## OTHER ACTION PROPOSAL FORM

**ACADEMIC AREA:** BUSINESS AND TECHNOLOGY

**PROGRAM:** CERT ACCOUNTING TECHNOLOGY MANAGEMENT

**PROPOSEd by**: Sam mccartney king

**PRESENTER:** dr. Douglas nay

**SUBMISSION DATE:** 1/4/2013

### SECTION I

**PROPOSED ACTION: CHECK ALL THAT APPLY**

















CLICK HERE TO ENTER TEXT IF “OTHER”

**EXPLAIN THE NATURE OF THE ACTION:** The new program requirements below reflect the deletion of CGS 1100 which is replaced by cgs 1000. it also includes the addition of TAX 2401. Geb 1011 is removed because the business concepts required in the framework are more than adquetly addressed in the accounting and tax courses that make up the certificate. the new certificate requirements are outlined below.

Accounting Technology Management Certificate Requirements:  
ACG 1001 - Financial Accounting I 3 credit(s)  
ACG 2011 - Financial Accounting II 3 credit(s)  
ACG 2071 - Managerial Accounting 3 credit(s)  
ACG 2500 - Governmental and Not-For-Profit Accounting 3 credit(s)  
CGS 1000 – Computer Literacy 3 credit(s)  
CGS 2511 - Advanced Spreadsheet Computing 3 credit(s)  
TAX 2000 - Federal Tax Accounting I 3 credit(s)  
TAX 2010 - Federal Tax Accounting II 3 credit(s)  
TAX 2401 - TRUSTS, ESTATES, AND GIFTS: ACCOUNTING AND TAXATION 3 CREDIT(S)  
Total Credit Hours: 27

SECTION II

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

These changes align the Certificate curriculum to the state curriculum framework and match the state required number of credit hours. Additionally, these changes allow for students who were previously interested in the tax career cluster certificate (Career clusters are no longer offered) to earn this state recognized Accounting certificate for college credit.

**nOTE:** Changes for the Fall 2013 Term must be submitted and approved no later than the January Curriculum Committee Meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President of Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2013

NA

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:



SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:



**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 1/3/2013

**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

 1/4/2013

**DEANS’ COUNCIL Review – verified by:**

 1/16/2013

**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

 PLEASE SELECT TODAY’S DATE

**FOR CURRICULUM COMMITTEE MEETING DATE: February 22, 2013**

Completed curriculum proposals must be uploaded to the dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission for Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents