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|  CHARLOTTE CAMPUS LIBRARY FLORIDA SOUTHWESTERN STATE COLLEGE  |
|  | 10:00 AM 11.18.2014 |  |
|  |  |  |
| WELCOME  | UPCOMING CLOSURES & TIMES OFF * Thanksgiving – Closed Thursday through Sunday (signs, change phone message)
* Jeanette Off Nov. 19 to Dec. 1 (Colleen & Mary Ann covering)
* Colleen Off Nov. 26
* Mary Ann’s last day: Dec. 11 return Jan. 5
 |
| Mary Ann  | CAMPUS UPDATES:  LIBRARY UPDATES: * Open until 10 p.m. Dec. 1 – 4 and Dec. 8 (No campus Cram Jam) (Jeanette working until 10 all nights)
* Open 8 – 5 Dec. 12 – 17 and Jan. 2 - 6
 |
| Laura  | Prepare to Close for Winter Break (Electric outage Dec. 22) |
| Colleen |  |
| Angie | DUTIES and SCHEDULE  |
| CIRCULATION |
|  | New SWFLN stickers for 2015 |
| STUDENT ASSISTANTS  |
|  | Spring ScheduleNew SA? |
| OFFICE |
|   | PRINTING  Card Swipes start this week! (Not sure if it includes ours) |
| **UPCOMING EVENTS** |  |
| Today 3 p.m. | Board of Trustees Meeting - Auditorium |
| Thurs., Nov. 20 noon | Campus Get Together (pictures & recipes) Mary Ann will cover library - J118 |
|  Fri., Dec. 5 7p.m.  | Winter Bash – Dance for Students |
| Sat. Dec. 6 | PG Christmas Parade |
| Wed., Dec. 10 12:30 | Holiday Party  |
| Dec. 18 – Jan 1 | College Closed |
|  |  |
| **DECISIONS** |  |
|  | Pizza Party for Students (Dec. 8 or 9?) |