## OTHER ACTION PROPOSAL FORM

**ACADEMIC AREA:** COLLEGE AND CAREER READINESS

**PROGRAM:** NON DEGREE

**PROPOSEd by**: Dr. Martin Tawil

**PRESENTER:** Dr. Martin Tawil

**SUBMISSION DATE:** 12/17/2012

### SECTION I

**PROPOSED ACTION: CHECK ALL THAT APPLY**

















Change in 2013-2014 College Catalog language to adopt new language that will increase the added value for students taking SLS 1515. The new language will enable the program faculty to have more leverage and increase the rigor level of the course. The current language does not include any grade requirements or for successfully completing the course.

**EXPLAIN THE NATURE OF THE ACTION:**

By including appropriate notification and information in the 2013-2014 College Catalog, students will be now required to successfully complete the course with a “C” or better grade. This course is a foundation course for success and lifelong learning. Success should be the basis for completing this course thus we are changing the catalog language to reflect it.

### SECTION II

**PROVIDE JUSTIFICATION FOR CURRICULUM ACTION (OTHER EXPLANATORY INFORMATION):**

Old Language:
First-time-in-college (FTIC) students are or will be required to take SLS 1515 within their first 15 credit hours of college coursework, based on the following implementation timeline:

The proposed text of the change will be as follows:

First-time-in-college (FTIC) students are required to take and successfully complete SLS 1515 in the first semester based on the following implementation timeline. Any approved exceptions will not exceed fulfilling the requirement within the first 15 credit hours. Successful completion is defined as earning a “C” or better in the course.

This language has been vetted through several key QEP subcommittees. The faculty feels that it is vital to include “successful completion of a C or better” for the course to increase minimum standard for completing this 3 elective credit. As stated earlier in the proposal, our students need to become more acclimated to college life and rigor starting with SLS 1515 course.

**nOTE:** Changes for the Fall 2013 Term must be submitted and approved no later than the January Curriculum Committee Meeting prior to the start of the next academic year. Changes during mid-school year are NOT permitted. Extreme circumstances will require approval from the appropriate dean as well as the Vice President of Academic Affairs to begin in either the spring or summer term.

**TERM IN WHICH PROPOSED ACTION WILL TAKE PLACE:**

FALL 2014

TYPE IN TERM IF “EXCEPTION” AND OBTAIN BOTH SIGNATURES BELOW OR TYPE “NA”

**oRDER OF APPROVAL FOR EXCEPTIONS IS AS FOLLOWS:**

SIGNATURE #1 NEEDED FOR EFFECTIVE TERM EXCEPTION:

SIGNATURE #2 NEEDED FOR EFFECTIVE TERM EXCEPTION:

**FACULTY ENDORSEMENTS:**PLEASE SEPARATE FACULTY MEMBERS WITH A COMMA



**DEPARTMENT CHAIR / PROGRAM COORDINATOR ENDORSEMENT:**

 1/2/2013

**ASSOCIATE / ACADEMIC DEAN ENDORSEMENT:**

 1/2/2013

**DEANS’ COUNCIL Review – verified by:**

 PLEASE SELECT TODAY’S DATE

**STUDENT ASSESSMENT COMMITTEE CHAIR ENDORSEMENT:**

 PLEASE SELECT TODAY’S DATE

**FOR CURRICULUM COMMITTEE MEETING DATE: February 22, 2013**

Completed curriculum proposals must be uploaded to the dropbox by the deadline. Please refer to the *Curriculum Committee Critical Dates for Submission for Proposals* document available in the document manager in the MyEdisonState Portal:

* Document Manager
* VP Academic Affairs
* Curriculum Process Documents