug. 24

 Welcome Week Aug. 24 – Aug. 31 (BBQ probably Aug. 27)

 Aug. 24 – First Day of Classes

 Aug. 28 – Convocation - Lee

 Aug. 31 – Bookmarks (outside) 9 – 11; Lunch & Learn – noon