

April 28th, 2016

10:30am

FSW Collegiate High Schools Meeting

Staff: Dr. Brian Botts, Matthew Catanzarite, Dr. Larry Miller

* Fire Drill Records
  + State requested fire drill records for 2015
  + State requires 2 drills during the first month of school and 1 each month of the school year
    - Conducted 4 fire drills, 1 code red and 1 tornado drill
  + Needs to be filed with public safety
  + Both collegiate high schools will have their plans reviewed and documented
    - Plans should include schedule
      * How often drills are performed, how professional development is worked into the plans
    - Could hold professional development session run by chief Parfitt for faculty and students
* Collegiate High School Graduations
  + Lee – May 7th
    - Reception: 3:30pm – 5:00pm, ceremony 5:00pm – 7:00pm
  + Charlotte – May 20th
    - Charlotte Harbor Event Center: 6:00pm
  + Wear regalia (gown, no cap)
* Human Resources Presentation
  + High schools – increased enrollment; have requested increase in professional development budget
  + Substitute teacher wages
    - Substitute teacher becomes long-term substitute after 18 days (Lee)
    - Determine how long a substitute teacher must work before being considered long-term
  + Effectiveness Plans
    - Due in August
    - Meg Just will send out plans as a reminder