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| CHARLOTTE CAMPUS LIBRARY FLORIDA SOUTHWESTERN STATE COLLEGE | | | |
|  | | 10:00 AM 11.18.2014 |  |
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| WELCOME | UPCOMING CLOSURES & TIMES OFF   * Thanksgiving – Closed Thursday through Sunday (signs, change phone message) * Jeanette Off Nov. 19 to Dec. 1 (Colleen & Mary Ann covering) * Colleen Off Nov. 26 * Mary Ann’s last day: Dec. 11 return Jan. 5 | | |
| Mary Ann | CAMPUS UPDATES:    LIBRARY UPDATES:   * Open until 10 p.m. Dec. 1 – 4 and Dec. 8 (No campus Cram Jam) (Jeanette working until 10 all nights) * Open 8 – 5 Dec. 12 – 17 and Jan. 2 - 6 | | |
| Laura | Prepare to Close for Winter Break (Electric outage Dec. 22) | | |
| Colleen |  | | |
| Angie | DUTIES and SCHEDULE | | |
| CIRCULATION | | | |
|  | New SWFLN stickers for 2015 | | |
| STUDENT ASSISTANTS | | | |
|  | Spring Schedule  New SA? | | |
| OFFICE | | | |
|  | PRINTING  Card Swipes start this week! (Not sure if it includes ours) | | |
| **UPCOMING EVENTS** |  | | |
| Today 3 p.m. | Board of Trustees Meeting - Auditorium | | |
| Thurs., Nov. 20 noon | Campus Get Together (pictures & recipes) Mary Ann will cover library - J118 | | |
| Fri., Dec. 5 7p.m. | Winter Bash – Dance for Students | | |
| Sat. Dec. 6 | PG Christmas Parade | | |
| Wed., Dec. 10 12:30 | Holiday Party | | |
| Dec. 18 – Jan 1 | College Closed | | |
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| **DECISIONS** |  | | |
|  | Pizza Party for Students (Dec. 8 or 9?) | | |