

Curriculum Committee

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Office of the Provost/VPAA

Change of Course Proposal

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| School or Division | School of Health Professions |
| Program or Certificate | AS, Social and Human Services CCC, Addiction Services |
| Proposed by (faculty only) | Dr. Terry McVannel-Erwin |
| Presenter (faculty only) | Dr. Terry McVannel-Erwin |
| Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date. | |
| Submission date | 9/16/2016 |
| Current course prefix, number, and title | HUS 2500 Issues and Ethics in Human Services |

Section I, Proposed Changes

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| Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L" | N/A |
| Provide justification for the proposed prerequisite(s). | |
| Change to course title | N/A |
| Change of School, Division, or Department | N/A |
| Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D") | From: To: |
| Change to course co-requisites | From: To: |
| Provide justification for the proposed co-requisite(s). | |
| Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032) | Choose an item. List the co-requisite |
| Change to course credits or clock hours | From: To: |

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| Change to contact hours (faculty load) | From: To: |
| Change to grade mode | Choose an item. |
| Change to credit type | Choose an item. |
| Change to course description (provide below) | |
| <p>This course continues the human services emphasis on professional practice and responsibilities. The legal and ethical framework of the Human Services profession will be discussed. Procedures for accurately using client data, understanding the Health Insurance Portability and Accountability Act (HIPAA), informed consent, confidentiality, the Patient Bill of Rights and integration of the Human Services Code of Ethics from the National Organization for Human Services Standards will be reviewed. It adds to the student's knowledge and practice of legal and ethical problems and professional codes of ethics in human service fields. In addition, topics explored include sources of burnout and helper self-care; reporting illegal or unethical practices; recognizing and reporting abuse; current political and social issues; effective personal and professional skills.</p> | |

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| Change to general topic outline (type in entire new outline below) |
| <ol style="list-style-type: none"> 1. Introduction to Professional Ethics 2. The Counselor as a Person and as a Professional 3. Values and the Helping Relationship 4. Multicultural Perspectives and Diversity Issues 5. Client Rights and Counselor Responsibilities 6. Confidentiality: Ethical and Legal Issues 7. Managing Boundaries and Multiple Relationships 8. Professional Competence and Training 9. Ethical Issues in Supervision 10. Ethical Issues in Couples and Family Therapy 11. Ethical Issues in Group Work 12. Community and Social Justice Perspectives |

Change to Learning Outcomes: For information purposes only.

IV. Course Competencies, Learning Outcomes and Objectives

A. General Education Competencies and Course Outcomes

1. Integral *General Education Competency or competencies*:

2. Supplemental *General Education Competency or competencies*:

B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for

Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.

C. Other Course Objectives/Standards

Section II (must complete each item below)

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| Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change. | No change List applicable major restriction codes |
| Change course to an "International or Diversity Focus" course? | No, not International or Diversity Focus |
| Change course to a General Education course? | No |
| Change course from General Education to non-General Education? | No |
| Change course to a Writing Intensive course? | No |
| Change course from Writing Intensive to non-Writing intensive? | No |
| Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness | No If repeatable, list maximum number of credits |

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| Impact of Change of Course Proposal | |
| Will this change of course proposal impact other courses, programs, departments, or budgets? | No |

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| If the answer to the question above is “yes”, list the impact on other courses, programs, or budgets? | N/A |
| Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below. | |
| N/A | |

Section III, Justification for proposal

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| Provide justification (below) for each change on this proposed curriculum action. |
| Corrected the acronym for HIPAA in the course description. General Topic Outline: Updated to align the course with state and national educational standards. |

Section IV, Important Dates and Endorsements Required

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| List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided). |
| Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Pamela Peters, Susan Patti |

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

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| Term in which approved action will take place | Fall 2017 |
| Provide an explanation below for the requested exception to the effective date. | |
| N/A | |

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| Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox. | | |
| Dean or Associate Vice President | Signature | Date |
| Type name here | | |
| Provost | Signature | Date |
| Dr. Jeff Stewart | | |

| Required Endorsements | Type in Name | Select Date |
|--|-------------------|-------------|
| Department Chair or Program Coordinator/Director | Dr. Marie Collins | 9/16/2016 |
| Academic Dean or Associate Vice President | Dr. Marie Collins | 9/16/2016 |

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve



 Curriculum Committee Chair Signature

10/17/16

 Date

Approve Do not approve



 Provost Signature

10/20/16

 Date

10/10

10/10

10/10

10/10