



Minutes
 Florida SouthWestern State College
 District Board of Trustees
 Lee Campus, I-223
 August 23, 2016
 3:00 p.m.

Call to Order

The District Board of Trustees of Florida SouthWestern State College met in regular session in Fort Myers, Florida on 8/23/16 at 3:10 p.m. with the meeting called to order by Brian Chapman, Jr., Chair.

Present

Brian Chapman, Jr., Chair
 Byron Donalds
 Eric Loche
 Braxton Rhone
 Marjorie Starnes-Bilotti
 Chris Vernon
 Sankey E. "Eddie" Webb, III

Absent

Tristan Chapman
 Julia Perry

Others

Dr. Jeff Allbritten, President
 June Hollingshead, Recorder

Pledge to Flag

Introduction of Guests and Public Comment – None

President's Report

- Dr. Allbritten thanked the Trustees for touring the science lab, music lab, and Suncoast Credit Union Arena prior to the Board meeting.
- Dr. Allbritten attended a Council of Presidents Steering Committee last week where discussion with the Commissioner centered on the upcoming legislative session and what will be requested as a system. Dr. Jeff Stewart, Dr. Gina Doeble, and Abby Willcox sit on a committee of the four performance funding metrics: retention, graduation, job placement, and pay.
- The "Dedicate to Graduate" campaign was presented yesterday at Convocation. The first piece is an overhaul of Advising. The student-to-advisor ratio will decrease from 800:1 to 300:1, with advisor accountability for cohorts. A big marketing drive is also underway. Dr. Allbritten hopes the new program will be a model for Florida and beyond. For further information, visit www.fsw.edu/graduate. To submit positive case studies/occurrences relating to "unsung heroes", send to president@fsw.edu.
- Dr. Allbritten discussed PECO funding and additional bonding.
- Accolades were given to Microbiology Professor Dr. Robert Furler for recently accompanying students to Durban, South Africa.
- Willie Rios, FSW baseball pitcher, officially signed a contract with the Baltimore Orioles.
- Dr. Allbritten met with 63 new athletes today. 98 days until tip-off at the new Arena.

Vote to Take Action On

Agenda Item 1. Approval of Minutes of Retreat and Regular Meeting June 28, 2016

MOTION by Eddie Webb, III, seconded by Marjorie Starnes-Bilotti, to approve the minutes of the retreat and regular meeting 6/28/16, as presented. Approved unanimously.

Agenda Item 2. Election of District Board of Trustees Officers for 2016-2017

MOTION by Eddie Webb, III, seconded by Byron Donalds, to re-elect Brian Chapman, Jr. to serve as Chair and Tristan Chapman to serve as Vice Chair for 2016-2017, as presented. Approved unanimously.

Academic Affairs & Student Services Committee Report

Vote to Take Action On

Agenda Item 3. Textbook Accountability Report

MOTION by Braxton Rhone, seconded by Chris Vernon, to approve the Textbook Accountability Report, as presented. Approved unanimously.

Agenda Item 4. Approval of the 5-year Participation Agreement in the FSU Contract and Services Order Form with Instructure with a Total Five Year Costs of \$585,162 and Authorizing the Vice President, Administrative Services to Execute the Agreement

MOTION by Eric Loche, seconded by Eddie Webb, III, to approve the 5-year Participation Agreement in the FSU Contract and Services Order Form with Instructure with total 5-year costs of \$585,162.00 and to authorize the Vice President, Administrative Services to execute the contract, as presented. Approved unanimously.

Business Affairs & Facilities Committee Report

Vote to Take Action On

Agenda Item 5. Capital Improvement Program FY 2017-18 through 2021-22

MOTION by Braxton Rhone, seconded by Marjorie Starnes-Bilotti, to approve the Capital Improvement Program FY 2017-18 through 2021-22, as presented. Approved unanimously.

Agenda Item 6. Approval to Accept the Audited Financial Report of Florida SouthWestern State College Foundation, Inc. for Fiscal Year Ended March 31, 2016

MOTION by Eddie Webb, III, seconded by Chris Vernon, to approve the audited financial report of the Florida SouthWestern State College Foundation, Inc. for fiscal year ended 03/31/16, as presented. Approved unanimously.

Agenda Item 7. Approval of the Florida SouthWestern State College Foundation, Inc. Audit Review Checklist

Agenda Item 8. Approval of the Certificate of Compliance of Florida SouthWestern State College Foundation, Inc.

MOTION by Eddie Webb, III, seconded by Chris Vernon, to approve together the Audit Review Checklist (Item 7) and the Certificate of Compliance (Item 8) of the Florida SouthWestern State College Foundation, Inc., as presented. Approved unanimously.

Agenda Item 9. Approval to Accept the Florida SouthWestern State College Financing Corporation's Audited Financial Report for Fiscal Year Ended March 31, 2016

MOTION by Marjorie Starnes-Bilotti, seconded by Eddie Webb, III, to approve the Florida SouthWestern State College Financing Corporation's audited financial report for fiscal year ended 03/31/16, as presented.

Agenda Item 10. Approval of the Florida SouthWestern State College Financing Corporation Audit Review Checklist

Agenda Item 11. Approval of the Certificate of Compliance of Florida SouthWestern State College Financing Corporation

MOTION by Marjorie Starnes-Bilotti, seconded by Braxton Rhone, to approve together the Audit Review Checklist (Item 10) and the Certificate of Compliance (Item 11) of the Florida SouthWestern State College Financing Corporation, as presented.

Consent Agenda

Agenda Item 12. Approval of Personnel Actions

Agenda Item 13. Financial Services Consent – Budget Amendments

MOTION by Chris Vernon, seconded by Byron Donalds, to approve Consent Agenda Items 12 and 13, as presented. Approved unanimously.

Information Only

Agenda Item 14. Florida SouthWestern State College Foundation, Inc. – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990

Agenda Item 15. Florida SouthWestern State College Financing Corporation – Submission of Federal IRS Application for Recognition of Exemption Form 1023 and Federal IRS Return of Organization Exemption from Income Tax Form 990

Agenda Item 16. Florida SouthWestern State College Foundation, Inc. First Quarter Financial Statements and Investment Report

Agenda Item 17. Florida SouthWestern State College Financing Corporation First Quarter Financial Statements and Investment Report

Agenda Item 18. Florida SouthWestern State College Monthly Financial Report

Agenda Items 14 through 18 were presented for information only.

Institutional Advancement and Policy Committee Report

Vote to Take Action On

Agenda Item 19. Approval of a Resolution Establishing the Florida SouthWestern State College 457(f) Supplemental Retirement Plan and Authorizing the President to Finalize and Execute Plan Documents

MOTION by Marjorie Starnes-Bilotti, seconded by Eric Loche, to approve a resolution establishing the Florida SouthWestern State College 457(f) Supplemental Retirement Plan and to authorize the President to finalize and execute plan documents, as presented. Approved unanimously.

Agenda Item 20. Approval of the Attached Easement Agreement to Grant to Lee County a New Public Utility Easement to Provide Services to the New Suncoast Credit Union Arena and Authorizing Gina B. Doeble, Vice President, Administrative Services to Execute the Easement on Behalf of the College

MOTION by Braxton Rhone, seconded by Eric Loche, to approve an easement agreement granting Lee County a new public utility easement to provide services to the new Suncoast Credit Union Arena and to authorize Gina Doeble, Vice President, Administrative Services to execute the easement on behalf of the College, as presented. Approved unanimously.

Old Business – None

New Business – None


Professional Development – None

President's Comments

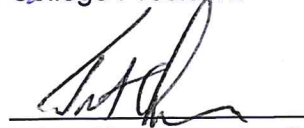
- The next meeting of the Board will be shortly before the Suncoast Arena opens.
- Enrollment is trending well; today it was up 3.5%.

Board Members' Comments

Adjournment – The meeting was adjourned at 3:45 p.m.



Dr. Jeffery S. Allbritten
College President



Brian Chapman, Jr., Chair
District Board of Trustees

11/15/16



Minutes
Florida SouthWestern State College
Charter Schools Governing Board
Lee Campus – I-223
August 23, 2016

Call to Order

The District Board of Trustees of Florida SouthWestern State College reconvened and met as the Charter Schools Governing Board in regular session in Fort Myers, Florida on 8/23/16 at 3:50 p.m. with the meeting called to order by Brian Chapman, Jr., Chair.

Present

Brian Chapman, Jr., Chair
Byron Donalds
Eric Loche
Braxton Rhone
Marjorie Starnes-Bilotti
Chris Vernon
Sankey E. "Eddie" Webb, III

Absent

Tristan Chapman
Julia Perry

Others

Dr. Jeff Allbritten, President
June Hollingshead, Recorder

Introduction of Guests and Public Comment – None

Reports to the Charter Schools Governing Board – None

Old Business – None

New Business – None

Other Business

Consent Agenda

Agenda Item 1. Collegiate High Schools Consent Agenda – Budget Amendment

MOTION by Braxton Rhone, seconded by Eddie Webb, III, to approve the collegiate high schools' consent agenda budget amendments, as presented. Approved unanimously.

Information Only

Agenda Item 2. Collegiate High Schools Monthly Financial Report

Agenda Item 2 was presented for information only.

President's Comments

Board Members' Comments

Adjournment – The meeting was adjourned at 4:00 p.m.



Dr. Jeffery S. Allbritten
College President



Brian Chapman, Jr., Chair
District Board of Trustees

11/15/16