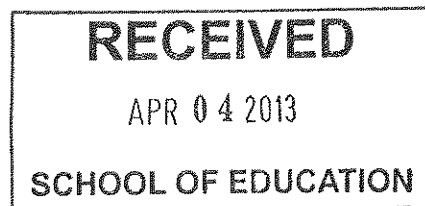


**Curriculum Committee**

Edison State College



March 22, 2013, in AA-177 at 1:00

**Members constituting quorum:** Jennifer Grove, Don Ransford, Mary Conwell by proxy, Dennis DiSarro, Michael Hayden by proxy, Michelle Fanslau, Susan Hibbard, Jim Langlas, Amanda Lehrian, Melanie Lemaster, Sharon Lusignan, Sabine Maetzke, Thomas Rath, Lisa Rice by proxy, John Salem, Amy Teprovich by proxy, Amy Trogan, Joan VanGiabek, Gayle Wetzel, Catherine Wilkins, Ann Wilson, Jacob Winge, Priscila Barravecchio, and Ivan Guerrero.

**Action item #1**

**Proposal: AA General Education Program**

**Explanation:** The proposal updates the 2013-2014 catalog with all appropriate information for this program. Corrections include a title change, the inclusion of new courses, and the addition of hyperlinks guiding students to requirements of AA electives and other AA program requirements and information. In this way, from the "Programs of Study" Catalog page, students will be able to travel to the link within text of the AA program description for the detailed information. Beyond the changes in the proposal, the committee made the following changes: 1) In Section I, the asterisks were removed from the two SPC courses, LIN 1670 and ENG 2061 moved to the notes, the double asterisk were removed and the transfer placed under Notes.; "six credits of both" was deleted from the ENC note. 2) In Section III, the three double-asterisks were deleted. 3) In Section IV, "Requirement" was removed from General Education Math and "Florida State Universities" was changed to "State universities in Florida. 4) Under Writing Intensive, all four double-asterisks were deleted. 5) Under CLAS, "will no longer be" was changed to "is no longer".

**Recommendation:** In a voice vote, the changes to the catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved E. Hanel*

**Action item #2**

**Proposal: AS Cardiovascular Technology**

**Explanation:** The proposal updates the 2013-2014 catalog with appropriate description and information for this program. Beyond the changes in the proposal, the committee made the following changes: 1) An asterisk was added to the Mathematics box. 2) The asterisk for CVT

2621C was replaced with "Note:". Also, 1007L, 1007C, etc. was discussed but could not be resolved for this catalog.

**Recommendation:** In a voice vote, the changes to the course description in the catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved S. H. C*

**Action item #3**

**Proposal:** AS Dental Hygiene

**Explanation:** The proposal updates the 2013-2014 catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved S. H. C*

**Action item #4**

**Proposal:** Cert Emergency Medical Technician

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) the Accreditation section was deleted. 2) The dates June 30, November 15, and April 15 were added respectively after the three "Application due by". One member asked a question about deadlines, and it was clarified that on the web site, the application periods are published and only the deadlines are published in the catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved S. H. C*

**Action item #5**

**Proposal:** Cert Firefighter Minimum Standards

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) The entire line starting "FALL Semester Start" was deleted. 2) The dates December 7 and April 7 were added respectively after the two remaining "Application due by". One member asked a question about deadlines, and it was

clarified that on the web site, the application periods are published and only the deadlines are published in the catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Havel*

**Action item #6**

**Proposal: Cert Paramedic Certificate**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) The entire lines starting "Spring Semester Start" and "Summer Semester Start" were deleted. 2) The Fall Semester applications are due by June 30. 3) "Panel Interview" was deleted from the pre-admission requirements. 4) An asterisk was placed next to BSC 1084, and the note under the grid reads, "Students who have successfully completed BSC 1093 and BSC 1094C do not have to take BSC 1084C". One member asked a question about deadlines, and it was clarified that on the web site, the application periods are published and only the deadlines are published in the catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Havel*

**Action item #7**

**Proposal: AS Emergency Medical Services Technology**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) The phone number was removed under Baccalaureate 2) The whole Application Deadlines section was removed.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Havel*

**Action item #8**

**Proposal: AS Fire Science Technology**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) The phone number was removed under Baccalaureate 2) The whole Application Deadlines section was removed.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 


**Action item #9**

**Proposal: AS Health Information Technology**

**Explanation:** The proposal updates the 2013-2014 catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action item #10**

**Proposal: AS Human Services Addictions Studies**

**Explanation:** The proposal updates the 2013-2014 catalog with all appropriate information for this new program. One member asked why statistics was recommended, and it is for articulation to FGCU, Barry, etc. Judith Grasso pointed out that by dropping the "C" for HUS 1111, a new course would have to be entered into banner or enter an equivalency with justification. It became apparent that the removal was beyond the scope of catalog change, so the chair recommended continuing the conversation after the meeting and conferring with the VPAA. Beyond the changes in the proposal, the committee made the following changes: 1) A period then "If pursuing an AS degree, any elective coursework may be used for the program-specific coursework." should be added to the asterisk note. 2) The asterisked note was moved below the grid. 3) Since the last meeting, the title was found to be in error with state frameworks, so "Addiction Studies" was removed from the program title.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action items #11 and 12**

**Proposal: AS Nursing RN Advanced Placement and RN Basic Placement**

**Explanation:** The proposal updates the 2013-2014 catalog and combines the Basic and Advanced placements on the same page. This combination in the catalog is in the interest of the students; nothing administrative has changed for either track. The chair asked about the TB testing, and since a resolution for consistency could not be reached, the chair and Marie Collins agreed it could be changed in the 2014-2015 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) The bulleted information under admission options was re-sequenced (if 123, would be 2, 3, 1). 2) The sequence of the two bullets was switched under admissions determination. 3) The phone number was deleted from the same page.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* 

**Action item #13**

**Proposal: AS Radiologic Technology**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: The application deadline was changed to April 30.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.


**Status:** *Approved* 

**Action item #14**

**Proposal: AS Respiratory Care**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: An asterisk was added to the Mathematics box.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved for PHY 1007 "L" not "C"* 

**Action item #15**

**Proposal: BAS Cardiopulmonary Sciences**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: An asterisk was added to the two Mathematics boxes in the program grid.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved*



### **Action item #16**

#### **Proposal: BS Nursing**

**Explanation:** The proposal updates the 2013-2014 catalog. One member asked if the students know what they are being tested for or what "criminal" report would not be approved for admission. Marie Collins clarified that while there are standard tests, the web site lists exactly what is expected and accepted. Another member asked why the criminal check was not done before enrolling in upper division and who was responsible for checking the reports. Dr. Denise Mc Nulty indicated that is the one responsible for following-up on background checks and the timing was because the report has to be current for licensure.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved*



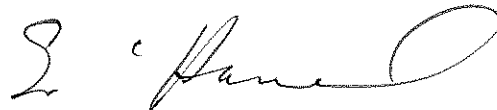
### **Action item #17**

#### **Proposal: Business and Technology**

**Explanation:** The proposal updates the articulation language for Business and Technology the 2013-2014 catalog. All specific articulation language pertaining to course credit is postponed (removed in track changes) until local articulation agreements are re-negotiated. The new articulation information will be posted to the specific school or programmatic web page (not catalog page) as agreements are signed. The two legacy courses were NOT deleted; the presenter was reminded that a proposal was necessary to discontinue courses.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved*



**Action item #18**

**Proposal: School of Business and Technology**

**Explanation:** The proposal removes all AS designations on courses in the School of Business and Technology. Beyond the changes in the proposal, the committee made the following change: FIN 2001 was added to this list.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Not approved* *Doris S. Wright* 5/14/13

**Action item #19**

**Proposal: School of Business and Technology**

**Explanation:** The proposal updates the 2013-2014 catalog by removing the language that refers to course clusters, which are no longer recognized. Marie Collins asked for clarification and was told that in previous years, students would take a few courses, e.g. Accounting I, II, and III, and receive a certificate for that cluster. Students were getting confused about those certificates and certification. Furthermore, the state does not recognize course clusters, so it seems appropriate to dissolve the practice and the language in the catalog. This action does not change career clusters (CCC) or programs.

**Recommendation:** In a voice vote, the update to the 2013-2014 catalog was accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #20**

**Proposal: AS Accounting Technology**

**Explanation:** The proposal updates the 2013-2014 catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*


**Action item #21**

**Proposal: AS Architectural Design and Construction Technology**

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy and uses the language from the state curriculum frameworks. The chair asked if the faculty had reviewed the changes and was told that some had.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 


**Action item #22**

**Proposal: AS Business Administration and Management**

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 


**Action item #23**

**Proposal: AS Civil Engineering Technology**

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action item #24**

**Proposal: AS Computer Programming And Analysis**

**Explanation:** The proposal updates the degree requirements in 2013-2014 catalog.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.



**Status:** *Approved* *S. Hanel*

**Action item #25**

**Proposal:** AS Crime Scene Technology

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Hanel*

**Action item #26**

**Proposal:** AS Criminal Justice Technology

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy, eliminating the bridge programs.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Hanel*

**Action item #27**

**Proposal:** AS Networking Services Technology

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) Under Computer electives, "CTS 2142 – 3 credits" replaces the Any course. 2) In the same section, next to MAN 2582, the title was deleted. 3) On the next line, "or CTS" was deleted.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *S. Hanel*

**Action item #28**

**Proposal:** AS Paralegal Studies

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #29**

**Proposal: BAS Public Safety Administration**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: "Office of Admissions" replaces "College Registrar" in the foreign language section.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #30**

**Proposal: BAS Supervision and Management**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: "Office of Admissions" replaces "College Registrar" in the foreign language section.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

**Action item #31**

**Proposal: Cert Accounting Technology Management**

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy. Beyond the changes in the proposal, the committee made the following change: in the third sentence under Purpose, all the career examples were made singular.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:** *Approved* *E. Hanel*

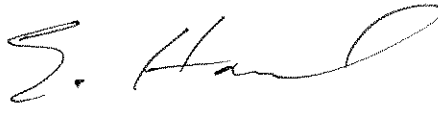
### **Action item #32**

#### **Proposal: – Cert Computer Programmer**

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy. While the CCC/PSVC designation created a debate, it was clarified that it was a state change, not an institutional change. Marie Collins suggested that the change was coming, so the committee should change it. One member countered that it affects many other areas at the school, and the committee agreed the VPAA office should make the announcement when it is changed institutionally, which may take years. However, in following state language for the catalog, it should be CCC.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

### **Action item #33**

#### **Proposal: Cert Computer Programming Specialist**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: "(or CLEP CGS 1077 – 3 transfer credits)" was added after the CGS 1000 entry. This change should be made to any program with CGS 1000.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

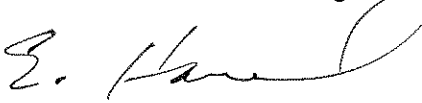
### **Action item #34**

#### **Proposal: Cert Crime Scene Technician**

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following changes: 1) "Technician" replaces "Technology Management" in the title to be in line with the state. 2) CJE 2643C is 4 credits, not 3. Correction to the certificate name and credit hours were changed to 28 in the certificate requirements section.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

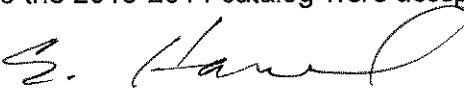
**Action item #35**

**Proposal:** Cert Information Technology Management

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action item #36**

**Proposal:** Cert Information Technology Support Specialist

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action item #37**

**Proposal:** Cert Information Technology Technician

**Explanation:** The proposal updates the 2013-2014 catalog for consistency and accuracy.

**Recommendation:** In a voice vote, the updates to the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved* 

**Action item #38**

**Proposal:** Cert Small Business Management

**Explanation:** The proposal updates the 2013-2014 catalog. Beyond the changes in the proposal, the committee made the following change: "(or CLEP CGS 10077 – 3 transfer credits)" was added after the CGS 1000 entry.

**Recommendation:** In a voice vote, the updates the 2013-2014 catalog were accepted. Applicable date is Fall 2013.

**Status:**

*Approved, David H. Wright 6/14/13*

**Information Item**

Added to the appropriate notification and information in the 2013-2014 College Catalog, students will now be required to complete successfully the course **SLS 1515** with a "C" or better grade.

Respectfully submitted,  
Jennifer L. Grove, Ph.D.  
Curriculum Committee Chair