

Curriculum Committee

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Office of the Provost/VPAA

Change of Course Proposal

School or Division	School of Health Professions
Program or Certificate	AS, Social and Human Services CCC, Addiction Services
Proposed by (faculty only)	Dr. Terry McVannel-Erwin
Presenter (faculty only)	Dr. Terry McVannel-Erwin
Note that the presenter (faculty) listed above must be present at the Curriculum Committee meeting or the proposal will be returned to the School or Division and be resubmitted for a later date.	
Submission date	9/16/2016
Current course prefix, number, and title	HUS 2302 Basic Counseling Skills

Section I, Proposed Changes

Change to course prefix and number Lecture/lab course combined must include "C" / lab course must include "L"	N/A
Provide justification for the proposed prerequisite(s).	
Change to course title	N/A
Change of School, Division, or Department	N/A
Change to course prerequisite(s) and minimum grade(s) (must include minimum grade if higher than a "D")	From: To:
Change to course co-requisites	From: To:
Provide justification for the proposed co-requisite(s).	
Is any co-requisite for this course listed as a co-requisite on its paired course? (Ex. CHM 2032 is a co-requisite for CHM 2032L, and CHM 2032L is a co-requisite for CHM 2032)	Choose an item. List the co-requisite
Change to course credits or clock hours	From: To:

Change to contact hours (faculty load)	From: To:
Change to grade mode	Choose an item.
Change to credit type	Choose an item.
Change to course description (provide below)	
N/A	

Change to general topic outline (type in entire new outline below)
<ol style="list-style-type: none"> 1. Introduction to Basic Counseling Skills 2. Multicultural Competence, Ethics, Positive Psychology, and Resilience 3. Attending, Empathy, and Observation Skills 4. Questions 5. Encouraging, Paraphrasing, and Summarizing 6. Observing and Reflecting Feelings 7. How to Conduct a Five-Stage Counseling Session Using Only Listening Skills 8. Focusing the Interview 9. Empathic Confrontation 10. Reflection of Meaning and Interpretation/Reframing 11. Empathic Self-Disclosure and Feedback 12. Influencing Client Actions and Decisions 13. Skills Integration Through Examining Your Own Session, Treatment Plans, and Case Management 14. Crisis Counseling and Assessing Suicide Potential 15. Determining Personal Style in a World of Multiple Theories

Change to Learning Outcomes: For information purposes only.

<p>IV. Course Competencies, Learning Outcomes and Objectives</p> <p>A. General Education Competencies and Course Outcomes</p> <ol style="list-style-type: none"> 1. Integral <i>General Education Competency or competencies</i>: 2. Supplemental <i>General Education Competency or competencies</i>: <p>B. In accordance with Florida Statute 1007.25 concerning the state's general education core course requirements, this course meets the general education competencies for Part B would only be included in the course outlines of those courses are included in the FSW Catalog as a General Education Core Course. If this is not a core course, then outline letter C would become B.</p>

<p>C. Other Course Objectives/Standards</p>

Section II (must complete each item below)

Should any major restrictions be listed on this course? If so, select "change" and list the appropriate major restriction codes or select no change.	No change List applicable major restriction codes
Change course to an "International or Diversity Focus" course?	No, not International or Diversity Focus
Change course to a General Education course?	No
Change course from General Education to non-General Education?	No
Change course to a Writing Intensive course?	No
Change course from Writing Intensive to non-Writing intensive?	No
Change course to repeatable? (A repeatable course may be taken more than one time for additional credits. For example, MUT 2641, a 3 credit hour course can be repeated 1 time and a student can earn a maximum of 6 credits). *Not the same as Multiple Attempts or Grade Forgiveness	No If repeatable, list maximum number of credits

Impact of Change of Course Proposal	
Will this change of course proposal impact other courses, programs, departments, or budgets?	No
If the answer to the question above is "yes", list the impact on other courses, programs, or budgets?	N/A
Have you discussed this proposal with anyone (from other departments, programs, or institutions) regarding the impact? Were any agreements made? Provide detail information below.	
N/A	

Section III, Justification for proposal

Provide justification (below) for each change on this proposed curriculum action.
General Topic Outline: Updated to align the course with state and national educational standards.

Section IV, Important Dates and Endorsements Required

List all faculty endorsements below. (Note that proposals will be returned to the School or Division if faculty endorsements are not provided).
Dr. Terry McVannel-Erwin, Dr. Faezeh Andrews, Pamela Peters, Susan Patti

NOTE: Course and Program changes must be submitted by the dates listed on the published Curriculum Committee Calendar. Exceptions to the published submission deadlines must receive prior approval from the Provost’s Office.

Term in which approved action will take place	Fall 2017
Provide an explanation below for the requested exception to the effective date.	
N/A	

Any exceptions to the term start date requires the signatures of the Academic Dean or Associate Vice President and the Provost prior to submission to the Dropbox.		
Dean or Associate Vice President	Signature	Date
Type name here		
Provost	Signature	Date
Dr. Jeff Stewart		

Required Endorsements	Type in Name	Select Date
Department Chair or Program Coordinator/Director	Dr. Marie Collins	9/16/2016
Academic Dean or Associate Vice President	Dr. Marie Collins	9/16/2016

All Curriculum proposals require approval of the Curriculum Committee and the Provost. Final approval or denial of a proposal is reflected on the completed and signed proposal.

Approve Do not approve

Don Ransford

Curriculum Committee Chair Signature

10/17/16

Date

Approve Do not approve

Jeff Stewart

Provost Signature

10/20/16

Date

