



Florida SouthWestern State College District Board of Trustees
Business Affairs & Facilities Committee
April 26, 2016
1:30 – 2:45 p.m.
Charlotte Campus, Room O-117
Minutes

The Business Affairs & Facilities Committee met in Charlotte County, Florida, on April 26, 2016 at 1:30 p.m. in O-117.

Present: Sankey "Eddie" Webb, III
Tristan "Tris" Chapman
Gina Doeble

Others Present: Toby Discenza
Susan Bronstein
Debbie Kivel
Richard Parfitt
Vicki Dryden, Recorder

Absent: Byron Donalds

Public Comment: None

Reports to the Business Affairs & Facilities Committee: None

Current Agenda Items:

1. Approval of Minutes November 17, 2015.
Motion by Eddie Webb, seconded by Tris Chapman to approve the minutes of November 17, 2015. Approved unanimously.
2. Approval of Minutes January 26, 2016.
Motion by Eddie Webb, seconded by Tris Chapman to approve the minutes of January 26, 2016. Approved unanimously.
3. FSW Collegiate High School – Charlotte Campus Consent Agenda – Approval of the Audited Financial Report for Fiscal Year Ended June 30, 2015.
Mr. Andrew Laflin of Clifton, Larson, Allen, LLP presented this item providing highlights of the financial analysis and described the impact of GASB 68 and the Florida retirement system on the Charlotte High School financial statements.

Discussion was held. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.

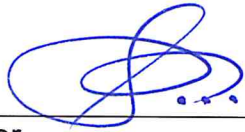
4. FSW Collegiate High School – Lee Campus Consent Agenda – Approval of the Audited Financial Report for Fiscal Year Ended June 30, 2015.
Mr. Andrew Laflin of Clifton, Larson, Allen, LLP presented this item providing highlights of the financial analysis and described the impact of GASB 68 and the Florida retirement system on the Lee High School financial statements. He stated that the Lee Charter High School had an increase in enrollment. Discussion was held. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
5. Personnel Consent Agenda Actions.
Susan Bronstein presented the Personnel Consent Agenda Actions indicating that there was nothing unusual. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
6. Duty Day Calendar – Consent item.
Susan Bronstein presented the Duty Day Calendar. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
7. 2016-17 Faculty Contract Recommendations – Consent item.
Susan Bronstein presented the 2016-17 Faculty Contract Recommendations as renewal of annual and continuous contracts with nothing unusual. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
8. 2016-17 Staff Contract Recommendations – Consent item.
Susan Bronstein presented the 2016-17 Staff Contract Recommendations indicating that there was nothing unusual. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
9. 2016-17 Administrative Contract Recommendations – Consent item.
Susan Bronstein presented the 2016-17 Administrative Contract Recommendations indicating that there was nothing unusual. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
10. 2016-17 Executive Contract Recommendations – Consent item.
Susan Bronstein presented the 2016-17 Executive Contract Recommendations indicating that there was nothing unusual and no fiscal impact. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.

11. Financial Services Consent Budget Amendments.
Toby Discenza presented the Financial Services Consent Budget Amendments.
Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
12. 2015-16 Equity Update Report.
Susan Bronstein presented the 2015-16 Equity Update Report which is based on the statistics from the Department of Education for FSW employees and students. She indicated that they have career fairs and other things in place for continued improvement. Tris Chapman will present this item at the April 26, 2016 Board of Trustees meeting.
13. Approval of Loan from Fine Mark Bank of \$1.5 Million – FSW Financing Corporation.
Gina Doeble presented the approval of the line of credit for \$1.5 Million from Fine Mark Bank by the FSW Financing Corporation as part of the Suncoast Credit Union Arena Phase II for the pedestrian walkways, lights and parking lot landscaping. Discussion was held. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
14. PNC Scoreboard Lease.
Dr. Jeff Stewart presented the PNC Scoreboard Lease for approval to lease to own video digital display boards and ribbon for the Suncoast Credit Union Arena. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
15. Accept the Fire, Safety, Sanitation & Casualty Inspection Report as required by SREF and Administrative Rule 69A-58.004.
Richard Parfitt presented the annual Fire, Safety, Sanitation & Casualty Inspection Report for Board approval indicating that the inspection went well. Discussion was held. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.
16. FSW State College Monthly Financial Report – information item.
Toby Discenza explained this report which shows a two-year comparison between the actual sources and uses of operating funds stating that we are on track.
17. Foundation 3rd Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Foundation 3rd Qtr. Financial Statements & Investment Report.
18. Financing Corp. 3rd Qtr. Financial Statements & Investment Report – information item.
Debra Kivel presented the review of the Financing Corporation 3rd Qtr. Financial Statements & Investment Report.

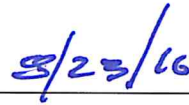
19. Approval of FSW Collegiate Consent Budget Amendments.
Toby Discenza presented the FSW Collegiate Consent Budget Amendments. Eddie Webb will present this item at the April 26, 2016 Board of Trustees meeting.

20. Collegiate High Schools Monthly Financial Report – information item.
Toby Discenza presented the Collegiate High Schools Monthly Financial Report which compares the actual sources and uses of funds for the current fiscal period to the budgeted sources and uses of the funds for the current fiscal period.

The meeting was adjourned at 2:40 p.m.



Member
District Board of Trustees



Date