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Office of the Provost/VPAA



Academic Program Teach Out Plan

Program or Certificate Information

Program or Certificate Title	B.S., Middle Grades Language Arts Education
Program or Certificate Code	BS LAED
Program or Certificate Total Credit Hours	120
Semester the Program or Certificate is to be Removed from the College Catalog	Fall 2022
Total Number of Students Enrolled	16
Contact Person	Dr. Anne Angstrom

Reason for Deletion

Low Enrollment If other please specify:

Provide a summary of the effect on students to include the plan to allow them to complete or to choose other options such as changing to a new program.

Students will be given at least five years from the time they entered the program to complete.

Program Completion Option

Based on current enrollment, identify the students who will be given the option of completing the program. Include the intended method of notification. Enrolled student(s) must be reviewed

each semester to ensure that timely progression is maintained and progressions issues are resolved.

STUDENT NAME	FSW ID	STUDENT STATUS		NOTIFICATION METHOD	Intended Notification DATE
		Full-Time	Part-Time		
Byington, Haley	@00034638	X		letter	12/01/16
Gillespie, Carmichael	@00334305	X		letter	12/01/16
Meinert, Lauren	@00096933	X		letter	12/01/16
Obando, Christy	@00074226	X		letter	12/01/16
Alvarez, Shaelea	@01062674	X		letter	12/01/16
Davis, Trevon	@00068212	X		letter	12/01/16
Halaby, Miranda	@00058990	X		letter	12/01/16
Herman, Colleen	@00331626	X		letter	12/01/16
CONFIDENTIAL		X		letter	12/01/16
Jones, Cierra	@00320880		X	letter	12/01/16
Punyahotra, Jason	@00337421	X		letter	12/01/16
Tontodonato, Amanda	@00091410	X		letter	12/01/16
White, Tiffany	@00368097	X		letter	12/01/16
Cason, Jeffrey	@00071801	X		letter	12/01/16
Howard, Kathryn	@00043405	X		letter	12/01/16
Ortega-Cardoso, Jessica	@00373737	X		letter	12/01/16

*The following students were enrolled in the program within the last two years but are not currently enrolled:

STUDENT NAME	FSW ID	NOTIFICATION METHOD	Intended Notification DATE
*Espinosa, Victor	@00042821	letter	12/01/16
*Garner, Michelle	@00042034	letter	12/01/16
*Pomerleau, Shawn	@00164892	letter	12/01/16
*Charles, Sephora	@00044909	letter	12/01/16

Course Mapping Throughout the Teach Out

Map course requirements for the teach-out period per year and based on estimated student enrollment patterns. The course end date should reflect a normal, timely progression for both full-time and part-time students. Course offerings should be scheduled to maximize class size.

Fall 2016 LAED-Specific Course Offerings	Spring 2017 LAED-Specific Course Offerings	Fall 2017 LAED-Specific Course Offerings	Spring 2017 LAED-Specific Course Offerings
LAE 3333 LAE 4464 LAE 3326c LAE 4940	LAE 3332 LAE 3324c LAE 4940	LAE 4464 LAE 3326c LAE 4940	LAE 4940

*Degree evaluations for students currently enrolled are on file and will be used for advising purposes. New degree evaluations are to be generated at the beginning of each term. Additional course offerings beyond Spring 2018 will be dictated by enrollment needs within the five-year teach-out window, with program course offerings to be terminated effective Fall 2022.

STUDENT NAME	FSW ID	STUDENT STATUS		NOTIFICATION METHOD	Intended Notification DATE
		Full-Time	Part-Time		
<i>See previous section</i>					
Expand as needed					

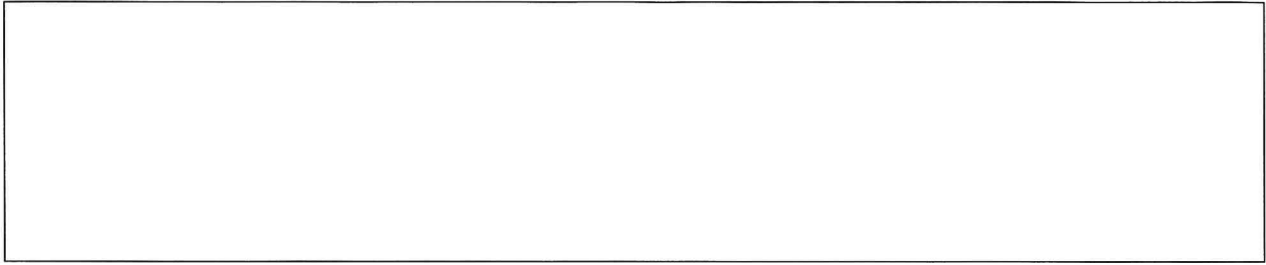
Program Transfer Options

Based on current enrollment in the above program or certificate, identify students who may elect to transfer to another program.

STUDENT NAME	FSW ID	NEW PROGRAM TITLE	Proposed EFFECTIVE TERM
Expand as needed			

Provide a summary of the effect on faculty and staff to include: the number of faculty and staff teaching/working in the program and the plan for them.

The coordinator of middle and secondary programs will be eliminated because of the joint impact closing all middle and secondary programs. There is one full-time faculty member teaching in the LAED program who is qualified to teach other courses in the program and will be retained by SoE.



Sample student letter – continue in program until end-term

{{Date}}

{{Student Name}}

{{Address}}

{{City, State, Zip}}

Dear {{Student Name}}:

Florida SouthWestern State College, with the involvement of the Middle Grades Language Arts Education program administration, faculty, staff and advisory committee, has decided to inactivate the B.S., Middle Grades Language Arts Education program. The program inactivation will be effective with the fall term 2022.

The Middle Grades Language Arts Education program will be closed to any new student enrollment effective spring term 2017. You will be permitted to continue in the program; however, you must complete all of your required course work by the fall term 2022. After this date, no further course work in this program of study will be offered. You should contact your Program Director, Dr. Anne Angstrom, or academic advisor, Rachel Malone, as soon as possible to be sure that your records are correct and up to date. They will be able to advise you in more detail and make suggestions concerning future academic and career decisions.

I encourage you to consider your academic goals and explore your options with an advisor. I wish you well in your future academic pursuits at Florida SouthWestern State College.

Sincerely,

Dr. Larry Miller

Dean, School of Education

