

September 19th, 2016

12:30pm

FSW SOE Staff & Coordinators

Staff: Dr. Anne Angstrom, Kristin Corkhill, Kathie DiLascio, Megan Just, Rachel Malone, Dr. Larry Miller, Dr. Joyce Rollins & Dr. Kelly Roy

* Staff Training
  + New advising model requires those to be trained as an advisor in order to be held accountable for your student's performance
  + David Koehler and Liz Perdomo are undergoing staff training
  + Advising offices may hire their own advisor next year for SOE working through the advising office
  + Some of David’s operational responsivities will be transferred to Kathie as David will be advising B.S. students half-time or more.
  + Liz will be advising the ECE program full time and will be continuing to work with field experience placement for ECE students
  + Rachel working with IRP administration, though it will eventually loop back into David
* Enrollment
  + SOE up 11.9% in FTE, up 15% in overall headcount
    - Does not include alternative certification students, which is up by 10-15%
  + Dual enrollment has increased 9.9% FTE
    - Overall college enrollment has increased by 5.6%, over half of the increase was made up by dual enrollment
* Staff Check-Ins & Updates
  + Meg Just
    - Digital record keeping process is beginning
    - Document changes for successful site review
    - EI prep due date: October 15th
    - Send any technology tickets to Meg
      * CPUs – Julia Kroker, loop back with Michael Del Duca
  + Dr. Anne Angstrom
    - Paperwork for closing secondary programs has been completed and submitted to the curriculum committee for approval
      * Updates should be made to the website by December 1st regarding these programs pending BOT approval
  + Kathie DiLascio
    - Website updates have been made to the staff and faculty pages
    - Online service learning opportunities have been updated
    - Will be working with Meg to update the Dean’s Report; will be made into a brochure
    - All dual enrollment paperwork has been scanned into their files
  + Kristin Corkhill
    - FSW Collegiate Institute Plan – Fall 2017
      * Clewiston Collegiate High School
        + Possibly future sites may include Moore Haven, Lemon Bay, Immokalee, East Lee, and schools in isolated areas or with limited resources
        + Could possibly expand to five sites
        + Possible sister university in China
    - Currently working on accreditation with NACEP and SACSCOC
    - FGCU uses full-time AICE program through Cambridge
    - Work on getting larger budget for ‘swag’ merchandise to build culture amongst DE faculty
  + Rachel Malone
    - OPOs last year – created procedural manual for field experience
    - Implemented observation days with a focus on efforts based on student feedback of certain sites.
      * Limiting number of sites and will have students correspond with Rachel directly – hoping to improve the overall experience.
    - Development of a professional development partnership with Lee County School Districts
      * Members of steering committee finalized; setting a date for first meeting
        + Cape Elementary and River Hall Elementary on steering committee
      * New practicum teacher evaluation
        + Developed in Qualtrics
        + Distributed to practicum mentors
        + Hopes to provide more targeted feedback
  + Dr. Larry Miller
    - Advisory Committee needed for each program
      * Interested in combining committees
        + Could invite Collier, and set appointments with smaller sites
        + Would host twice a year
    - Make sure students are properly accepting their aid packages
    - Kathie – review digital transcript process and work on website updates
  + Dr. Kelly Roy
    - Curriculum committee – submitted application to close 63-hour program in favor of 60-hour program
    - Curriculum committee will be making syllabi course changes to section 4
    - 5 or 6 classes left to be added online, should be online by Spring
      * 3 have been recently completed
    - SLOs; student success expected to be at 80% for most programs
  + Dr. Joyce Rollins
    - SLOs will focus on ESOL endorsement
    - All 5 courses that alternative certification students need should be online by spring
    - Are piloting FYE 1515 course with an educational focus, including GKT Prep, service learning, etc.
    - Piloting interactive notebooks with content
      * Proved to help students with science content in spring; pass rate rose from approximately 30% to 80%.
      * Will be focusing in interactive notebooks for language arts and social studies this fall
      * Currently writing an ARC grant in order to formalize the process
* Monday Memo
  + Will be sent out once a month on the last Monday of the month
    - Other Mondays, faculty, and staff may just receive a bulleted list, rather than a memo
  + Submissions should be sent in by Monday at noon at the latest but preferred on Friday
  + Will create a schedule for future months
  + Are hoping to have a section from each office
* Uniform Policy
  + Working on implementing a uniform policy for teacher candidates; Rachel will take the lead on the draft
    - May include SOE polo or collared shirt
    - Can check in with health professions program’s uniform policy
    - Have sent out a survey for feedback
    - Will need to work on district uniforms vs SOE uniforms
* Reunion
  + November 6th
    - * Can give away basketball tickets
      * Door prizes, raffles, etc.
  + Are looking into hosting a teacher night during basketball season; would give teachers in the area free admissions
* Expanding B.S. program offerings
  + St. Pete college has identified as a center of excellence in education
    - Planning a site visit in spring
    - Offer a B.S. in interdisciplinary education
      * Does not require GKT pass and only a 2.0 GPA
    - Program could help students left behind because of GKT exam
* ECE Cost Study
  + Volunteers needed on January 6th
    - Will facilitate walking tours, etc.
    - All donors are new to the college
  + Working with Teresa Araque on marketing
    - Creating gift bags, and ECE videos