

Minutes
 Mathematics Department Meeting
 Sabine Eggleston, Chair, Mathematics
 February 12, 2016, AA-168

	Present	Absent	Excused
Faculty			
Cheban Acharya	X		
Tatiana Arzivian	X		
Rona Axelrod	X		
Cynthia Baker	X		
Karen Buonocore	X		
Michael Chiacchiero	X		
Sabine Eggleston	X		
Laurice Garrett	X		
Yonas Getahun	X		
Rebecca Gubitti	X		
Ivana Ilic	X		
Bert Lawrence	X		
JoAnn Lewin	X		
Doug Magomo	X		
Ivan Melendez	X		
Kristi Moran	X		
Cindy Quehl	X		

	Present	Absent	Excused
Don Ransford	X		
Joe Roles	X		
John Salem	X		
Sandra Seifert	X		
Elizabeth Schott	X		
Christine Smith	X		
Ron Smith	X		
Marjorie Thrall Moller	X		
Joan Van Glabeke			X
Don Warren	X		
Terry Zamor	X		
Juan Zaragoza	X		
Jaime Zlatkin	X		
Guests			
Dr. J. Van Gaalen	X		
Martin McClinton	X		
Robin "Dobin" Anderson	X		

I. Successes & Accomplishments

- Charlotte Campus is planning for Pie Day Event with volunteers from students support groups

II. Final Exam report --- Dr. Joseph Van Gaalen, Director Academic Assessment

- Dr. Van Gaalen presented the 60 plus page assessment report and mentioned that the lengthy report was due to the number of forms in each course.
- He suggested for faculty to review some summary table showing some questions with some high biserial index number differences.
- He encouraged faculty to consider what aspects of the report would be included in the Assessment Newsletter.
- Dr. Axelrod wondered why the online data analysis for MAC 1114 and MAC 1140 was not done. Dr. Van Gaalen explained that the analysis was not possible due to some possible changes in questions or some assessment labelling mix-up. He promised to look into the issue.
- Dr. Gubitti thanked him for his work, and the department chair took the opportunity to also thank members for the use of the long scantons being used in the assessment exercise, since without them this type of reporting would not be possible.

III. CANVAS changes—Robert "Dobin" Anderson, Director Online Learning

- The Director informed members of the changes to the user interface of Canvas-changes which are scheduled to take effect beginning the summer semester.

- The changes were being made to keep pace with changing technology and allow easy navigation and accessibility of vital information through devices such as the cellphone and tablet.
- Also incorporated in these changes would be the switch to online proctored examination system to Examine. Advantages to this include the automatic pulling of due dates, passwords and important identifying information thus limit human error in the process.
- Workshops to educate faculty will be scheduled.

IV. January minutes and updates: Approval of the January minutes

- Approved, with mention about ADA compliancy.
- MAT 1033 pilot update
 - Grades synchronization not automatic.
 - 14 day grace period not available.
 - Process to switch from mylabsplus to MML involves multiple steps that are tedious and often demanding redoing.
 - Any issues to be reported to Professor Illic.
- Math center meeting feedback
 - Saturday hours on the Thomas Edison/Lee campus have been extended. Beginning Saturday February 20th, the hours are 10: 00 a.m. – 6:00 p.m.

V. STEM –NON-STEM chart—Don Ransford

- Postponed due to time loss.
- Professor Ransford suggested that invited presenters be given the opportunity after major departmental issues were discussed, since these presentations were consuming most of our meeting time.

VI. COMAP – Libby Schott

- Will send out more information by e-mail.

VII. Committees :

- Textbook Committees
- Calculator Committee
- CLM Committee recommendations for MAC 2311 were approved.
- Syllabi

VIII. Spring open house

- Dr McClinton encouraged members to participate in this activity as one more opportunity for community service.

IX. Curriculum proposals

- Will be presented at the March curriculum meeting.

X. Anything else

- None

XI. Adjournment at 2:30pm.