**English Department Meeting Agenda**

8/18/15

Lee L105

3:00 Meeting Begins

4:15 Meeting Ends

Attendance: Amanda Lehrian, Thomas Mohundro, Thomas Wayne, David Luther Jennifer Grove, Keith Hunter, Ihasha Horn, Ellie Bunting, Scott Ortolano, John Pelot, Jason Calabrese, Rebecca Harris, Natala Orobello, Sara Dustin, Jill Hummel, Amy Trogan, Shawn Moore, Michael Joy

Excused: Jim Langlas, Marty Ambrose

* Assessment: Dr. Amy Trogan / Dr. Joe Van Gaalen (3:00-31)
  + Dr. Van Gaalen- Course assessments for 1101 and 1102
    - Will have templates filled out just like last year.
    - Exceeded minimum assessments standards last year.
    - Consequently, department will need to assess fewer courses than last year, but assessments will be random. As a result, people may have no courses or multiple courses selected.
    - If you search assessment on FSW website, you can locate the English assessment report from the last academic year.
    - Faculty also have the option of meeting with Dr. Van Gaalen to help facilitate assessment through Canvas. This will let faculty automatically transfer scores into the template. Nothing additional would need to be completed.
      * This takes some time now but saves it in the long run. Just message him if interested.
      * Wants this to be an easy, clear practice that works for everyone.
    - Questions?
      * Dr. Harris- Is student and faculty data anonymous?
        + Only names and results are shown. Period. We just want to assist professors; we’re not checking up on anyone.
  + Dr. Amy Trogan-
    - Disperses handout of course level assessment.
    - Looking over past data, we realized that some dimensions have low level of reliability.
      * Tweaked one of the measures to try to address this and a pilot group is going to use the updated rubric to see if reliability has been increased.
        + Still looking for a couple more volunteers for this group if anyone is interested.
    - Dr. Lehrian- Is the sample random across each campus or college-wide?
      * Answer- College-wide
  + Dr. Trogan and Dr. Harris- How we will be affected by Gen Ed revision
    - Right now, outcomes, assessments, and Gen Ed competencies show up in three category grid.
    - In new version, assessments and outcomes are eliminated from grid.
    - Instead, departments will decide which of the eight competencies each course does the best.
    - We then decide how we can meet this as a department. We no longer need to worry about meeting college-wide competencies that might not naturally fit with subject (e.g. TIM).
    - We create ways that we meet competencies or allow each professor to meet them in their own way.
    - It allows for a more organic process.
    - Teams in each department will develop competencies for gen ed courses and decide how to fulfill them
    - This is going to be a process. Right now, we are looking at the groundwork.
    - Question from Prof. Grove about whether state mandates about developmental courses are affected.
      * + The answer to that question is no, and hopefully we’ll find a way to streamline everything together.
    - This is a very faculty-driven model and will do great things for students.
  + It’s a process; this is a lot to process. It’s not going to happen overnight, and there is still opportunity for input.
* Welcome New Members (3:31-3)
  + Department welcomes:
    - Shawn Moore as full time faculty on Charlotte Campus
    - Gary Lewis as new adjunct on the Lee campus
    - 5 new DE instructors
      * Need mentors for these individuals. Contact Prof. Lehrian if interested.
* Prof. Lehrian- Online Course Redesign/Development (3:33-40)
  + FSW online trying to get a systematic approach to course design and redesign.
  + Next clear priority is Comp I according to Dr. Myers.
    - Asks if it is okay to put Comp I on schedule as priority.
      * General agreement
  + Asks what next priority should be
    - Prof. Bunting suggests 1102 LIT
      * Supported.
  + LIT 2000- Some clarification needed on what it satisfies
    - Should meet Part A Humanities requirement regardless, but Gordon Rule doesn’t count unless students are on new schedule.
      * Prof. Hummel and Dr. Ortolano express concerns and Prof. Lehrian says that she will follow-up, advocate on our behalf, and get back to the department.
* Prof. Lehrian- Endowment (3:40-5)
  + Dr. Alford doesn’t want endowment money to pay for what people are doing for professional development. Need to reallocate endowment funds from last year.
    - Idea: Could be a way to bring in speakers
    - Idea: Could do what Humanities Dept. does and split money up amongst locations and award prizes to students who do exemplary work
      * Any other ideas?
        + None Suggested
  + Proposal
    - Set aside a portion for exemplary student award that is similar to the humanities model?
      * General agreement
    - Set aside another portion to bring in speakers in a disciplinary or transdisciplinary concept
      * General agreement
    - Prof Lehrian- Will put up a vote that allocates a portion of endowment for student recognition and the other for incoming speakers on an event-by-event basis.
      * General agreement
* Prof. Lehrian- English Department Meetings (3:46-3:53)
  + Discussion about whether we should be meeting every month or just at start and end of semester.
    - Do we just want to move back to meeting every month?
      * Motion not agreed to (Prof. Grove and Prof. Ortolano request vote)
    - Suggestion is to have a vote and then go with whatever consensus is
  + Dr. Ortolano- I have preference for current model, but the important thing is that we are able to accept and work with whatever decision is made via department vote. That is what matters. .
  + Prof. Calabrese- Wants to hear arguments for or against because he is still undecided
    - Prof. Lehrian says that staying with current model would help us work on revising syllabi.
    - Prof. Bunting says that it would shorten meeting times if we met monthly
    - Prof. Harris- old model created to try to alleviate tensions, but it is actually causing tension it is designed to alleviate. We are in a different place as a department and, with all of the changes going on, it would make a lot of sense to meet consistently.
    - Prof. Trogan- Assessment takes up big chunk of meetings in current format. This could be alleviated in monthly meetings.
* Prof. Lehrian- ENC 1101 (3:54-6)
  + Comp I syllabus revised under old department chair and voted in during Prof. Lehrian’s first meeting as chair.
  + Statement on syllabus says that research paper should be scored using a departmental rubric.
  + Some people concerned about this. The way around the problem is to clarify that the essay needs to be scored with the rubric, but that the score doesn’t have to determine the grade.
* Prof. Lehrian- ENC 0022 (3:56-7)
  + Some grammar errors in syllabus document that were adjusted and approved by Dr. Wright. Changes didn’t impact meaning, but wanted to officially make note of it.
* New Course at Charlotte (3:57-8)
  + Prof. Orobello- developing a women’s studies literature course. Looking for people who might be interested in helping create the syllabus.
    - General agreement that this is a good idea.
    - Prof. Horn expresses interest in helping.
* Prof. Lehrian- Faculty Achievements (3:58-9)
  + Dr. Wright interested in hearing about faculty achievements. Prof. Lehrian will post a request for updates on achievements during the past year. Please share your successes!
* Updates: (4:00-15)
  + FLAC
    - Novelist Andrea Chapin on Charlotte campus, September 28th
      * Going to be a great event!
    - Poet Bruce Bond visiting Lee Campus in November.
      * Excerpts of Bond’s poetry passed around. Pdf will be posted to Canvas along with flyer later this week.
      * Bookstore on Lee will be selling books, and Dr. Ortolano has his three latest books in office if anyone is interested in borrowing them.
    - Poet, lyricist, and activist Ajaa Monet coming to Lee campus in February.
  + Peace River
    - Looking for a couple more people to be on the board.
    - Humanities professor Elijah Pritchet currently on board and staying even though he’s moving to the Lee campus. Meetings only happen once every couple of months, so time commitment is not too onerous.
  + Rose Kosches
    - Will have update later
  + Serendipity
    - Continuing on in the fall!
  + LAC
    - Will have update later
  + Edison Writes (Now FSW Writes)
    - Prof. Hummel now in charge of organization
    - Laying groundwork this year, meeting with Dr. Alford to see what money is available and then developing a game plan. Also working on getting a new Canvas page up.
* New Business
  + Prof. Joy- working with Prof. Ambrose to coordinate the Florida Mystery Writers of America, Southwest organization. Free meeting on Sept. 12th at 1pm. Lunch before at 12:30 at Jason’s Deli. All are welcome. More information will be forwarded around on Canvas.
  + Prof Horn-
    - Has students interested in joining the creative writing club and starting environmental club (Prof. Horn already signed off on paperwork for the environmental club).

Meeting Ends

*Notes prepared by Dr. Scott Ortolano*