## OTHER ACTION PROPOSAL FORM

**ACADEMIC AREA:** HEALTH PROFESSIONS

**PROGRAM:** AS HEALTH INFORMATION TECHNOLOGY

**PROPOSEd by**: deborah howard

**PRESENTER:** deborah howard

**SUBMISSION DATE:** 11/8/2012

### SECTION I

**PROPOSED ACTION: CHECK ALL THAT APPLY**

















CLICK HERE TO ENTER TEXT IF “OTHER”

**EXPLAIN THE NATURE OF THE ACTION:**

DELETE: MAN2021 Management principles
ADD: HIM2512 Office management and supervision in healthcare

### SECTION II

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

THE COMMISSION ON ACCREDITATION OF HEALTH INFORMATICS AND INFORMATION MANAGEMENT EDUCATION (CAHIIM) REQUESTED THAT THE MANAGEMENT CONTENT IN THE HIT CURRICULUM BE MODIFIED TO COVER HEALTHCARE SPECIFIC TOPICS AND PRACTICES. THIS NEW COURSE WILL DEMONSTRATE COMPLIANCE WITH THIS CONTENT AREA.

**nOTE:** Changes for the Fall 2013 Term must be submitted and approved no later than the January Curriculum Committee Meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President of Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2013

NA

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 11/8/2012

**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

 1/3/2013

**DEANS’ COUNCIL Review – verified by:**

 1/16/2013

**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

 PLEASE SELECT TODAY’S DATE

**FOR CURRICULUM COMMITTEE MEETING DATE: February 22, 2013**

Completed curriculum proposals must be uploaded to the dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission for Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents