

Minutes
 Mathematics Department Meeting
 Sabine Eggleston, Chair, Mathematics
 September 9, 2016, U-102

	Present	Absent	Excused		Present	Absent	Excused
Faculty				Don Ransford	X		
Cheban Acharya	X			Joe Roles	X		
Tatiana Arzivian	X			John Salem	X		
Rona Axelrod	X			Sandra Seifert	X		
Cynthia Baker	X			Elizabeth Schott	X		
Karen Buonocore	X			Christine Smith	X		
Michael Chiacchiero	X			Marjorie Thrall Moller	X		
Tina Churchill	X			Joan Van Glabeke	X		
Sabine Eggleston	X			Don Warren	X		
Laurice Garrett	X			Terry Zamor	X		
Rebecca Gubitti	X			Juan Zaragoza	X		
Ivana Ilic			X	Jaime Zlatkin	X		
Bert Lawrence	X			Guests			
JoAnn Lewin	X			Susan Freilich	X		
Doug Magomo	X			Naomi Bahary	X		
Ivan Melendez	X			Justin Wobbekind	X		
Kristi Moran	X						
Cindy Quehl	X						

The meeting was called to order at 1:00 pm by Professor Eggleston.

I. Successes & Accomplishments:

There were no new successes and accomplishments to be reported.

II. Approval of the August minutes:

August meeting minutes were passed as correct record with no changes.

III. Heartland Consortium: (10 min) – Don Ransford:

- i. On Saturday, November 12th, High School students from Lake Okeechobee area will visit the Lee Campus, for a STEM fair, thereby providing an opportunity to recruit students.
- ii. There is need for volunteer participants to cover such themes as Efficiency Models or Sustainability.
- iii. Professor Acharya volunteered to help.
- iv. Professor Seifert expressed interest to present on Voting Principles/Voting Methods and would *laisse* with Professor Garret on way forward.

IV. Academic Structure:

- i. Deliberations on Options A and B were made with reservations about each, given that it was not made clear what responsibilities were attached to each position and what roles departmental chairs would assume.
- ii. Some members wished for a structure where a dean would be chosen to represent a specific discipline, while others preferred a structure in which departmental chairs were involved in instructor evaluations.

V. Pearson/MLP:

- i. Pearson representatives comprising the college representative, the district manager and chief technician officers (and vice presidents on the phone) expressed sorry for technical issues affecting both students and instructors.
- ii. They promised to refund US\$50 to all mylabsplus students.
- iii. They informed members that FSW was a very important customer to them and therefore became their highest priority in addressing issues of access and troubleshooting.
- iv. They informed members that nationwide MyLabsPlus was having technical problems.
- v. Their greatest struggle was the gateway to mylabsplus.
- vi. A dedicated phone line was set up for FSW: 1- 888- 883-1299
- vii. Members expressed frustration with the system and wished to know if and when these issues would be resolved.
- viii. After Pearson representatives were excused, members sought to determine plan B:
 - a. Entry using the backdoor access: [Link for backdoor access](#)
 - b. Get pdf copies of homework for affected students to submit manually.
 - c. Consider using MML instead of mylabsplus.
 - d. Search for alternative online homework delivery systems.

VI. Updates (including Spring Schedule) :

- i. Spring schedule almost complete with a few choices to be agreed among affected members.
- ii. Advice against creating additional 1100s classes and those starting at 8:00am.

VII. Course work updates:

- i. Course coordinators with help from instructors to review the assessment report and determine the necessary action to be taken, changes to the final exam questions if any or any related recommendations.
 - a. Not all final exams need some re-write.
 - b. Align some ground and online final exams
 - c. Response to the assessment report feedback needed by Friday September 16th before 11:30am.
- ii. Spring Semester syllabi reflecting roman numeral IV due by sometime in October.
 - a. Prof. Ransford to avail himself the fifth Friday of this month at 1:00pm should anybody want help on what may be changed.
 - b. Submissions to Curriculum Committee for any changes to the catalog for the following year now due in November instead of February.
- iii. Reservations were made on online teaching of Calculus II and III as well as Differential Equations, even with the use of multimedia.
 - a. Development of Calculus I online consumed a lot of time with very few students to sign up and therefore the process becomes too expensive.
 - b. Charlotte Campus expressed concerns that offering an online class or any Calculus course would eliminate the ground course. Rotation of course might be a better solution.

- c. Concerns were expressed arguing that online classes for these courses was not good for sequencing and continuity thereby affecting the graduation rates. A request for success/retention data for these courses was made.
- iv. Faculty Evaluations:
 - a. Documentation for the new faculty evaluation process was posted under VP AA documents.

VIII. Anything else:

- i. Concerns regarding room assignments:- some instructors expressed discontent with the assignment software.
 - a. Some rooms were not conducive for teaching mathematics. (e.g. N-216)
 - b. Some rooms needed blinds. (e.g. H -216)
 - c. Some rooms were noisy.(schedule of Zumba classes in U-102)
- ii. The fall semester scheduling may also have contributed to parking spaces affecting both students and instructors.
- iii. These concerns will be raised in the Faculty Senate meeting.
- iv. Professor Zamor informed members that the MAT 1033 loose leaf textbook was selling much cheaper (60% off) even though bookstore buyback might not be possible.
- v. The request to continue with snacks etc. was made and interested faculty should contact professor Buonocore to donate funds.

Adjournment

There being no further business, the meeting ended at 3:03pm